Receipt of Payment: _____

University *of* Idaho

ACADEMIC PETITION

<table>
<tr><td>

HOW TO REQUEST PETITION:
1. Complete petition form with course information and reasons (on reverse).
2. Sign the form and have advisor/college sign.
3. Pay $10 fee at Student Accounts/Cashiers (SUB).
4. **Return petition form to dean's office.**
5. If you are petitioning to register after the deadline, you must complete the process by paying registration fees to the Student Accounts/Cashiers Office if the petition is approved. Approval of the petition does not guarantee admission to any specific course.

</td></tr>
</table>

NAME: _____

ID #: _____

Email: _____

❑ Undergraduate ❑ Graduate ❑ Law ❑ Non-Degree

Degree: _____ Major: _____

is requesting a petition for the following action and for the reason indicated on the reverse:

❑ **WITHDRAW** from following class(es) **OR** ❑ from the _____ semester

❑ **DROP** following class(es) after deadline

❑ **ADD** following class(es) after deadline (instructor must submit final grade in writing with petition for a past semester)

Action Requesting	Semester	CRN	Subject	Number	Section	Credits
Instructor Signature Required to Add:						

❑ **CHANGE** credits for the following class registration after deadline:

Semester	CRN	Subject	Number	Section	Current Credit	New Credit

❑ **GRADE CORRECTION or INCOMPLETE EXTENSION** from **instructor** for the following class after deadline:

Semester	CRN	Subject	Number	Section	New Grade	Extension Date	Reversion Grade
Instructor Signature Required:							

❑ Waive/substitute requirements for **GRADUATION:** _____

_____

❑ Other: _____

■ **Student: please briefly describe reason/circumstances for petition on reverse side**

■ **Advisor/College: please provide support/rationale for petition on reverse side**

COMMITTEE USE ONLY/DO NOT WRITE BELOW LINE

❑ Approved Unanimously ❑ Approved Not Unanimously ❑ Denied Unanimously ❑ Denied Not Unanimously

Action Completed By _____ Date _____

Rev 06/14

Student: please briefly provide an explanation for your petition and sign:

_____

_____

_____

_____

_____

_____

_____

_____

STUDENT SIGNATURE _____ Date _____

Advisor/College: please briefly provide support/rationale for student's petition and sign:

_____

_____

_____

_____

_____

_____

ADVISOR/COLLEGE SIGNATURE _____ Date _____