



**General UI Information:**

- **UI DUNS #** (Data Universal Numbering System): 075746271
- **UEI:** QWYKRJH5NNJ3
- **UI EIN #** (Employer Identification Number) 82-6000945
- **Human Subjects – IRB Federal Wide Assurance #** 00005639
- **Animal Care and Use – IACUC NIH/PHS #**A3852-01,
- **USDA AWA Certificate #** 82-R-0002
- **USDA NIFA ASAP Account #** 1699269
- UI is an 1862 Land-Grant University
- **Authorized Organizational Representative (AOR):** Sarah Martonick, Director OSP Operations  
875 Perimeter Dr. MS3020, Moscow, ID 83844-3020  
208-885-6651, [osp@uidaho.edu](mailto:osp@uidaho.edu)

**F&A Rate Table:**

Use a Blended Rate when project spans more than one UI Fiscal Year. UI Fiscal Year: July 1- June 30.

Type	FY22	FY23	Industry‡	Base*
<b>Organized Research:</b>				
On-Campus	48.5%	50.0%	57.13%	MTDC
Off-Campus**	26.0%	26.0%	31.27%	MTDC
<b>Instruction:</b>				
On-Campus	58.0%	59.7%	84.30%	MTDC
Off-Campus**	26.0%	26.0%	50.03%	MTDC
<b>Public Service/Outreach:</b>				
On-Campus	35.0%	38.0%	50.10%	MTDC
Off-Campus**	26.0%	26.0%	34.82%	MTDC
<b>Ag &amp; Forestry Exp. Station***</b>	36.0%	39.0%	53.32%	MTDC
<b>State of Idaho (not including Fed. Pass-through)</b>	20.0%	20.0%	N/A	TDC
<b>CESU (Fed. Funding Agency must be part of CESUs below)</b>				
Rocky Mountain Research Station (RMRS-CESU)	17.5%	17.5%	N/A	MTDC
Great Basin (GB-CESU)				
Pacific Northwest (PNW-CESU)				

\*Base: **MTDC** = Modified Total Direct Cost, excludes Tuition/Fees, Equipment >\$5K, and portion of subcontract in excess of \$25K; **TDC** = Total Direct Costs – NO exclusions, ALL direct cost items subject to F&A

\*\*A project is designated as "off-campus" if **more** than 2/3 of the **work** occurs at locations other than University owned or operated facilities. Indirect costs associated with physical plant and library are not considered applicable.

\*\*\*A project may be designated as "Agricultural and Forestry Experiment Station" if **more** than 2/3 of the work occurs at the following locations: Aberdeen R&E Ctr; Caldwell R&E Ctr, Food Technology Ctr, Hagerman Fish Culture Exp Ctr, Idaho Falls R&E Ctr, Kimberly R&E Ctr; **McCall Field Campus**, Nancy M Cummings RE&E Ctr, Palouse RE&E Ctr, Parma R&E Ctr, **Rinker Rock Creek Ranch**, Sandpoint Organic Ag Ctr, Tetonia R&E Ctr, Twin Falls R&E Ctr; U.S. Sheep Experiment Station (Dubois), **UI Experimental Forest**.

‡ Industry rate applies to private companies. Current practice is that State agencies and non-profits must use the federally negotiated rate unless they have a published policy limiting the rate (RFP or online.)

## CNR Graduate Student Stipend Rates:

	Low	FT Salary <sup>1</sup>	High	FT Salary
Masters	\$ 21.30	\$ 27,695.51	\$ 23.87	\$ 31,036.04
PhD Student	\$ 24.29	\$ 31,580.54	\$ 26.15	\$ 33,995.00 <sup>2</sup>
PhD Candidate	\$ 28.14	\$ 36,583.98	\$ 30.96	\$ 40,248.26

<sup>1</sup> FT is 1300 hours per year. Allocation of hours is based on 20 hrs/week during the Academic Year, 20 hrs/week during holiday break, and 40 hrs/week during the summer. This does not include an additional IH appointment.

<sup>2</sup> Based on the NSF GRFP salary of \$34,000 per year.

## Grad Student Tuition and Fees:

*It is appropriate to plan for a 5-7% increase in fees and health insurance for subsequent years.*

### **AY23-24 Tuition Rates:**

Full-time tuition for 9 - 20 credits: \$5,274/semester

Part-time per credit fee for 1 - 8 credits: \$586/credit

Part-time Non-Resident tuition per credit for 1 - 8 credits: \$1,655.00

Student Health Insurance (SHIP): \$1,080 per semester

See: <https://www.uidaho.edu/current-students/student-health-services/ship> for updates.

## Fringe Benefits:

Consolidated Fringe Benefit rates for faculty, staff, and students:

Employee Category	FY24	FY25
<b>Faculty (Academic or Summer)</b> <i>Includes classes: AC, F1, F2, F3, F6, F7, F8, FC, FF, SS, and T1*</i> <i>*(new in this rate beginning FY24)</i>	31.0%	31.7%
<b>Staff (Classified or Exempt)</b> <i>Includes classes: C1, C2, C3, CM, E1, E2, E3, EC, N1, N2, N3, P1, P2, P3, TC and TE</i>	41.3%	40.1%
<b>TH Non-Student (non-Benefits)</b> <i>Includes classes: E4, F4, F5, F9, FN, P4, T4 and T5</i> <i>Note: T1s are included in the Faculty rate of 31.0% as of FY24</i>	8.3%	10.1%
<b>Student (Academic or Summer)</b> <i>Includes classes: GA, SF, SI, ST and T6</i>	2.5%	2.0%

## Travel and per Diem Rates:

**Mileage Rate:** **\$0.67 cents/mile** for use of privately owned vehicles (effective February 1, 2024).

**Rental Cars:** When possible, use the UI Corporate Account (XZ47IDS) with Enterprise Rent-A-Car.

*Note: Do NOT opt for the additional insurance coverages on any domestic car rentals. Vehicle insurance should always be purchased for rentals by university employees in foreign countries.*

**Per Diem Rates:**

	In-State	Out-of-State	
Breakfast	\$8.00	\$13.75	<i>or 25% of Federal Rate</i>
Lunch	\$18.00	\$19.25	<i>or 35% of Federal Rate</i>
Dinner	\$29.00	\$30.25	<i>or 55% of Federal Rate</i>
Full Day Rate	\$55.00	\$55.00	

Departure	Return
7 am and after <b>no breakfast</b>	8 am and before <b>no per diem</b>
11 am and after <b>no lunch</b>	2 pm and before <b>no lunch</b>
5 pm and after <b>no per diem</b>	7 pm and before <b>no dinner</b>

For specific travel location per diem, see [Federal Per Diem rates](#)

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**Note:** Please email [cnr-grants@uidaho.edu](mailto:cnr-grants@uidaho.edu) with your grants/contracts/proposal questions. Amy and Jen’s office hours are typically 7:30am – 4:30pm daily.

**Contact information:**

Amy Huck, Sr. Budget Specialist, CNR 213C, 208-885-4027  
Jen Meekhof, Grants and Contracts Manager, CNR 213D, 208-885-6673

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**Other helpful links and information:**

Academic Year faculty hours: 1,560

Full-Time Staff/PostDoc hours: 2,080

[CNR Forms and Resources](#) for CNR Policies and Plans, Fiscal Services, and Motorpool

[CNR Fiscal](#) for purchasing, travel, human resources (hiring) and other fiscal information

[CNR Grad Student Office](#) for RA/TA offers

[OSP information for Faculty and Staff](#)

[OSP ticketing system](#)

[Office of Research and Economic Development \(ORED\)](#) main website

[Office of Research and Faculty Development \(RFD\)](#) for resources to enhance competitiveness of proposals such as proposal, research, and faculty development

[Office of Research Assurances \(ORA\)](#) for IACUC, IBC, IRB, Responsible Conduct of Research, Financial Conflict of Interest, Unmanned Aircraft Systems, Export Control, and Foreign Interests in Academic Research

[Office of Technology Transfer \(OTT\)](#) for confidentiality agreements, invention disclosures, material transfer, non-disclosure agreements, and technology transfers

[VERAS](#)