TRAINING EXERCISES FOR
EPAFs

1. Your department is hiring a Web Coordinator who is brand new to the UI. The position will be a full-time, contingent, and a classified position. The employee's name is Jack Nicholson (V90000541), the position number is 008004; earning $15.25 per hour and the start date will be the first Wednesday of the current pay period.

2. Your department has an exempt employee who has a position on campus. Terminate the board appointed position on the second Friday of the current pay period. The employee's name is Mel Gibson (V90000544).

3. Mel Gibson (V90000544) is currently a board appointed Research Support Scientist I on campus. Change his index/labor distribution to 644998 effective the first Sunday of the current pay period.

4. Mel Gibson (V90000544) should have a permanent pay increase ($1.00 more per hour) in last pay period however, the department didn't receive approval until the current pay period. This means the EPAF will need to be backdated and there will be a retro pay request (RPR) for the previous pay period that the department will need to submit to payroll.

5. Your department has rehired a work study employee, Dolly Parton (V90000625), who will be earning $8.00 per hour on Federal funds. The position number for federally funded work study is 009020 and suffix 02. Dolly has held this PCN/Suffix combination previously. The position is for the full academic year, starting with the second Monday of the current pay period.

6. John Cusack (V90000546) will be moving from his current TH Non-PERSI (T4) position into the exempt Business Manager position. This is a permanent, full- time position. The position number is 008480. The salary is $25.00/hr and will be effective on Sunday of the current pay period.
25 * 2080 = $52,000 annually
You will need to terminate the T4 position and then appoint into Exempt PCN.

7. After discussion with Employment Services, it was determined that Larry Bird (V90000591) needs to have his Temp Help non-PERSI position (T4) to PERSI position (T1). His new position number is XX9900 suffix 05.
You will need to terminate the T4 position and then appoint into T1 position.