



## Curricular Change Types

<b>Group A</b>	<b>Group B</b>	<b>Group C</b>
Add new course	Add/drop option or emphasis	Add/drop major or degree
Inactive course	Add/drop minor	Add/drop certificate (30 credits or more)
Reactivate course	Add/drop certificate (under 30 credits)	Expand option or emphasis to program
Change course details (credits, description, prerequisites, title, etc.)	Add/drop teaching endorsement	Add one or more new programs from existing program
Change degree type	Change program name	Expand program to non-designated region
Change program curricular requirements	Change program to online	Add/drop department/school/college
Create course subject prefix	Change administrative unit name	Add/drop off-campus program
Change course subject prefix department ownership	Move program to different administrative unit	Add/drop campus
Approve USAC specialty programs	Expand program to designated region	Offer credit outside NWCCU region
	Add/drop/change academic regulation	Enter contractual agreement with accredited organization to offer courses/programs



# Curricular Approval Workflows

Group A	Group B	Group C
Initiator	Initiator	Initiator
Department Approval	Department Approval	Department Approval
College Approval (Curriculum Committee)	College Approval (Curriculum Committee)	College Approval (Curriculum Committee)
Registrar's Office	College Dean	College Dean
Graduate Council	Provost's Office	Provost's Office
University Committee on General Education	Assessment Review	Assessment Review
Special Course & Lab Fees Committee	Curriculum Review – Registrar's Office	Curriculum Review – Registrar's Office
University Curriculum Committee (UCC)	Graduate Council	Graduate Council
Faculty Senate (if receipt of valid petition)	University Curriculum Committee (UCC)	University Curriculum Committee (UCC)
Registrar's Office	Faculty Senate	Faculty Senate
Teacher Education Coordinating Committee	Provost's Office	Provost's Office
	Teacher Education Coordinating Committee	Teacher Education Coordinating Committee
	University Faculty Meeting (if receipt of valid petition)	University Faculty Meeting (if receipt of valid petition)
	State Board of Education (notification only)	Council on Academic Affairs & Programs Review
	NWCCU (notification only)	Instructional, Research, & Student Affairs
		Professional Standards Committee
		State Board of Education
		NWCCU

Note: Boxes in gray indicate steps that are only required if certain conditions exist (e.g., Graduate Council reviews graduate-level program proposals only).