



# University of Idaho

University Honors Program

## 2023-2024 UNIVERSITY HONORS PROGRAM GRANTS FOR UNDERGRADUATE RESEARCH, SCHOLARSHIP, AND CREATIVE ACTIVITIES

Grant time period: Research, scholarship, and creative activity projects may commence July 1, 2023, and must have concluded no later than May 31, 2025.

### Application deadline:

- Grant applications are reviewed by committee on a revolving basis every month during the academic year.
- Proposals **MUST** be submitted at least one month prior to the start of the project. Projects cannot be funded retroactively. Example: Research projects starting in October 2023, must be submitted for review at least one month prior, i.e., September 2023.
- Proposals **MUST** be submitted no later than March 1, 2024 even for projects starting after March 1, 2024. Projects cannot be funded retroactively. Example: research projects starting in June 2024 must have been submitted by the March 1, 2024 deadline.
- Proposals will not be reviewed when classes are not in session. Please plan ahead accordingly.

### General Information

The University Honors Program invites honors students from all colleges and academic disciplines, who are in good standing in the Honors Program\*, to apply for a research, scholarship, or creative activities grant. The purpose of the grants is to support the growth and development of original, independent undergraduate research, scholarship, or creative activity and to encourage progress toward completing an honors thesis in the Honors Program.

Grant awards may fund materials and supplies, travel expenses, and/or costs associated with attendance at an academic conference, etc.

Up to ten grants will be funded for a maximum of \$1,000. The grant time period is July 1, 2023, through May 31, 2025.

### **Application Process**

Students in the University Honors Program must submit a written proposal as outlined below. Students must also submit a letter of support from a UI faculty member indicating willingness to support and mentor the student through the research project. The faculty member should also assist the student in preparing the written proposal. Students may submit their proposal to multiple granting sources; but they are eligible to receive funding from only one of the sources.

### **Research, Scholarship, and Creative Activity Proposal Components**

1. Title Page including project title, name, email address, funding amount requested, and faculty name
2. Abstract
3. Introduction including background and significance of the project
4. Objectives, methods, and procedures (or similar for creative projects)
5. Detailed calendar with goals and target completion dates
6. Literature/references
7. Budget including cost of supplies, travel, equipment, poster printing costs, conference fees, books etc. Budgets should cover only what is absolutely needed for completion of the project.
8. Letter of recommendation from UI faculty member.

**Application Deadline: Please see detailed information at the top.**

**How to apply:** Proposals with letters of support must be submitted via email to [honors@uidaho.edu](mailto:honors@uidaho.edu) using the subject line "University Honors Program Grants."

### **Evaluation Criteria**

Grants will be evaluated based on quality of the project, completeness of the proposal, appropriateness of the budget,

letter of support, and the likelihood that the grant will be of benefit to the student. Representatives from the Honors Program Committee, or their designated representatives from multiple academic disciplines, will review the grant proposals and preference will be given to students who intend to complete an honors thesis.

### **Funded Proposals**

We will make every effort to notify applicants no later than one month after submitting a proposal. Funds may be expended from July 1, 2023, through May 31, 2025. Projects must be completed by the end of spring semester 2025. Any remaining grant funds will be returned to the University Honors Program to fund future grants. Please note also that any purchased equipment or supplies will remain with the university.

### **Final Report and Presentation**

At the conclusion of the grant project and prior to end of the spring semester of 2024, each recipient must submit a written final report with interpretation and analysis of the project results that should be consistent with the standards of the discipline and appropriate in length to the scope of the project. Additionally, research findings, and scholarship and creative outputs must be presented at the bi-annual University Honors Program Research and Creative Scholarship Forum held each academic year in early December and early May. Please note: The presentation requirement can be fulfilled as part of the recipient's honors thesis presentation as the grant encourages honors students to complete an honors thesis.

### **Release of Information**

The names and academic information (major, year, hometown) of winners, along with a photo and the titles and summaries of their projects, may be used in press releases, web pages, or other publicity pieces regarding the grant program and the University Honors Program. Submission of a proposal signifies the student's consent to the release of this information and their pictures.

### **For additional information contact**

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\*"Good Standing" in the Honors Program: Applicants must make sufficient progress towards completing the program requirements by the time of application.

Note 1: Students must consult with the faculty member to determine if the project requires approval from a university review committee. Projects involving research on human subjects must receive approval from the UI Institutional Review Board (IRB). Similarly, if the research will involve vertebrate animals, infectious agents, hazardous chemicals, radioactive materials, recombinant DNA, and/or patents and copyrights, the student will need to submit his/her research protocol to the appropriate university review committee for approval. In some cases, the faculty member may already have obtained approval for the research or creative project. Students need to show proof that they have received the appropriate approval from IRB at the University of Idaho.

Note 2: Students should confer with their faculty member and consider signing up for the appropriate number of HON research credits each semester and during summer term.