

Advertising Request Template



Employment Equity & Compliance
875 Perimeter Dr. MS 4241
Moscow, ID 83844-4241
eo-aareview@uidaho.edu

Send	To	Andy Boom <andy@jobephant.com>
	Cc	hrads;
	Bcc	
Subject		Manager SP002854P

Andy at Jobelephant should contact you shortly after your position posts with the list of contracted venues to which he will post your position. If you wish to add additional venues, the following format may be used:

- Position Title:
- Posting Number:
- Advertising Venues:
- Advertising Dates:
- Advertising Budget Number:
- Advertising Text: (Optional; they will prepare one if you don't include one)

THERESA NUHN
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