**Arboretum Associates Board Meeting**

Monday, March 20, 2023

UI Facilities Large Conference Room

Present: Kat Clancy, Paul Warnick, Erik Anderson, Yvonne Barkley, Nancy Sprague, Julie Miller, Lucy Falcy, Kris Roby

Absent: Harriet Hughes, Deb Bell, Nancy Zabriskie

**Approval of Minutes**
It was moved and seconded to approve the minutes of the February 13, 2023 meeting. Motion passed.

**Arbor Notes**

Kat requested approval to provide funding for Thank you ads in the upcoming issue to acknowledge Tri-State’s and Latah Credit Union’s help in advertising the plant sale. Julie moved to approve the funding, Nancy S. seconded this, and the motion passed.

**Annual Meeting**

**Room Set Up:** 10 tables with 8 per table, green tablecloths.

**Refreshments:** Kat will check with Jenny about providing coffee and hot water. Kat will also order cookies from the Moscow Food Co-op.

**Prizes/Give Aways:** Paul and Lucy will provide 3-4 plants as door prizes, plugs, and flowers for the tables. Kat’s working on a design for the poppy seed packets.

**Agenda:** Introduction (Kat), Election of Officers, Treasurer’s Report (Deb), talks by Robert and Paul.

**Set up/Clean Up:** Kat will bring napkins and will request a projector. Paul will bring a laptop.

**New Board Members/Officers**

Kat presented detailed charts of the Arboretum Board Terms of Service and the Current Terms. The proposed candidates for the upcoming election are: Erik Anderson, President; Julie Miller, Vice President; Nancy Sprague, Secretary; Deb Bell, Treasurer; Kat Clancy, Past President; Kris Roby, Yvonne Barkley, Harriet Hughes, and Nancy Zabriskie, Members at Large.

**Plant Sale**

**Publicity:** Lucy will design the posters which will go up in late April. Volunteers will be needed to distribute them. Sandwich boards can be set up by the ice rink on the day of the sale.

**Repotting:** March 25 is the biggest planting party with a need for as many volunteers as possible. There might be planting parties on April 1 for baskets and April 15.

**Paul’s Survey** – no updates

**Paul and Lucy’s Trip**

Paul, Lucy, and Zach visited 14 gardens in seven days over the UI Spring Break. They gave brief highlights of their trip and offered to provide a detailed presentation at a later meeting. Some of their key takeaways included the importance of mulching and labels and the possibility of enhancing our beech trees and developing a moss garden. They brought back some plants from the Lake Wilderness Arboretum in Maple Valley, including deciduous rhododendron (*Rhododendron occidentale*).

**Arboretum Updates**

Paul contacted a pond consultant in Spokane who offered to visit for $500 and test for phosphates for $400. Julie moved that a local analytic lab test for phosphates in the ponds and if the levels are high we could then talk to a consultant. Kris seconded the motion and it passed.

**Other**

Yvonne reported that the first proof of the next *Arbor Notes* issue will be ready soon. She will update the calendar and plant sale location. Hopefully the next issue will be in hand by May 8.

Lucy noted that an updated walking map for the Arboreta is now available at the kiosks.

Paul asked if postcards about the upcoming annual meeting could be sent to local members. Eric made a motion to approve the cost of the postcards and postage. Julie seconded the motion and it passed. Lucy will work with Robert on designing the postcards and providing information about his project.

Meeting adjourned at 6:25pm.

**Next meetings**:

April 10: Possible meeting with Robert Castelo to prepare for the Annual Meeting.

April 11: Annual Meeting at the 1912 Center

May 1: Next regular Board meeting