



**Council of the University of Idaho Business Officers
Summary Notes
March 13, 2014**

PeopleAdmin, Brandi Terwilliger, Human Resources

Brandi Terwilliger, Human Resources Director, came to provide a brief overview of PeopleAdmin, the new system that will replace our current ATS (Applicant Tracking System) on April 1, 2014. On March 18th there will be training for AAC's and high-level users from 8:30 – 11:30 am, and a general preview for other users and interested parties from 1:00 – 2:00 pm.

PeopleAdmin will streamline and help speed up the hiring process. The current PAF (Position Authorization Form) will be integrated into the system, along with the job announcement, application materials and tracking of new employee paperwork. Eventually EPAFs will also be integrated into this process.

Worker's Compensation Insurance, Dan Stephens, Controller

Risk Management is looking into moving the University of Idaho from the current State Insurance Fund to becoming a self-insured organization, much like we are currently funded with our medical insurance. Keith Goodenough did an analysis and found that becoming self-insured will save the University of Idaho money. This change is currently in the application stage and we are looking at July 1, 2014 as the date of implementation.

After the Workman's Comp self-insurance change is implemented, the University will take other steps; such as hiring a third party administrator to help provide better service. This will be down the road.

Brandi added that when the new insurance system goes into effect, all current and prior claims filed before July 1st will be completed through the old system.

Julia McIlroy said that Purchasing is working on a contract with the third party administrator.

Comp Time, Dan Stephens, Controller