

# 4-H Livestock Record Book Completion Checklist /Criteria

## Record Book

**Cover Page:** Completed, including all signatures

**Project Goal(s):** must be completed, including at least 3 “To Do’s” for each goal.

{At least 1 goal for juniors; 2 goals for intermediates; 3 goals for seniors }

**Demonstration:** page must be completed. Amount of content should correlate with age and experience of member.

**Project Information and Activity Log:** must be complete. Should include project meetings, project related activities, and information about exhibit.

**Expense Record:** must be complete. Should start from the day enrolled in the project. If multiple project areas within a species or multiple animals within a project (alternates) are taken, expenses for all animals may be combined here.

**Income Record:** must be done. If no income is received, then there should be a “0” in the total area(s).

**Profit or Loss:** section must done, even if no income was received.

**Market Animal Health Record:** must include date, animal ID, condition and treatment. Routine procedures such as worming or vaccinations could be listed as “routine care” under the condition with details given under the treatment section.

If no additional health care was given during ownership, write N/A on the first line.

**Market Animal Production Summary:** must be done. Be sure that you are using the correct values and matching timelines in the formulas. For the average daily gain formula you should use the weight at the “spring” weigh in and the days since that weight was taken. For the feed cost per lb gained formula you will need to use the purchase weight and the cost of feed used for the entire time you owned that animal.

**How Did You Do?:** section must be done, including explanations for ratings.

**Photographs:** are optional; not necessary. For “Good” and “Excellent” scores on judging sheets, photos must be included.

**4-H Story:** Madison County requires a Total 4-H Experience story. This means members should write ONE story that covers their entire 4-H experience (include all projects, clinics, camps, events, etc. that the member participated in the current 4-H year). Content should correlate to age and experience of member. Make sure the story is in the appropriate area of the 4-H Member Portfolio.

## 4-H Livestock Record Book Completion Checklist /Criteria continued

### **Growth Charts (Market Beef, Goat, Sheep & Swine - Only)**

Must have one growth chart for each animal carried in the project. If an alternate or additional animal(s) are carried, growth chart(s) should be included and records should reflect the additional animal(s). For family alternates, only one member in the family is required to carry records for that alternate animal.

Project Planning and Record Sheet: Member and Animal identification information, Estimate Required Average Daily Gain Calculations and Conformation/Usefulness Evaluation must all be complete. (This section not included on Market Goat Growth Charts)

Market Growth Chart: Estimated growth line must be drawn; actual growth curve drawn as well. Initial Weigh-in Date, Initial Animal Weight, Number of Days on Feed, and Estimated Final Weight information must be complete. Progressive Project Weight Record must be complete and match the actual growth curve. *{Recommend to members: record at least one additional progress weighing for lambs since beginning weigh-in utilizing a scale or tape; 2 for swine and 3 for beef – this is not a requirement}*

Library/documents/recordbook\_market animal completion