



University  
of Idaho

**ANNUAL SECURITY  
AND FIRE SAFETY  
REPORT 2024**

Main Campus  
Boise Campus  
Coeur d'Alene Campus  
Idaho Falls Campus  
McCall Field Campus



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## Annual Security and Fire Safety Report

### INTRODUCTION

This report has been prepared by the University of Idaho Office of Public Safety and Security in collaboration with various other university stakeholders in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (the Clery Act). It includes important information regarding policies on campus safety and related issues, such as crime reporting; emergency procedures and notification; alcohol and drug use; weapons; sexual violence and relationship violence.; fire safety in on-campus student housing facilities; and other safety and security topics. The report also includes crime statistics for the previous three calendar years covering crimes reported to have occurred within the university's Clery geography (on campus; in certain non-campus buildings and property owned or controlled by the university and used by students; and on public property within or immediately adjacent to and accessible from the campus) and fire statistics for the previous three calendar years covering fires occurring in on-campus student housing facilities.

The report includes information for the University of Idaho Main campus (Moscow Campus) as well as the Boise Campus, Coeur d'Alene Campus, Idaho Falls Campus, and McCall Field Campus. Policies applicable to all campuses are included in the front portion of the report. A separate section for each separate campus outlines policies and statistics specific to that campus.

As required by federal law, this report is published on or before October 1 each year and is available by selecting the link at <https://www.uidaho.edu/-/media/UIdaho-Responsive/Files/infrastructure/PSS/annual-security-fire-safety-report.pdf>. Hard copies of the Annual Security and Fire Safety Report and the Daily Crime Log may be

obtained at the University of Idaho Office of Public Safety and Security, located at Memorial Gym, room 111, Moscow, ID 83844. For more information, please call (208) 885-7233.

The University of Idaho is an equal opportunity education institution/ employer and operates without regard to race, sex, color, age, religion, national origin, disability, protected veteran status, sexual orientation, gender identity, or gender expression.

### THE CLERY ACT

In 1990, Congress enacted the Crime Awareness and Campus Security Act. This act requires all public or private postsecondary institutions participating in Title IV student financial aid programs to disclose campus crime statistics and security information. The act was renamed the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (shortened to the Clery Act) in 1998. The Campus Sexual Violence Elimination Act, or Campus SaVE Act, became law in March 2013. The Clery Act requires higher education institutions to develop, implement, and disclose campus security and fire safety policies; alert the campus community through "timely warnings" of a serious or continuing threat to safety; develop and maintain a daily crime and fire log; develop and distribute an annual report that discloses the security and fire policies and three years of crime and fire statistics; and report the statistics to the US Department of Education annually.





## CAMPUS CRIME LOG

The Office of Public Safety, Security and Parking (OPSSP) at the University of Idaho receives a daily report from the Moscow Police Department that provides the date, time, case number, report nature, and address of the incident. This data is used to create a daily crime log that is kept on file, without personally identifying information about the victim(s). Any other submissions made by the campus community are also reported through the Office of Public Safety, Security and Parking.

## COLLECTION OF STATISTICS

The collection of data includes: the Moscow Police Department, Campus Security, Moscow Volunteer Fire Department, and Campus Security Authorities.

Requests for crime statistics are submitted to other law enforcement agencies around the state that have jurisdiction over other University of Idaho owned, leased, or controlled locations.

## PREPARATION AND DISTRIBUTION

Policies for preparing the annual disclosure of campus crime statistics: The university coordinates the collection and reporting of crime statistics as specified by federal law. The information is compiled into a report. Each year, enrolled students, faculty, and staff are notified via email of the website where this report can be accessed and reviewed.

Prospective students and employees may access the report by following the link provided on the Human Resources or the Office of Public Safety, Security and Parking websites.

Printed copies are available upon request by contacting: The Office of Public Safety & Security, 875 Perimeter Drive, MS 2427, Moscow, ID 83844 or [campus-security@uidaho.edu](mailto:campus-security@uidaho.edu).

## CLERY COMPLIANCE WORK GROUP (CCWG):

The CCWG is a group of appointed members selected by the Executive Director of the Office of Public Safety, Security, and Parking (or designee) that ensures the university is complying with the Clery Act. Members include, but are not limited to: Clery Compliance Officer, Vandal Security, Office of Civil Rights and Investigations, Athletics, Human Resources, Office of General Counsel, Dean of Students, Provost Office, Housing and Residence Life, Alcohol and Other Drugs Program, Environmental Health and Safety, Fraternity and Sorority Life, Real Estate, Education Abroad, and Moscow Police Department.

## REPORTING CRIMES AND OTHER EMERGENCIES

### ACCURATE AND PROMPT REPORTING

95.15 – Campus Law Enforcement and Crime Reporting

All students, faculty, staff, and visitors are encouraged to promptly and accurately report criminal incidents, accidents, emergencies and non-emergencies. If there is an emergency, call 911. For non-emergencies and other reports, call Vandal Security at (208) 885-7233.

Two online forms are available from the Office of Public Safety and Security website under “Jeanne Clery Act”. Submitted forms are reviewed during regular business hours.

To report any Title IX violation to the University of Idaho (sexual assault, stalking, domestic violence, and dating violence), contact the Office of Civil Rights and Investigations. [ocri@uidaho.edu](mailto:ocri@uidaho.edu), (208) 885-4285, or 530 S Asbury St., suite #5.

### CLERY INCIDENT REPORT

This form is designed for Campus Security Authorities (CSAs). The CSA reporting tool also has required fields so that the Office of Public Safety, Security and Parking, Dean of Students Office, Title IX Coordinator, Moscow Police Department and/or other applicable parties may obtain further information to properly report, investigate, and provide the necessary services if needed.

### OPTIONS REGARDING INVOLVEMENT OF LAW ENFORCEMENT AND CAMPUS AUTHORITIES FOR VICTIMS

The university works closely with the Moscow Police Department. Sexual misconduct involving UI students will be reported to UI through MPD. The university has an obligation to look into these matters and will contact you for care and concern or additional information. Unless you are merely a witness, you have the option to decline talking to UI, but the university will try to address the concerns to the best of its ability. If victims wish to report an incident to police, there are resources available to facilitate the meeting, whether it be on campus or off-campus. Victims have the option to be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses and may also decline to notify such authorities.

The Silent Witness form is a method of confidential reporting. Students, faculty, staff, or visitors may access this web reporting tool to report crimes or other incidents. The form is submitted electronically to OPSSP. There is an option to provide contact information if the person reporting wishes to do so.



There are confidential resources available on and off-campus. The Counseling and Testing Center (CTC) is confidential, as is the Student Health Center. Alternatives to Violence of the Palouse (ATVP) is an off-campus confidential resource that can provide advocacy and support.

The Women’s Center is a semi-confidential resource. They must report crime statistics for Clery reporting purposes, but no identifying information is recorded (i.e., names, locations, dates, details, etc.). The Women’s Center can explain all the available options for reporting without pressure, judgment, or expectation. For more information, visit: <https://www.uidaho.edu/diversity/edu/womens-center>

There is also a confidential 24 hour-hotline. If anyone sees or suspects unethical or illegal behavior, they may report their concerns anonymously by calling The Network at 1-800-775-1056.

**PASTORAL AND PROFESSIONAL COUNSELING**

The University Counseling and Testing Center provides a supportive and confidential environment for students to explore their concerns and learn new skills to deal more effectively with problems that may be interfering with their personal well-being and academic goals. Crisis appointments are also available during normal operating hours, and for after-hours crisis intervention, students may call CTC at (208) 885-6716. Professional counselors at the university are encouraged, if they deem appropriate, to inform those they counsel of the procedures for reporting crimes voluntarily for inclusion in the annual security and fire safety report.

**MONITORING AND REPORTING OF CRIMINAL ACTIVITY**

The Office of Public Safety, Security and Parking (OPSSP) receives alerts from the Moscow Police Department on a continuous basis including the time, case number, nature, and location of each incident. OPSSP and MPD collaborate to determine relevant Clery information for all calls within the university Clery geography. All other student groups are encouraged to follow instructions provided by the Office of Public Safety, Security and Parking and if criminal activity occurs contact the police or sheriff department in the local jurisdiction and submit an incident/accident report to the university.

**IMPORTANT PHONE NUMBERS**

MOSCOW CAMPUS	
EMERGENCY-911	
Moscow Police (Non-Emergency)	208-882-COPS (2677)
24 Hour Crisis Hotline	208-885-6716
Campus Security (24/7)	208-885-SAFE (7233)
Domestic Violence 24 Hour Hotline	208-883-4357
Facilities (Office Hours)	208-885-6246
Facilities (After Hours)	208-885-7054
Campus Security (24/7) alternative number	208-885-SAFE (7233)
SYSTEM-WIDE ASSISTANCE	
University of Idaho Emergency Updates (Active in Emergencies)	208-885-1010
Environmental Health & Safety Hazardous Materials/Lab Safety/ Building Safety/Occupational Safety	208-885-6524
Office of Public Safety & Security	208-885-7233
Office of Civil Rights & Investigations	208-885-4285
Office of Equity and Diversity The University of Idaho’s non-discrimination policies, including bias or sexual harassment prevention and response.	208-885-2468
Ombuds Office Confidential, impartial and informal conflict resolution assistance	208-885-7668
Violence Prevention Programs	208-885-6757
Counseling and Testing Center Free and confidential counseling services for students	208-885-6716
Dean of Students/Student Affairs	208-885-6757
Human Resources	208-885-3638
Confidential Hotline – Unethical, illegal or unsafe conduct in workplace	800-775-1056
Behavior of Concern- If you notice behavior of concern in students, staff, faculty or visitors, please seek advice from MPD or campus security.	Campus Security-208-885-7233 MPD-208-882-2677
*Important phone numbers for Boise – see page 78; Coeur d’Alene – see page 84 Idaho Falls – see page 90; McCall Outdoor Science Center – see page 97.	





## CAMPUS LAW ENFORCEMENT AND CRIME REPORTING

### MOSCOW POLICE DEPARTMENT

Police services are provided by Moscow Police Department (MPD) under a contract between the Regents of the University of Idaho and the City of Moscow. MPD has full police authority to investigate, apprehend, and arrest, to enforce state laws and local ordinances on campus. Moscow Police Department has jurisdiction over streets, alleys, and other public areas. Fraternities and sororities are located in the City of Moscow and receive police services from the Moscow Police Department. Moscow Police Department interacts with federal, state, and local law enforcement agencies. There is a Moscow Police Department Sub-Station on the Moscow campus, located in Memorial Gym, room 111.

### CAMPUS SECURITY

There are multiple noncampus properties within the main University of Idaho campus boundary that are monitored and patrolled by Moscow Police Department. Moscow Police record criminal activities by student (and non-students) at all of these locations.

The University of Idaho Vandal Security services include non-sworn campus professionals who are responsible for patrolling the main campus property. Vandal Security is managed through the Office of Public Safety, Security and Parking. The University of Idaho Office of Public Safety, Security and Parking will partner with the campus community to foster student success and ensure the University of Idaho is a safe place to learn, work, and visit. Vandal security strives to provide a safe and healthy environment through quality training, effective leadership, and collaboration with MPD as well as other university affiliates. While campus security personnel do not have the arrest authority of a police officer, the non-sworn, unarmed Vandal Security team's core duty is to make the university safe by:

1. Performing regular visible patrols of the facilities to watch for potential safety hazards and crimes;
2. Checking to ensure buildings are secured;
3. Documenting problems;
4. Reporting issues to the university staff that has responsibility for the area/facility or to the MPD as directed; and
5. Providing safe walk services by accompanying students, faculty, and/or staff across campus to make sure they can safely traverse the campus without fear of personal harm. For this service, please call (208) 885-SAFE (7233).

### INTERAGENCY PLANNING, TRAINING AND EXERCISES- ENVIRONMENTAL HEALTH AND SAFETY

In addition to the above, Vandal Security attends tabling events such as Palousa Fest, Take Back the Night, and Uldaho Bound throughout the year to inform students and employees about campus security procedures and practices to encourage students and employees to be responsible for their own security and the security of others. Vandal Security provides these services on all University of Idaho owned property at the Moscow campus.

In addition to planning, training, and exercising with the Moscow Police Department, and the Moscow Volunteer Fire Department, the

UI Environmental Health and Safety Office has representation on the Latah County Local Emergency Planning Committee (LEPC) and the North Central Healthcare Coalition. In addition, they participate in the LEPC workshops and in Idaho Bureau of Homeland Security exercises.

### REGISTERED SEX OFFENDERS

In Compliance with the Clery Act, the University of Idaho is required to provide the campus community with access to the Idaho's public Sex Offender Registry. That national Sex Offender Registry is maintained by the U.S. Department of Justice. A link to the Idaho State Police Sex Offender Registry (SOR) may be accessed from the Jeanne Clery Act Page within the Office of Public Safety and Security website or through ISP's website: Idaho State Police webpage: [https://isp.idaho.gov/sor\\_id/search\\_regnam.html](https://isp.idaho.gov/sor_id/search_regnam.html). The Idaho SOR searches may be conducted by registrant's last name, city, county, zip code or map. In addition, the National Sex Offender Registry may be accessed via their website: <https://www.nsopw.gov/>.

### ADAM WALSH CHILD PROTECTION AND SAFETY ACT OF 2006

The Adam Walsh Child Protection and Safety Act of 2006 was created to protect children from sexual exploitation and violent crime, to prevent child abuse and child pornography, to promote Internet safety, and to honor the memory of Adam Walsh and other child crime victims. For more information, visit: <https://www.congress.gov/bill/109th-congress/house-bill/4472>

## SECURITY AND ACCESS

### ACCESS CONTROL POLICY – APM 40.28

It is the policy of the University of Idaho that after normal working hours (Monday-Friday 8am-5pm, excluding holidays) all facilities shall be locked and secured to maintain the safety of the facilities and their contents including any faculty, staff and/or students. Building card access systems provide an alternative method of controlling access to a building or area, allow for accountability in building access, and facilitate key management due to the reduced number of keys needed. Keys and cards are issued for entry to university facilities for the purpose of conducting university related business only. The most effective security happens when all university employees and students share in the responsibility of ensuring the safety and integrity of all campus facilities.

Contractors working on university projects are required to meet with the Facilities AES department to obtain authorization for access. They are then issued the appropriate keys and card access on a temporary basis to the required areas for their work. Contractors are responsible for the security of the keys/access, their proper use, and the spaces they unlock. Access and keys issued are for official authorized University of Idaho business use only and are the property of the University of Idaho. Keys are to be returned to Facilities when the project requiring the keys/access ends or upon request. Project retention will not be released until all keys are returned. Some funding is typically retained from contractors, attempting to ensure all punch list and manuals, etc. are completed before final payout of contract. Misuse and or loss of the keys/access issued could result in severe disciplinary action up to and including prosecution and/or restitution to re-key all affected areas.



Moscow Police Department officers are members of the university community and are regularly in the residence halls for community-oriented policing, educational programming and to address community concerns as they arise.

HRL works with Campus Security to provide hall walk-throughs, safety checks and a 24-hour campus “Safe Walk” program.

## Timely Warnings and Emergency Notifications

### VANDAL ALERT APM 95.24

A. Purpose. This policy provides comprehensive guidance for issuing notifications to the University of Idaho community using the Vandal Alert System. The university’s goals are to provide prompt notification of a confirmed situation impacting the university community and to provide instructions for taking action when needed. These protocols are integrated with and supplement the university’s Emergency Operations Plan (EOP) and Crisis Communication Plan. These protocols apply only to the Vandal Alert System; the University of Idaho may use other forms of communication as part of a broader communication strategy.

B. Scope. This policy applies to the Campus Community as defined in C-2.

#### C. Definitions

C-1. Vandal Alert System. The Office of Public Safety and Security has overall management responsibility for the Vandal Alert System. Vandal Alert is an institution-wide, multi-modal (e-mail, text message, etc.) emergency notification system. All university employees and students are encouraged to sign up for Vandal Alert by visiting: Vandal Alert System. Contact data/membership in Vandal Alert is updated daily through an automated process to ensure accurate membership. Students and employees are encouraged to update their Vandal Alert contact information through the MyUI application. Members of the greater Moscow community may also be enrolled in Vandal Alert.

C-2. Campus Community. Campus community means students, faculty, professional personnel, classified staff, volunteers, visitors, and anyone else who is admitted or enrolled in the university, is participating in programs offered by the university, or who is employed by or volunteering at the university.

C-3. Emergency Notification (Clery Act Requirement). A communication issued to the campus community triggered by an event currently occurring on or imminently threatening the UI campus. UI will initiate Emergency Notification procedures for any significant emergency or dangerous situation representing an immediate threat to the health or safety of the campus community.

### RESIDENTIAL HOUSING ACCESS

Access to residential buildings is operated by Housing and Residence Life (HRL) and is restricted to residents, their guests, and applicable staff. The Residence Hall Handbook, and Apartment Procedures and Policies Handbook contain information on access to dormitories and on campus apartments. Access can be gained by card and/or key. Students will be issued a room key or room/suite access on their Vandal Card when they check in to the residence halls as well as Vandal Card access to the exterior building doors.

Residence Hall students must use their Vandal Card to enter a residence hall and their card access is restricted to their specific residence hall building and community areas.

HRL requires that students living in the residence halls escort guests in and out of the buildings at all times. Students may not have a guest stay more than three (3) consecutive nights during the semester, or seven (7) nights per semester. Residents are not allowed to give card access to their guest.

At no time is a student allowed to loan or give a key or student ID card to another person or use a key or student ID to admit an unescorted person or non-resident.

Any resident who is locked out of their room or building may go to the Living Learning Community (LLC) Information Desk and check out a spare key or temporary access card. Lock out keys not returned within 24 hours may result in room locks being changed and the student being charged for parts and labor.



C-4. Timely Warning (Clery Act Requirement). An alert issued to the campus community when a Clery Crime is reported and represents a serious or continuing threat to the campus community.

C-5. Adverse Weather Notification. An alert issued to the campus community when projected or existing severe or adverse weather conditions may impact university operations requiring delays or cancellation of classes or events or the closure of a university facility, site or campus (see APM 95.21, University Closures).

C-6. Informational Notification. A notification issued to the campus community that does not meet the criteria for either an Emergency Notification or Timely Warning but may be of significant interest to the campus community.

D. Policy and Procedure

D-1. Emergency Notification. In compliance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)), Emergency Notifications will be broadcast when the university receives a confirmed report from a cognizant authority (i.e. an emergency service authority, that a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, faculty, staff or visitors is occurring on campus. In those instances, the Executive Director of Public Safety or designee will, without delay, and taking into account the safety of the community, determine the content of the notification and broadcast the notification, unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency. Emergency Notifications will include instructions to the university community for protective action. When the threat no longer exists, an "all clear" alert will be broadcast. The Executive Director of Public Safety and Security or designee has the authority to broadcast Emergency Notifications to the university community using the Vandal Alert System. When appropriate, Emergency Notifications may be broadcast through other communication methods (web pages, press releases, printed or social media, etc.)

D-2. Timely Warning. In compliance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f), Timely Warnings will be broadcast when a report of murder, sex offense, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, arson, or other Clery Act Crime is received by campus security authorities and, in the judgment of the institution, the crime at issue poses a serious or continuing threat to students and employees. The Executive Director of Public Safety or designee will broadcast Timely Warnings using the Vandal Alert system in a manner that is timely and will aid in the prevention of similar crimes, unless issuing a warning will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the threat. The intent of a timely warning is to enable people

to protect themselves and their property. Timely Warnings will be issued as soon as pertinent information is available. Timely Warnings may also be made for other crimes (non-Clery crimes) that pose a serious or continuing threat to the campus community. The Executive Director of Public Safety and Security or designee has the authority to broadcast Timely Warnings to the university community. When appropriate, Timely Warnings may be broadcast through other communication methods (web pages, press releases, printed or social media, etc.)

D-3. Adverse Weather Notification. Adverse weather notifications will be broadcast when significant severe weather conditions exist that may have an impact on university operations and when the University of Idaho President or designee makes a decision to close or delay opening a UI facility. The University Emergency Manager monitors weather conditions, participates in the National Weather Service weekly briefing and makes recommendations for taking appropriate actions in the event of a weather-related emergency (see APM 95.21, University Closures). The President or designee has the authority to close or delay opening a UI facility. When a designee makes a decision to close or delay opening a UI facility, they will notify the President's office and the Office of Public Safety and Security. The Executive Director of the Office of Public Safety and Security or designee has the authority to broadcast an Adverse Weather Notification, and to notify the university community of approved closures or delays.

D-4. Informational Notification. Informational Notifications will be broadcast when a reported crime or emergency does not meet the criteria for other alerts, but, in the judgment of the institution, the campus community should be notified about an incident. Situations that may be appropriate for broadcasting an informational notification include incidents or crimes occurring off campus that may have an impact on student or employee security interests; violent crimes in which the perpetrator or suspect has been apprehended or is known not to be on campus; or incidents that may generate significant interest across the campus community. The Senior Director of Communications or designee has the authority to broadcast an Informational Notification.

D-5. Vandal Alert System Testing. The University Emergency Manager will test the Vandal Alert System on an annual basis. Test messages may be broadcast using a single mode or may combine multiple modes of the system. Test messages will clearly state in the subject line that there is no actual threat or emergency and that the purpose of the notification is to test the system and/or response plans and capabilities. To the extent possible, system tests will be combined with emergency response drills and will include follow-up assessment and review.

## VANDAL ALERT- OTHER INFORMATION

The University of Idaho Clery Compliance Officer uses a Timely Warning Matrix form that is designed to help make a determination if a timely warning should be sent to the campus community. The University of Idaho will not disclose personally identifying information of the victim of a reported crime in a timely warning message.

Dissemination-The University of Idaho uses text, email, and the Guardian application to send Vandal Alerts to the campus community. University officials have the ability to send messages to all university affiliates, or a portion of affiliates, based on the situation(s) presented.

## TIMELY WARNING

B-2. In compliance with The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (20 USC § 1092(f)), Timely Warnings will be broadcast when a report of murder, sex offense, robbery, aggravated assault, burglary, motor vehicle theft, manslaughter, or arson (Clery Act Crimes) is received by campus security authorities and, in the judgment of the institution, the crime at issue poses a serious or continuing threat to students and employees. The Executive Director of Public Safety or designee will broadcast Timely Warnings using the Vandal Alert system in a manner that is timely and will aid in the prevention of similar crimes, unless issuing a warning will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to or otherwise mitigate the threat. The intent of a timely warning is to enable people to protect themselves and/or their property. Timely Warnings will be issued as soon as pertinent information is available. Timely Warnings may also be made for other crimes (non-Clery) that pose a serious or continuing threat to the campus community. The Executive Director of Public Safety and Security or designee has the authority to broadcast Timely Warnings to the university community. When appropriate, Timely Warnings may be broadcast through other communication methods (web pages, press releases, printed and/or social media, etc.) Emergency and Evacuation Procedures

## EVACUATION PROCEDURES

35.22. The Environmental Health & Safety Office has developed general emergency evacuation procedures and each department should supplement these procedures with departmental specific information. It is recommended that these procedures be posted in every department and distributed to all building occupants. Evacuation procedures for all residential buildings is under University Housing and can be found in the fire safety section of this report.

## EMERGENCY SITUATIONS

Emergencies range from severe weather to building evacuations to campus closures. The university has a wide variety of methods to communicate with students, faculty, staff, visitors, and the public in the event of these possible emergencies. Depending on the situation, the university may use some or all of the following tools.

## VANDAL ALERT

Used to contact the University of Idaho community by email, text messaging and/or voice in the event of an emergency. If a timely warning or an emergency notification is sent, the Office of Public Safety, Security and Parking will utilize the Vandal Alert System to

communicate pertinent information, which may include a description of the incident, location, and appropriate protective action to take.

The Vandal Alert system will be tested on an annual basis by the Office of Public Safety, Security and Parking.

When an emergency is reported to the university, the Office of Public Safety, Security and Parking works with internal constituents as well as emergency services to collect information regarding the reported emergency. Information will be evaluated by the Clery Compliance Officer, Executive Director of OPSSP, and, at times, with other internal constituents who may have relevant information. In certain circumstances, the Office of Public Safety, Security and Parking will use a decision matrix to determine if a Vandal Alert should be sent.

The Office of Public Safety, Security and Parking has the ability to send notifications to all university students and employees, and also has the ability to segment the messages to particular university campuses in the event the emergency is isolated to one area. The Office of Public Safety, Security and Parking will use all information available to determine which segment(s) of the University of Idaho should receive a message.

The Office of Public Safety and Security website is updated with information during actual emergencies or campus closures. The University of Idaho website platform also includes a system-wide notification message at the top of every web page in the event of an emergency or campus closing.

## UNIVERSITY OF IDAHO EMERGENCY UPDATE LINE - (208) 885-1010

Students, Faculty, and Staff Members may call this number for information and status updates on emergencies and campus closures. This line is a recorded update only.

## TELEPHONE TREES

University units maintain and update telephone trees of contacts that are activated during emergencies.

## LOCAL NEWS MEDIA

University Communications and Marketing sends press releases and communicates with local media. Because our students, staff and faculty have varying schedules, the university depends greatly on broadcast media to communicate important emergency information to our campus community before or during their commutes.

## UNIVERSITY OF IDAHO EMERGENCY RESPONSE FRAMEWORK

The Emergency Response Framework (ERF) is with applicable provisions of the National Response Framework (NRF) and the National Incident Management System (NIMS). As such the ERF will serve as a tool to improve coordination and strengthen relationships between university, local, state, and federal entities which operate under the NRF and NIMS provisions.

Purpose: The purpose of the Emergency Response Framework is to:

Help prepare UI Employees to respond successfully to an emergency situation.



Define clear roles, responsibilities, and authorities for those involved in managing emergencies;

Ensure the consequences of emergencies are adequately and expediently assessed from an internal and external perspective;

Have a clear, rapid, and coordinated system of internal and external communication in emergency situations;

Have effective coordination between the emergency management organizations and the university and local, state, and federal authorities;

Promote a culture throughout the university that both enables effective response in an emergency and helps prevent them through an open exchange of information about potential emergencies.

## Missing Students Policy APM 95.34

This policy was created to comply with the Jeanne Clery Act which requires the university to disclose the policy on reporting a missing student, how students can designate an emergency contact and how the emergency contact information will be used.

Any member of the university community who has reason to believe that a student who resides in on-campus University housing is missing should notify Campus Security at their 24/7 number of (208) 885-SAFE (7233).

Any Campus Security Authority (CSA) who receives a report that a student who resides in on-campus university housing is missing should immediately notify Campus Security by calling (208) 885-SAFE (7233).

In addition to registering a general emergency contact, each student residing in on-campus university housing has the option to register a confidential emergency contact person to be notified in the event that the student is determined to be missing for 24 hours. Students wishing to register a confidential emergency contact may do so on Vandal Web.

If a student has identified a confidential emergency contact person, the university will notify that individual no later than 24 hours after the student is determined to be a Missing Student.

The university will also notify the parent or legal guardian of any Missing Student under the age of 18 that is not emancipated.

The confidential emergency contact person information will only be shared with authorized university officials and law enforcement personnel in furtherance of a Missing Student investigation.

The university will notify the Moscow Police Department (MPD) within 24 hours of the determination that a student is a Missing Student.

## Notice of Non-Discrimination

The University of Idaho has a policy of nondiscrimination on the basis of race, color, religion, national origin, sex, age, sexual orientation, gender identity/expression, disability, genetic information, or protected veteran or military status. This policy applies to all programs, services, and facilities. It includes—but is not limited to—applications, admissions, access to programs and services, employment, and advancement. Questions or concerns about the

content and application of these laws, regulations, or University policy may be directed to the Director of the Office of Civil Rights and Investigations (208-885-4285); Director of the Center for Disability Access and Resources (208-885-6307); the Idaho Human Rights Commission (208-334-2873); Regional Office for Civil Rights, U.S. Department of Education in Seattle (206-220-7900); Equal Employment Opportunity Commission, Seattle District Office (206-220-6883); or Seattle Regional Office of Federal Contract Compliance Programs, U.S. Department of Labor (206-398-8000).

U.S. Department of Education Title IX Notice of Nondiscrimination: <https://www2.ed.gov/about/offices/list/ocr/docs/nondisc.html>

Interim Title IX and ADA Coordinator, Interim Director OCRI:

Jakie Wernz

530 S Asbury St., suite #5

Moscow, ID 83843

PH:208-885-4285

EMAIL: [ocri@uidaho.edu](mailto:ocri@uidaho.edu)

## SEXUAL ASSAULT, DOMESTIC VIOLENCE, DATING VIOLENCE, & STALKING

The University of Idaho, through its Student Code of Conduct (FSH 2300 Article II) and the Rule of Ethical Conduct for University Employees (FSH 3170 B-2), prohibits dating violence, domestic violence, sexual assault, and stalking. The University will protect the confidentiality of victims and other necessary parties, including the completion of publicly available recordkeeping such as Clery Act reporting and disclosures, without including personally identifying information about the victim. The University will also maintain confidentiality regarding any supportive or protective measures to the victim, to the extent that maintaining such confidentiality does not impair the ability of the institution to provide these supportive and protective measures. The Office of Public Safety, Security and Parking maintains a daily Clery log of all incidents that occur on University of Idaho property. The log does not include personally identifying information about any victims and is publicly available upon request.

### DEFINITIONS

- Sexual Assault - Any offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's Uniform Crime Reporting (UCR) Program.
- Sex Offenses - Any sexual act directed against another person, without the consent of the victim, including instances where the victim is incapable of giving consent.
- Rape - The penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.
- Fondling - The touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity.
- Incest - Sexual intercourse between persons who are related to each other within the degree wherein marriage is prohibited by law.

- Statutory Rape - Sexual intercourse with a person who is under the statutory age of consent.

From UI's Student Code of Conduct: FSH 2300; A-1. Consent: as used in this code, is informed, freely given, and mutually understood. Consent requires an affirmative act or statement by each participant. If coercion, intimidation, threats and/or physical force are used, there is no consent. If a person is mentally or physically incapacitated or impaired so that the person cannot understand the fact, nature or extent of the sexual situation, there is no consent; this includes conditions due to alcohol or drug consumption or being asleep or unconscious. Whether one has taken advantage of a position of influence over another may be a factor in determining consent. Consent to any one form of sexual activity does not imply consent to any other form of sexual activity.

## DOMESTIC VIOLENCE

Idaho Statute: Idaho law, for purposes of criminal law, defines "domestic violence" in Idaho Code 18-918 as an assault or battery committed by one household member against another household member. A "household member" is "a person who is a spouse, former spouse, or a person who has a child in common regardless of whether they have been married or a person with whom a person is cohabiting, whether or not they have married or have held themselves out to be husband or wife".

### UNIFORM CRIME REPORTING DEFINITION (UCR):

A felony or misdemeanor crime of violence committed:

- by a current or former spouse or intimate partner of the victim;
- by a person with whom the victim share a child in common;
- by a person who is cohabitating with or has cohabitated with the victim as a spouse or intimate partner;
- by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or
- by any other person against an adult or youth victim who is protected from that person's act under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

## DATING VIOLENCE

Idaho Statute: "Dating Violence" is not defined in Idaho law. However, a person in a "dating relationship" who is subjected to "physical injury, sexual abuse or forced imprisonment or the threat thereof" by the other partner in that dating relationship can file a petition with the court requesting a court issued protection order. A "dating relationship" is defined in Idaho law as a "social relationship of a romantic nature." Idaho law lists four factors for a court to use to determine if a relationship is dating relationship:

- 1) the nature of the relationship;
- 2) the length of time the relationship has existed;
- 3) the frequency of interaction between the parties; and

- 4) the time since termination of the relationship, if applicable.

### UNIFORM CRIME REPORTING DEFINITION (UCR):

Violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purpose of this definition,

- dating violence includes sexual or physical abuse or the threat of such abuse.
- dating violence does not include acts covered under the definition of domestic violence.

## STALKING

Idaho Statute: "Stalking" is defined in Idaho law as "a course of conduct that seriously alarms, annoys or harasses the victim and is such as would cause a reasonable person substantial emotional distress" or "a course of conduct such as would cause a reasonable person to be in fear of death or physical injury, or in fear of the death or physical injury of a family or household member." Idaho law defines "course of conduct" as "repeated acts of nonconsensual contact involving the victim or a family or household member of the victim," but not including constitutionally protected activity. Idaho law further defines "nonconsensual contact" as "any contact with the victim that is initiated or continued without the victim's consent, that is beyond the scope of the consent provided by the victim, or that is in disregard of the victim's expressed desire that the contact be avoided or discontinued." Examples of nonconsensual contact contained in the law include, but is not limited to:

- 1) following the victim or maintaining surveillance on the victim;
- 2) contacting the victim in a public place or on private property;
- 3) appearing at the workplace or residence of the victim;
- 4) entering onto or remaining on property owned, leased or occupied by the victim;
- 5) contacting the victim by telephone or causing the victim's telephone to ring repeatedly or continuously regardless of whether a conversation occurs;
- 6) sending mail or electronic communications to the victim; or
- 7) placing an object on, or delivering an object to, property owned, leased or occupied by the victim.

### UNIFORM CRIME REPORTING DEFINITION (UCR):

Engaging in a course of conduct directed at a specific person that would cause a reasonable person to

- fear for his or her safety or the safety of others; or
- suffer substantial emotional distress.

Procedures to Follow in the Event of a Sexual Assault, Relationship Violence, and/or Stalking

Get to Safety – Get to a safe place and ask a friend to stay with you

**Write Down Details** – Try to write down, or have a friend write down, everything you can remember about the incident including a physical description of the perpetrator, their identity if you know it, and the use of threats or force

**Preserve Evidence** – Preserving physical evidence can play an important role in prosecuting a sexual assault suspect and providing supportive measures. Try to preserve all evidence of the assault. Avoid drinking, bathing, showering, douching, brushing your teeth or changing your clothes. Evidence can be collected at an emergency room and you can decide later whether or not you want to pursue a criminal investigation. Collecting physical evidence must occur within 96 hours (4 days).

**Call Help** – Call the 24-hour helpline (208) 883-HELP (4357) to speak with an advocate for confidential and anonymous support. This advocate can help walk you through the process of seeking medical help, preserving evidence and reporting the crime, based on what you are comfortable with.

**Get Medical Attention** – Your personal health is most important! Visit an emergency room or medical facility to be checked out. This includes testing for HIV and other sexually transmitted infections (STIs), as well as receiving preventative treatments (medications to prevent STIs and pregnancy and protect against HIV transmission may be offered). A nurse who is a specially trained Sexual Assault Nurse Examiner (SANE) will help you and collect evidence.

Victims have the right to seek protection, restraining or other similar lawful orders issued by a court. The university can issue “no-contact” orders between individuals and enforce those no contact orders through the university’s disciplinary procedures. University issued no-contact orders cannot be enforced by law enforcement. Further, the university cannot enforce court orders; however, for every lawfully issued court order the institution has knowledge of, the institution will take every reasonable step to ensure that the university does not cause either party to intentionally violate the order.

For assistance on obtaining no-contact orders, contact Moscow Police Department (208-882-2677) or Latah County Sheriff (208-882-2216).

## RESOURCES

Violence Prevention Programs (208) 885-6757 - If you or someone you know has experienced a sexual assault or is in an abusive relationship, we are here to help. We are here to listen, support, and provide resources and options – you should not have to face an abusive situation alone.

Alternatives to Violence of the Palouse (208) 883-4357 – If you need a confidential advocate to talk you through the process of getting the help you need regarding sexual assault, domestic violence or stalking, contact ATVP.

For a list of additional resources available to students and employees, visit: <https://www.uidaho.edu/ocri/resources>

## RISK REDUCTION

The Office of Civil Rights and Investigations (OCRI) offers touchstone trainings to departments, units, student groups or any other organization desiring to further their knowledge in these areas. Trainings are typically conducted by the director of OCRI, collaborating with other content experts as needed. The lecture-style

trainings are interactive and engaging, and attendees will leave with knowledge and resources they can apply in everyday scenarios. Available trainings: Sexual Misconduct Disclosure Procedures/Mandatory Reporter, Sexual Harassment: Identify and Prevent, Title IX Overview, ADA: Supervisor and Employee Roles and Responsibilities, Appropriate Interpersonal Relationships, Consent: The Real Deal, The Complaint Process: Title IV, Title VII, Title IX, ADA, Retaliation, Service Animals and Emotional Support Animals, and Faculty Responsibilities under the ADA.

Sexual assault risk reduction strategies are measures that can help individuals reduce their risk of experiencing sexual assault. Here are some commonly recommended strategies:

### AWARENESS AND EDUCATION:

- Learn about consent: Understand and respect boundaries.
- Stay informed: Be aware of the common tactics used by perpetrators.
- Personal Safety:
- Trust your instincts: If something feels off, it probably is.
- Stay in groups: There's safety in numbers, especially in unfamiliar environments.

### ENVIRONMENTAL AWARENESS:

- Be aware of your surroundings: Know where exits are and stay in well-lit areas.
- Secure your space: Lock doors and windows, and don't let strangers into your home.
- Communication:
- Set boundaries: Clearly communicate your limits and expectations.
- Have a plan: Know how to get out of uncomfortable or dangerous situations.

### SELF-DEFENSE:

- Take a self-defense class: Learn techniques to protect yourself.
- Carry safety tools: Items like whistles, pepper spray, or personal alarms can be helpful.

### SUPPORT SYSTEMS:

- Stay connected: Let friends or family know your plans and check in with them.
- Seek help: If you feel threatened, don't hesitate to ask for assistance.

These strategies can help reduce risk, but it's important to remember that the responsibility for preventing sexual assault lies with the perpetrator, not the victim. If you or someone you know needs support, consider reaching out to local resources or hotlines for assistance.



## ON-CAMPUS

Vandal Health Clinic\*\* (208) 885-6693 – In the event of a sexual assault, if you need information on how to obtain emergency contraception or STD testing, call the Student Health Clinic to set up an appointment.

Counseling and Testing Center\*\* (208) 885-6716 – To meet with a counselor on campus, please contact or Counseling and Testing Center to schedule an appointment.

Women's Center\* (208) 885-2777 – The Women's Center promotes and advocates for gender equity on campus and in the community. The Women's Center facilitates opportunities for learning and activism to support and empower all individuals in building an inclusive and compassionate society.

## OFF-CAMPUS

Moscow Police Department (208-882-COPS) – To report sexual assault, domestic violence or stalking, please contact MPD

National Sexual Assault Hotline (800) 656-HOPE (4673)

Gritman Medical Center\*\* (208) 882-4511

\*Semi Confidential - These locations do not disclose information that does not amount to a "Clery Crime" and did not occur on campus. Even if what you do report is a Clery Crime that occurred on campus, your name and specific disclosure is not reported. All that is reported is what the crime was and where it occurred.

\*\*Confidential – These reporting locations do not disclose the information you share to the university, the police or anyone else without your permission or extenuating circumstances (e.g., imminent threat of harm). Please note: Gritman Medical Center will contact police and advocacy agencies, but it is your decision if you want to speak with an agency representative.

## CHANGES IN ACADEMIC AND LIVING SITUATION

Whenever the university receives a report of sexual misconduct or sexual assault, complainants who are members of the university community may be referred to an advocate from the Violence Prevention Program who can serve as a resource person to the complainant to identify, explain and navigate the complainant's reporting options and the available support services. This includes referrals to counseling, educational support, medical treatment, and information about university processes, criminal processes, and legal assistance. The advocate may also aid in rearranging class schedules, extracurricular activities, and on-campus housing/dining arrangement (for reasons including avoiding contact with the accused student).

The advocate may also assist the complainant with working with appropriate offices to make reasonable accommodations such as but not limited to: issuing written instructions to the accused student restricting them from making contact with the complainant; temporarily moving the complainant – if living in university housing – to other living arrangements; or making alternative instructional arrangements for the accused student.

Upon receipt of a Title IX violation report, (whether on campus or off campus) the Office of Civil Rights and Investigations will provide written notification to involved students and employees of resources

available including, but not limited to, mental health counseling, victim advocacy, legal assistance, immigration assistance, etc.

Upon receipt of a Title IX violation report, the Office of Civil Rights and Investigations will provide written notification of resources available to the victim including, but not limited to, academic support, living situation, transportation, and/or protective measures.

When a student or employee reports to the institution that the student or employee has been a victim of dating violence, domestic violence, sexual assault, or stalking, whether the offense occurred on or off campus, the university will provide the student or employee a written explanation of the student's or employee's rights and options.

The University of Idaho disciplinary process will include written notification to students and employees about:

- Existing Counseling
- Health
- Mental Health
- Victim Advocacy
- Legal Assistance
- VISA and Immigration Assistance
- Other services available for victims both within institutions and in the community

The University of Idaho will provide written notification to victims about options for, available assistance in, and how to request changes to: academic schedule, living situation, transportation needs, and/or working situations or protective measures.

These processes are depicted in the following policies.

## Sexual Assault, Stalking and Substance Abuse Policies

### AMNESTY POLICY FSH 2310

**A. General.** This policy aims to remove the barriers that may prevent any student from seeking emergency medical attention by providing an opportunity for the University to intervene in a caring and non-punitive manner. The goal is to reduce the potential risk of alcohol and/or drug-related injuries or deaths, and increase the likelihood that students will seek medical attention in crisis situations.

#### B. Policy.

**B-1.** A student who seeks emergency medical attention (or who has emergency medical attention sought on his/her behalf) for drug or alcohol related consumption, will not be sanctioned for violating drug and alcohol consumption prohibitions found in the Student Code of Conduct related to that incident, as long as the student completes the following requirements:

- a) participates in an initial meeting with the Dean of Students, or designee, and

- b) completes all recommendations from the Dean of Students, or designee, and<
- c) submits proof of completion of all recommendations, within the time frame designated by the Dean of Students, or designee, at the initial meeting.

**B-2.** A bystander student who has engaged in drug or alcohol consumption and who seeks emergency medical attention for someone else or tries to actively engage in assistance for someone else for that person's drug or alcohol related consumption, will not be sanctioned for violating drug and alcohol consumption prohibitions found in the Student Code of Conduct related to his/her own consumption, but will be invited to meet with the Dean of Students.

**B-3.** The University will not pursue any disciplinary action related to any drug or alcohol consumption against any student who has been sexually assaulted or sexually harassed for their use of drugs or alcohol at the time of the sexual assault or sexual harassment.

**B-4.** Section B-1 and B-2 of this policy will only apply to a student who seeks emergency medical attention before police or University employees or agents take any official action or intervention related to the drug or alcohol consumption.

**B-5.** The policy does not preclude disciplinary action regarding other violations of the Student Code of Conduct.

**B-6.** The policy only applies to the university's student disciplinary system for violations of the Student Code of Conduct (Faculty-Staff Handbook 2300). This policy does not apply to any criminal, civil or other legal consequence for violations under Federal, State or local law.

**B-7.** The policy is not designed to protect or shield those students who repeatedly violate the Student Code of Conduct. The Dean of Students may assess each situation on a case-by-case basis, denying the safeguards of the Amnesty Policy if serious or repeated incidents prompt a higher degree of concern or response, which may include disciplinary action under the Student Code of Conduct.

## STUDENT CODE OF CONDUCT AND RESOLUTION PROCESS FSH 2300

*\*The University of Idaho is committed to providing a prompt, fair, and impartial process from the initial investigation to the final result.*

### A. Introduction

**A-1.** The University of Idaho is committed to creating and maintaining a productive living-and-learning community that fosters the intellectual, personal, cultural, and ethical development of its students. Self-discipline and respect for the rights and privileges of others are essential to the educational process and to good citizenship. Student expectations include:

- Students are expected to show respect for order, civility, and respect for the rights of others within and without the University as these attributes are demanded of good citizens.

- Students are expected to uphold the rights and dignity of others regardless of race, color, national or ethnic origin, sex, age, disability, religion, sexual orientation or gender identity.
- Students are expected to uphold the integrity of the University as a community of scholars in which free speech is available to all and intellectual honesty is demanded of all.
- Students are expected to respect University policies as well as local, state, and federal law.

**A-2.** The University of Idaho conduct process works to balance the safety and security of the members of the University of Idaho community through personal accountability, reflection, and growth. Students have an opportunity to reflect on their choices, understand how their actions have an impact on those around them, and grow from the experience.

**A-3.** The University strives to provide a fair and consistent student conduct process based on university policy and best practices. By educating students to better understand how their decisions affect themselves and their community they learn reflection, follow-up, and accountability. The Dean of Students Office collaborates with campus and community partners to provide resources and support to students.

### B. Purpose

**B-1.** The Student Code of Conduct & Conduct Resolution Process ("the Code") contains prohibited student conduct and regulations for addressing reports of such conduct in a manner consistent with the requirements of procedural due process. In addition to the general expectations for conduct as set forth in this chapter, it contains a description of prohibited conduct.

**B-2.** The Dean of Students or their designee (referred to collectively in the Code as " the DOS") has primary authority and responsibility for the administration of the Code.

The DOS, upon finding, in its discretion, that there is a conflict of interest, or for other reasons necessary to effectuate the policy, may appoint an external person to serve in any of the roles created in the Code. The Dean of Students works with faculty, staff, hearing officers, and/or the student conduct board in the disposition of Student Code of Conduct violations. There is no standard discipline that applies to violations of the Student Code of Conduct. In deciding the outcome in each situation, the Dean of Students will consider, among other factors, the nature and seriousness of the behavior, the motivation underlying the behavior, and precedent in similar cases.

**B-3.** Although DOS has primary authority and responsibility for administration of the Code, the Director of the University's Office of Civil Rights and Investigations ("OCRI") has primary authority and responsibility for the investigation of prohibited student conduct that includes allegations of discrimination, as defined in the Code. We invite you to learn more about the interplay between the Code and OCRI's policies, procedures, and processes by visiting [OCRI's website](https://ocri.uidaho.edu) or directing inquiries to [ocri@uidaho.edu](mailto:ocri@uidaho.edu).

**B-4.** The Code does not restrict protected speech, even speech that some may find objectionable. The interplay between freedom of speech and expectations for students is complex and we invite you to learn more about freedom of speech and the Dean of Students office student conduct processes as they relate to freedom of speech by directing inquiries to [askjoe@uidaho.edu](mailto:askjoe@uidaho.edu).

**B-5.** The University bears the burden of proving that a student engaged in misconduct by a preponderance of evidence. A “preponderance of evidence” means that quantity and quality of evidence which, when fairly considered, produces the stronger impression, and has the greater weight, and is more convincing as to its truth than the evidence in opposition – or in other words, the facts as determined by the Hearing Officer or Board indicate that it is more likely than not that the student violated the Code. Formal rules of evidence applied in courtroom proceedings do not apply to this process. Evidence that is determined to be relevant to a case, by the Hearing Officer, Administrator, or Board Chair, is admissible at a hearing. This may include direct evidence, circumstantial evidence, documentary evidence, hearsay evidence, and signed statements. Admitting evidence does not imply that the evidence carries specific level of weight, including persuasiveness and credibility. Unduly repetitive information is not relevant.

**B-6.** The administration of the Student Code of Conduct and Student Conduct Process applies affirmative action and equal opportunity standards consistent with FSH 3060 and 3065. Additionally, the Code is supported by nondiscrimination practices and definitions in FSH 3200, 3210, 3215, and 6100.

**C. Scope**

**C-1. Individuals subject to the Code**

**a. Students**

1. By enrolling at the University of Idaho, students voluntarily accept responsibility for compliance with all University policies including the Code.
2. Students are responsible for their behavior from time of admittance to the University through the awarding of a degree, even though conduct may occur before classes begin or after classes end. Students are responsible for their conduct during the academic year and during periods between enrollment terms.
3. The University recognizes that students may also be employees, and their conduct may be subject to review and discipline under the Code and any applicable employment policies.

**b. Reporting parties.** Employees and students who are reporting student behavior that may be prohibited by the Student Code of Conduct.

**c. Other.** Employees and students who are otherwise involved in the conduct process.

**C-2. Behavior subject to the Code**

- a. The Code applies to conduct that occurs on University property, within or at University-sponsored activities, off campus, online, or through other electronic means.
- b. The University may address off-campus behaviors when the Dean of Students determines that the off-campus conduct affects a University interest. University interests include but are not limited to health and safety, protection of rights or property of others and promoting the University’s mission.
- c. Jurisdiction for the DOS to address student behavior or misconduct begins upon admission and ends at commencement. If serious misconduct was committed while a student was enrolled but is reported after graduation, the University may invoke the disciplinary process referred to in Section F and may revoke the student’s degree if they are found responsible.
- d. If a student withdraws from school while a conduct matter is pending, the Code remains applicable to the student’s conduct prior to withdrawal.
- e. The University reserves the right to proceed with the conduct process in a student’s absence or to delay the process until the student seeks re-enrollment.
- f. Depending on conduct process outcomes, a hold may be placed on the student’s ability to re-enroll and the student may be required to satisfy all outcome requirements prior to re-enrollment eligibility.
- g. Behavior conducted online, or through any other electronic medium, including online postings, video, photographs, blogs, web postings, chats, and social networking sites is in the public sphere and is not private and falls within the jurisdiction of the Code provided the other criteria, e.g., student status, are satisfied.
- h. If the prohibited conduct involves a student organization, the individual students are subject to the Code, and the organization is subject to FSH 2350 Student Organization Code and Resolution Process.
- i. DOS encourages all behavior to be reported in a timely manner but understands that barriers may exist to reporting prohibited behavior and that some reported behavior warrants DOS review for conduct proceedings even if the reported behavior occurred well in the past. DOS has discretion to initiate conduct proceedings for all reported behaviors, regardless of time of occurrence, based on the nature of and totality of the circumstances.



**D. Definitions. The following definitions explain the terminology used in the Code. Particular code violations are listed and defined in Section E Prohibited conduct.**

**D-1. Academic dishonesty:** Intentional participation in deceptive practice in one's academic work or the academic work of others. Examples include cheating, fraud, plagiarism, or falsification of research results and are individually addressed and more fully defined in Section E .

**D-2: Academic outcome:** A consequence imposed by instructors for findings of academic dishonesty. Academic outcomes include, but are not limited to, grade adjustments, failing a class, or resubmission of academic work.

**D-3: Academic work:** Any academic work required for completion of academic requirements in a course. Academic work includes but is not limited to assignments, quizzes, examinations, problem solving, class exercises, and/or drafts of work.

**D-4: Administrator:** The Dean of Students or designee will serve as the administrator. The administrator can serve as a decision-maker and is the non-voting advisor to the Student Conduct Board and each SCB hearing panel.

**D-5: Advisor:** The person of the student's choosing who has agreed to advise the student during the University disciplinary process and attend scheduled meetings with the student. The Advisor's role is simply to advise the student, and the Advisor is not permitted to speak during hearings, conferences, or interviews unless allowed by the University official conducting the interview.

**D-6: Complainant:** An individual who is alleged to have been subjected to conduct that could constitute prohibited conduct under the Code. There may be more than one complainant for an incident. In certain circumstances, the Dean of Students or another University official may initiate a resolution process under the Code against one or more respondents on behalf of the University where there is not a complainant in the incident, the complainant(s) is(are) unknown, or the complainant(s) does(do) not wish to participate in the resolution process. Initiating a resolution process under the Code does not suggest that the allegations are credible or have merit or that there is evidence sufficient to determine responsibility. The Dean of Students or other University official who initiates the resolution process does not become a complainant or other party to the resolution process and still serves free from bias or conflict of interest for or against any party in the process.

**D-7: Conduct decision:** A written decision determining the resolution of the reported behavior. The decision will include a finding of responsible or not responsible and any applicable outcomes.

**D-8: Conduct record:** The student conduct record maintained by the Dean of Students in connection with a reported or substantiated violation of the Code. The student conduct record may include complaints, notices, hearing records, conduct findings, outcomes, and other documents deemed relevant by the Dean of Students.

**D-9: Consent:** Knowing, voluntary, and clear permission by word or action to engage in activity with another individual(s), not limited to sexual activity. Consent can be withdrawn at any time upon notice, by word or action, to the other party.

**D-10: Days:** Days that the University is open for business, not including Saturdays, Sundays, Fall Recess, Winter Recess, Spring Recess, or University holidays.

**D-11: DOS:** The Office of the Dean of Students, which is responsible for the administration of the Student Code of Conduct and includes the Dean of Students and their designees.

**D-12: Educational setting:** All academic, educational, extracurricular, athletic, and other programs of the University of Idaho, regardless of location, and including online formats.

**D-13: Final institutional decision:** The final institution decision is the outcome of an informal resolution, hearing with a hearing officer, or hearing with a student conduct board and at the point at which the parties have pursued or declined all response opportunities.

**D-14: Finding:** A conclusion reached as result of an inquiry, investigation, or hearing and is also referred to as a decision.

**D-15: Formal resolution process:** A conduct process by which notice and opportunity to be heard is provided and that often includes a student conduct process occurring before a Hearing Officer or Student Conduct Board which issues a written decision following the hearing.

**D-16: Hearing:** A formal process maintained by the University to review and address allegations of violations of the Code that follows the process and rules outlined in the Code but is not subject to other external rules (such as federal or state evidentiary rules or procedures).

**D-17: Hearing officer:** A person appointed by the Administrator to serve as the person presiding over a hearing. The hearing officer investigates the alleged behavior and administers the conduct process for informal resolutions. The Administrator may also serve as the hearing officer.

**D-18: Hearing panel:** A panel composed of members of the Student Conduct Board, who are selected by the Student Conduct Board chairperson for purposes of hearing a formal resolution process and issuing a written decision that may include findings of responsibility of Code violation.

**D-19: Informal resolution process:** An alternative method of resolving a matter under the Code, entered into voluntarily by all parties and the University, that seeks to address and resolve the alleged conduct or harm without the use of the formal resolution process outlined below.

**D-20: Instructor:** In cases of academic dishonesty, the instructor may be the faculty member, teaching assistant, or other employee responsible for course instruction.

**D-21: Investigator:** The person assigned by the University to investigate a report of a violation of the Code.

**D-22: Mediation:** An intervention between conflicting parties to promote reconciliation, settlement, or compromise.

**D-23: Misconduct:** Behavior that is prohibited by the Student Code of Conduct or that violates a University directive or policy.

**D-24: Office of Civil Rights & Investigations (OCRI):** The Office at the University that is responsible for ensuring compliance with federal and state laws and University policies related to discrimination or harassment based on a protected class. This includes retaliation when engaging in a protected process. OCRI undertakes necessary investigations and prepares recommendations and written reports that may be reviewed by the DOS for further conduct processes related to the underlying facts investigated and the nature of the reported behaviors of students investigated by their office.

**D-25: Outcome:** Disciplinary or corrective action imposed by the deciding body of a student conduct process following a finding of student misconduct. The term includes, but is not limited to, educational programming, restitution, community service activities, apology letters, probation (including denial of specified University privileges), suspension, termination, or other such outcomes deemed appropriate.

**D-26: Parties:** The Respondent(s) and the Complainant(s).

**D-27: Policy:** The written regulations of the University as found in, but not limited to, the Faculty Staff Handbook, including the Student Code of Conduct, the Administrative Procedures Manual, the Residence Hall Handbook, all Housing and Residence Life policies, and Graduate and Undergraduate Catalogs.

**D-28: Preponderance of the evidence standard:** The standard of evidence that is used to decide responsibility of Code violation. It means that it is more likely than not, based upon the totality of all relevant evidence and reasonable inferences from the evidence, that there is a violation of the Code.

**D-29: Probation:** The process or period of observing the character or abilities of a student to determine whether other corrective action should occur. An additional resolution process is not necessary to modify outcomes following a finding of misconduct where probation is imposed. The DOS has discretion to modify the terms of probation as necessary based on the information available to the DOS during a student's probation.

**D-30: Protected Status:** Protected status includes race, color, religion, national origin, age, protected military status, disability, family status, genetic information, creed, or sex (including pregnancy, parenting, sexual orientation, or gender identity or expression).

**D-31: Respondent:** The student who is alleged to have violated the Code.

**D-32: Student:** Includes, but is not limited to, all persons admitted to the University, either full time or part time, online or in person, to pursue undergraduate, graduate, or professional studies, and includes non-degree seeking students. The following persons are also considered "students":

- a. Persons who are suspended, or those who withdraw or graduate after allegedly violating the Code of Conduct.
- b. Persons who are eligible to enroll for classes without applying for re-admission.
- c. Individuals participating in the American Language and Culture Program, Independent Study of Idaho sponsored by the University of Idaho, the University of Idaho International Student Success Program (UI-ISSP), or any other similar educational program of the University.

**D-33: The Code:** The Student Code of Conduct and Conduct Resolution Process.

**D-34: Student Conduct Administrator (Administrator):** The University of Idaho official designated by the DOS to serve as an investigator or hearing officer. It will also include the Administrator's designee.

**D-35: Student Conduct Board (SCB):** The formal body that reviews student conduct matters, as set forth in the Code.

**D-36: Weapon:** Weapon is defined in APM 95.12.

**E. Prohibited conduct. Specific behaviors of misconduct are identified and defined below.**

**E-1. Academic dishonesty.** Acts of academic dishonesty include but are not limited to the following:

**a. Cheating.** Cheating includes, but is not limited to, the following actions as they relate to academic work:

1. Using, purchasing, providing, or possessing unauthorized materials, sources, or assistance without authorization from the instructor.
2. Copying from another's academic work either for the student's own use or for the use of others.
3. Sharing academic work without prior permission from instructor.
4. Acquiring, without written or verbal permission, tests or other academic material belonging to the instructor or another member of the University faculty or staff.
5. Completing academic work for someone else or having someone else complete academic work on your behalf.
6. Representing another student in a class for attendance or participation purposes or asking another person for representation for attendance or participation purposes.
7. Fabrication or falsification of data, research or academic content and the unauthorized alteration or invention of any information or citation.
8. Forging, altering, reproducing, removing, destroying, or misusing any University document, record, or instrument of identification.

**b. Plagiarism.** Plagiarism includes, but is not limited to, the following:

1. Using, by paraphrase or direct quotation, the published or unpublished work of another person without full and clear acknowledgment.
2. The unauthorized alteration or invention of a citation.
3. Buying or selling academic work for the purpose of submitting it for course completion.
4. Submitting academic work, or any part of academic work, completed for one course as work for another course without the express prior approval of both instructors.

**c. Prohibited behavior.** Engaging in any behavior related to course completion prohibited by the instructor or otherwise including but not limited to unauthorized collaboration and reliance on prohibited technological assistance/artificial intelligence tools.

**d. Misrepresenting facts for academic advantage.** Examples include but are not limited to providing false academic achievements and false medical documentation for academic extensions.

**e. Violation of University policy regarding intellectual property and research.** All data acquired through participation in University research programs is the property of the University and must be provided to the principal investigator. In addition, collaboration with the Office of Research and Economic Development for the assignment of rights, title, and interest in patentable inventions resulting from the research is also required. See FSH 3200 and 5400.

**E-2. Disruption or misuse of University resources or property.** This behavior includes but is not limited to the following:

**a. Theft or damage.** Attempted or actual theft of or damage to University property.

**b. Unauthorized possession.** Unauthorized possession, duplication, or use of University keys, lock combinations or other access codes or passwords that can be used to access University property or facilities.

**c. Unauthorized entry or use.** Unauthorized entry into or use of any University owned or managed building, space, outdoor area, or property. This also includes other restricted areas identified in APM 35.35.

**d. Violation of law or other policy.** Violation of local, state, federal or campus fire policies including but not limited to:

1. Building or setting fire(s) without proper authorization as required by APM 35.25.
2. Removing or otherwise tampering with fire equipment or fire alarm systems.

3. Failure to promptly vacate a building

4. Intentionally or recklessly causing a fire that damages University or personal property or causes injury.

5. Causing, making, or circulating a false report or warning of fire, explosion or another emergency.

**E-3. Misuse of technology resources.** Theft or other abuse of University computer facilities or resources. This includes but is not limited to the following:

a. Interfering with the normal operation of the University computing system or resources.

b. Inappropriate or disproportionate use of an IT resource owned or controlled by the University.

c. Any violation of APM 30.12 [University Acceptable Use of Technology Resources](#).

**E-4. Threat of harm or actual harm to a person's physical or mental health or safety.** This behavior includes but is not limited to the following:

**a. Behavior involving physical force or threat of physical force.** Behavior involving physical force that hurts another person or intimidation or threat of such force directed at another person where a reasonable person would believe the threat to be serious and imminent in nature. It includes the following:

1. **Fighting.** Engaging in violence, combat, or aggression.

2. **Assault.** Behavior intended to cause apprehension of harmful or offensive contact that causes apprehension of physical safety of another. The act required for an assault must be overt. Although words alone are insufficient, they may create an assault when coupled with some action that indicates the ability to carry out the threat and it creates a fear of it being carried out in the person the assault behavior is directed at.

3. **Battery.** Actual and intentional unwanted touching or contact with another person, even if the physical injury is slight.

4. **Use of a knife, gun, or other weapon.** The use of a knife, gun, or other weapon except in reasonable self-defense in any act of violence as defined in the Code.

5. **Involuntary restraint or transport.** Restraining or transporting a person against their will.

6. **Other.** Any action that threatens or endangers the physical health or safety of any person.

**b. Prohibited harassment**

1. **General definition.** Prohibited harassment is hostile or threatening conduct or speech, whether verbal, written, or symbolic, that is sufficiently severe or



pervasive, as viewed by a reasonable person under similar circumstances and with similar identities to the victim, and results in an objectively hostile or threatening environment that interferes with or diminishes another's ability to participate in or benefit from the services, activities, or privileges provided by the University.

2. **Exception.** Speech that is protected by the First Amendment to the United States Constitution, including relevant academic speech spoken in a classroom or writing assignment, protests and statements that do not meet the narrow definition described above, is not a violation of the Code, though it may go against community norms and may be harmful or hurtful to other members of the University community or members of certain groups.

**c. Threatening** or intimidating behavior. Threatening or intimidating behavior includes, but is not limited to:

1. Coercion. The practice of persuading someone to do something by using force or threats.
2. Bullying. Behavior seeking to harm, intimidate, or coerce another.
3. Deliberate destruction of or damage to property. Deliberate destruction of or damage to public or private property, where a reasonable person would believe that the full or partial intention of the act is to harass an individual or a group based on protected characteristics as defined in [FSH 3200 Policy of Nondiscrimination](#).

**d. Hazing.** Hazing includes, but is not limited to, any action or participation in any activity that (i) causes or intends to cause physical or mental discomfort or distress, (ii) may demean any person, regardless of location, intent, or consent of perpetrators or victims or (iii) destroys or removes public or private property, for the purpose of initiation, admission into, affiliation with, or as a condition for continued membership in, a group or organization. The express or implied consent of the victim will not be a defense. Apathy or acquiescence in the presence of hazing are not neutral acts. They are also violations of this rule.

Hazing also includes any activity that compels a student to participate in any activity that is unlawful, publicly indecent, or contrary to the policies and regulations of the University, or any activity that unreasonably and materially interferes with a student's academic efforts.

**E-5. Discrimination and retaliation.**

**a. Discrimination.** Limiting or denying services, benefits, or opportunities of the University based on a protected status. Examples of prohibited discrimination can be found on the [OCRI website](#) or by directing inquiries to [ocri@uidaho.edu](mailto:ocri@uidaho.edu).

A person can engage in prohibited discrimination even if the person has the same protected status as or does not mean to offend the target(s) of the conduct. Alleged discrimination will be referred to OCRI, the office responsible for investigating those claims using its complaint resolution processes.

Discrimination includes:

1. Conduct prohibited by the Code, if based on a protected status, including harassment as defined in paragraph E-4.a, above.
2. Retaliation, as defined in paragraph E-5.b, below, when the protected activity is based on a protected status.
3. Different treatment discrimination, meaning intentionally treating an individual or group differently based on a protected status.
4. Disparate impact discrimination, meaning evenhandedly implementing a facially neutral practice or rule in a way that has an adverse impact on one or more individuals based on a protected status.

**b. Retaliation.** Retaliation includes conduct that intimidates, interferes with, threatens, coerces, or otherwise discriminates against any individual because that individual opposes or reports a perceived wrongdoing, inequity, or violation of law or University policy, files a complaint alleging illegal or prohibited discrimination or violation of law or University policy, participates in a University grievance or response procedure, or participates in a University dispute resolution process. Alleged retaliation when the activity is based on a protected status will be referred to OCRI, the office responsible for investigating those claims using its complaint resolution processes.

**E-6. Disruption, obstruction, or interference with normal University activities.** Members of the University community have the right to a campus that is free from unreasonable disruption, obstruction, or interference. Disrupting or obstructing normal University activities, including, but not limited to, all academic activities, University programming, athletic events, and administrative functions is prohibited. Examples include:

- a. Classroom disruption: Behavior that interferes with the teaching or learning process in the classroom or educational setting and continues after an instructor's request to cease.
- b. Obstruction of the free flow of pedestrian or vehicular traffic on campus.
- c. Conduct that is lewd, indecent or disruptive that is not otherwise constitutionally protected speech.
- d. Falsifying, distorting, or misrepresenting information provided to the University.

e. Interference with the student conduct system, which includes, but is not limited to, any of the following:

1. Failure to cooperate with the University's investigation or disciplinary proceeding. If a party in a case does not want to participate because they believe that doing so would cause them to speak or offer evidence against themselves, and they notify the DOS that this is the reason they are choosing not to participate or only to participate partially, this violation will not apply.
2. Disrupting or interfering with the University's investigation and student conduct proceedings.
3. Making false allegations.
4. Attempting to discourage an individual's proper participation in, or use of, the student conduct process.
5. Harassment (verbal, physical, written, or electronic) or intimidation of any person participating in the University's investigation prior to, during, or after the investigation and conduct process concludes.
6. Failure to comply with the outcome(s) imposed pursuant to the disciplinary process.

f. Influencing or attempting to influence another person to commit any violation of the Code.

g. Engaging in speech, including but not limited to verbal, electronic, or written communication, that is directed to inciting or producing imminent lawless action and is likely to incite or produce such action.

**E-7. Use and Misuse of Substances**

**a. Smoking.** Smoking in violation of APM 35.28.

**b. Drugs and controlled substances**

1. Using, possessing, manufacturing, cultivating, selling, or distributing any state or federally controlled drug, designer/synthetic drug, or substance, including, but not limited to, cannabis, heroin, narcotics, or other controlled substances, in violation of any applicable law or University policy.
2. Possessing or using any paraphernalia used for drug consumption. Paraphernalia includes but is not limited to bongs, bowls, pipes, or any homemade smoking device.
3. Using, possessing, selling or distributing prescription or over-the-counter medications by an individual for whom it was not prescribed.
4. Inhaling or ingesting any substance (e.g., nitrous oxide, glue, paint, etc.) that is intended to alter a student's mental state without a prescription.
5. A violation may also occur when the odor of an illegal or controlled substance or drug is present when

more than one individual can reasonably trace it to a specific individual.

**c. Alcohol**

1. Consuming, possessing, manufacturing, or distributing alcoholic beverages in violation of any applicable law or University policy (see APM 80.01 for alcohol permit requirements and APM 95.31 for alcohol policy).
2. For persons under 21, the use or possession of alcoholic beverages. public intoxication or excessive consumption of alcohol. disorderly or irresponsible conduct resulting from consumption of alcohol.
3. For persons over 21, the use or possession of alcohol in public areas where alcohol is not permitted. excessive consumption of alcohol resulting in disorderly or irresponsible conduct.
4. Selling, distributing, or furnishing alcohol to a person under 21 years of age.

**E-8. Housing and living groups.** Violations of any rules imposed by University Housing or living groups outlined in the Housing contract and Housing handbook.

**E-9. Violation of University policy.** Violation of published University policies, rules and regulations.

**E-10. Violation of law.** Any violation of federal law, state law, or local ordinance may be a violation of the Code, independent of the status of any civil or criminal litigation in court or criminal arrest and prosecution. Decisions made or outcomes imposed under the Code will not be subject to change because criminal charges arising out of the same facts were adjudicated in a civil or criminal court process. The University will cooperate as appropriate with law enforcement and other agencies in the enforcement of criminal law and in the conditions imposed by criminal courts for the rehabilitation of student violators provided that the conditions do not conflict with University policies.

**E-11. Furnishing false information, refusal to identify, and refusal to comply**

- a. Furnishing false information or false representations to any person working for or authorized to act as an authority on behalf of the University.
- b. Refusal to identify oneself to an institutional representative in response to a request when on any University owned or managed property.
  1. Identification includes giving one's name, substantiated by a current driver license or student identification card or other official documentation, or by stating truthfully whether one is a student of the University or not.

- 2. An institutional representative includes any employee, faculty member, or representative of the University, and any attorney, peace officer, or campus security officer of the University acting under the authority of the University.
- c. Failure to comply with directions of a University official, law enforcement, fire department, or other government official acting in performance of their duties.
- d. Using false identification or another individual's identification card to procure goods, entry or services.
- e. Submission of false information or withholding requested information at the time of admission or readmission.

**E-12. Firearms, explosives, and other weapons.** Possessing or using firearms, explosives, other weapons, projectile or explosive devices or substances, or dangerous chemicals in violation of APM 95.12, APM 35.34, or APM 35.35.

**E-13. Disruption to community**

- a. Attempted, threatened, or actual theft of or damage to another's property.
- b. Unauthorized entry into or use of another's property.
- c. Excessive noise, amplified sound, or music that produces a level of noise that disrupts members of the community.

**F. Conduct resolution process**

**F-1. Reporting alleged violations**

- a. The DOS will accept reports from anyone with knowledge of potential Code violations. Reports must be made to the DOS. Reports of Title IX and related violations covered by FSH 6100 will not be reviewed under the Code but will be accepted by DOS and then forwarded to the Title IX Coordinator or other appropriate office for review. Allegations against Student Organizations will be addressed as per the Student Organization Code of Conduct, FSH 2350.
- b. Reports should be in writing but may be reported orally to the appropriate University official. A report should be submitted as soon as possible after the incident takes place.

**F-2. Initial review.** The DOS or office assigned by DOS will conduct an initial review of reports of Code violations. The purpose of the review is to gather relevant information concerning each allegation and determine whether further investigation is warranted. When appropriate, the DOS will transfer the notice and investigation process to the Office of Civil Rights & Investigations (OCRI). The initial review may include interviewing the involved parties and witnesses without formal notice.

**F-3. Notice of allegation.**

- a. Following the initial review, the hearing officer will determine whether to initiate the conduct resolution

process. In order to initiate that process, the hearing officer will provide notice of reported Code violation(s) to the respondent.

b. The notice informs the respondent of the reported Code violations including a short description of the basis of the reported violation.

c. The notice may include resolution options if further investigation is not required. Resolution options are detailed in the Hearing Process section below. If further investigation is required, the notice will include details of the investigative process.

d. The notice will include a link to or copy of the Code.

e. The hearing officer must give the respondent an opportunity to meet in person within a reasonable time after the notice of allegation is delivered to the respondent. The meeting gives the respondent an opportunity to respond to the notice, present any information the respondent would like the hearing officer to consider, and provide the names of any witnesses the respondent would like the hearing officer to contact.

f. If a respondent does not participate in the initial meeting, the hearing officer will make reasonable attempts to reach the respondent for five business days. If there is no response, the hearing officer will determine the appropriate resolution process.

**F-4. Initial meeting.** The hearing officer must give the respondent an opportunity to meet in person within a reasonable time after the notice of allegation is delivered to the respondent. The meeting gives the respondent an opportunity to respond to the notice, present any information the respondent would like the hearing officer to consider, and provide the names of any witnesses the respondent would like the hearing officer to contact.

**F-5. Interim action and supportive measures.**

a. At any time before a final institutional decision, the Administrator, or designee, may impose restrictions on a student or separate the student from the University community pending the final institutional decision. If circumstances allow, the Administrator or designee should meet with the student prior to imposing the interim action.

b. Other than issuance of no-contact orders, an interim action issued prior to a hearing before the Hearing Panel may only be imposed when

- 1. The Administrator determines that the student represents a threat of serious harm to any person.
- 2. The student is facing allegations of serious criminal activity.
- 3. The action is necessary to preserve the integrity of the investigation.



4. The action is necessary to preserve University property or the action is necessary to prevent disruption of, or interference with, the normal operations of the University.

c. After the hearing decision, pending any response review of the decision, the Administrator may impose an outcome issued by the Hearing Panel as an interim action at the discretion of the Administrator.

d. Supportive measures are neutral actions intended to preserve the ability of the parties to continue their academic and other pursuits. Supportive measures may continue beyond the final resolution of the incident.

e. Interim actions and supportive measures include the following:

- Suspension from the University pending a final institutional decision.
- Issuance of a no-contact order.
- Exclusion from University property.
- Removal from the residence halls.
- Removal from extracurricular activities, including participation on athletic teams.
- Withholding the award of a degree pending the conclusion of the investigation and hearing process.
- Requesting class section changes.
- Housing relocation (either temporary or permanent).
- Any other action deemed necessary and appropriate by the Administrator to maintain orderly and appropriate University operations.

f. When a student is suspended from the University, or directed not to attend certain classes, alternative coursework options may be pursued, with the approval of the Administrator and the appropriate college dean, to ensure as minimal an impact as possible on the responding student.

g. An interim action must be issued in writing and is effective when the Administrator delivers the Notice of Interim Action to the responding student either in person or by email sent to the student's official University of Idaho email account.

h. The respondent may submit a response to the issuance of any interim action by filing a response with the Administrator. There are no formal procedures for this response, and the interim outcomes remain in effect unless removed by the Administrator.

i. A violation of the provisions of an interim action will be considered a violation of the Code.

**F-6. Informal resolution process: Decision by hearing officer**

a. During the initial meeting, the respondent may be given an opportunity to resolve the complaint informally. All parties must mutually agree to engage in the Informal Resolution Process. The Informal Resolution Process may also be used when the respondent is not participating.

b. At any point in the Informal Resolution process, any party may request a Formal Resolution Process, described below. The hearing officer may refer a matter to Formal Resolution Process at any point during the Informal Resolution process.

c. In the Informal Resolution Process, the hearing officer determines based on the preponderance of the evidence whether the respondent is responsible for a code violation and determines the outcomes. The hearing officer will first meet with the parties (if applicable), share available information, and hear their response, if any. A respondent may also accept responsibility for a Code violation at any point in the process. If the respondent accepts responsibility, the hearing officer will determine the outcomes.

d. Informal Resolution decisions are not subject to response review.

e. If the respondent does not participate and a decision is made through Informal Resolution, the respondent may request their case to be reopened. Requests must be made in accordance with the instructions in the outcome notice and received no later than five (5) days after that outcome notice. If the request is timely submitted, the hearing officer will offer to meet with the respondent. During that meeting the respondent can share information with the hearing officer. The hearing officer reserves the right to update the decision of responsibility and any applicable outcomes after meeting with the respondent. The hearing officer will notify the respondent within five (5) days whether the decision of responsibility or applicable outcomes have changed.

**F-7. Formal resolution process: Decision by Administrator or Student Conduct Board**

**a. Investigation**

1. The University will investigate the allegations. At any time during the investigation, either the complainant or the respondent may, but is not required to, provide information to the investigator for consideration. Such information may include documentary information, the names of witnesses, witness statements, suggested questions to ask other Parties or other witnesses, etc. Except in the rare circumstances described in the Code, only information that is presented to the investigator may be used in a hearing.
2. The investigator will provide the interview summaries to all parties and witnesses to review and provide

additional comments and clarifications. Comments must be received within five days of receiving the interview summaries. The investigator will revise the interview summaries based on relevant comments provided by the parties and witnesses.

**b. Preliminary report review**

1. At the conclusion of the investigation, the investigator will draft a Preliminary Report of Investigation (Preliminary Report). The preliminary report will include the steps taken during the investigation., a list of witnesses contacted. a detailed summary of any witness interviews. a detailed summary of any interviews of the respondent or complainant (if applicable). a detailed summary of any other information considered as part of the investigation. and complete copies of any relevant documentary evidence gathered during the investigation, including copies of documentary information provided by the respondent or the complainant.
2. The Preliminary Report will not include any conclusions, findings of facts, credibility analysis, or recommended findings of responsibility of Code violation.
3. The parties will be provided an opportunity to review the Preliminary Report and may provide a written response to the Preliminary Report within five days of the review of the report. A party will be deemed to have waived the right to review the report if the party does not make arrangements with the investigator to review the report within five days of being notified that the report is available to be reviewed. The written response may include requests for additional investigation, additional witnesses to interview, or additional questions to ask any witness.
4. After the time for submitting a written response to the Preliminary Report has passed, the investigator will review any responses received and determine whether additional investigation is needed. After addressing the responses, if any, the investigator will incorporate the responses into the final report.
5. The investigator has sole discretion of determining whether sufficient information has been obtained to end the investigation process.

**c. Final Report of Investigation**

1. The Final Report of Investigation (final report) will include the following:
  - Everything included in the Preliminary Report,
  - Complete copies of any timely-submitted written responses to the Preliminary Report,
  - A credibility analysis,
  - Findings of facts, and

- Recommended findings of responsibility.
2. The final report will be provided to the Administrator. The Administrator or designee will provide the final report simultaneously to the parties. The investigator may serve as the Administrator's designee to send out the final report to parties.
  3. The credibility analysis is an analysis of the statements provided by each party and interviewee, as necessary, to determine whether the statements provided by that person are credible. The analysis may include a description of the person's demeanor during the interview(s), a comparison of statements made to known facts or statements from other witnesses, the person's ability to observe the event described, the person's bias, whether the person was under the influence of a controlled substance or alcohol, and any other information that a reasonable person would use to determine a person's credibility. Not every case will require a detailed credibility analysis of each interviewee, and the credibility analysis may be part of the finding of facts. However, in cases where the credibility of the interviewee is material to the conclusion, there should generally be a separate credibility analysis.
  4. The findings of facts will include a description of the basis for each finding. Each finding will be based on a more likely than not standard and will include a rationale based on supporting documentation or information such as information from the interviews, documentary information obtained during the investigation, and, if relevant to that finding, information regarding the credibility of the respondent, complainant and/or witnesses.
  5. The recommended finding of responsibility includes the specific section of the code of conduct that was reportedly violated, which will not exceed the scope of the notice of allegation. The investigator will provide their assessment regarding the finding of responsibility based on the totality of the investigative report.

**d. Review by Administrator**

1. The final report will be provided to the Administrator. The Administrator or designee will provide the final report simultaneously to the parties. The parties may submit a written response to the final report to the Administrator no later than five days after the final report is provided to the parties. The Administrator may meet with the parties, separately, to discuss the final report.
2. If all parties agree to the recommended findings of responsibility, the parties can request that the Administrator make a decision on applicable outcomes only, and forgo a request for a hearing. If parties do not agree with the recommended findings

of responsibility, the decisions regarding findings of responsibility are made by either the Administrator or the Student Conduct Board (SCB).

3. Decisions regarding findings of responsibility are made either by the Student Conduct Board after a hearing or by the Administrator after their review. A party may request that the matter be referred to the SCB for a hearing. The request must be in writing and must be submitted to the Administrator no later than five days after the final report is provided to the parties. The Administrator may also decide to refer matters to the SCB.

**e. Decision by Administrator**

1. If a matter is not referred to the SCB for a hearing, the Administrator will decide whether the respondent violated the Code. The Administrator will make the decision based on the information contained in the final report, the written responses to the report, if any, submitted to the Administrator by the parties, and, if the Administrator chooses to meet with the parties, the information provided at the meeting to the Administrator by the parties.
2. The Administrator will adopt the findings of facts, credibility analysis, and recommended findings of responsibility of Code violation contained in the final report if the Administrator finds that they are more likely than not to be accurate. Any additional or different findings issued by the Administrator must be based on a more likely than not standard.
3. If the Administrator determines that the respondent violated the Code, the Administrator will determine the appropriate outcome.
4. The Administrator's decision will be in writing and include the basis for the decision. The written decision will be simultaneously provided to the parties.
5. The Administrator's decision may be subject to a response review in accordance with the Code.
6. At any time before the matter is submitted to the SCB, DOS may refer a charge of a violation of the Code to mediation or other forms of appropriate alternative resolution. All parties must agree to participate with DOS in an alternative resolution process.

**f. Hearing and Decision by Student Conduct Board**

1. **Student Conduct Board in general.** The description and makeup of the SCB can be found in FSH 1640.83.
2. **Conflict of interest.** A member of the SCB will not serve on any Hearing Panel or Response Review Panel in any case where the member has a conflict of interest or bias for or against either party.

3. **Training required.** A member cannot serve on either a Hearing Panel or Response Review Panel until the member has completed training as required by DOS.

4. **Confidentiality.** Proceedings before the SCB, whether before a Hearing Panel or Response Review Panel, are confidential and protected by the Family Educational Rights and Privacy Act (FERPA). In specific disciplinary cases, members of the SCB must protect the confidentiality of the information they receive in fulfilling their duties as members of the SCB. Panel members must not discuss specific cases or share any information regarding specific disciplinary cases or their deliberations with anyone other than the SCB Chair, the Office of General Counsel, the Administrator, or fellow panel members appointed to the same panel in that specific case, and in all such instances, the discussion or sharing of information must be reasonably necessary for the panel's consideration of the specific case.

5. **Notice of Hearing.** In matters referred to the SCB, the Administrator or designee must send written notice of the hearing to the SCB and the parties. The notice will include the following:

- a. the specific provision(s) of the Code the respondent is accused of violating.
- b. short description of the basis of the alleged violation,
- c. the date and time for the hearing, and
- d. the deadline for submitting written materials to the Administrator.
- e. a link to or copy of the final report and any responses to the final report which were timely submitted to the Administrator.

**6. Scheduling**

The hearing will be held no fewer than five days after the notice is provided to the parties, unless extended by the Administrator. It is each party's responsibility to inform the panel chair and the Administrator of scheduling conflicts no less than three days prior to the scheduled hearing. The Administrator will have the sole discretion as to whether to reschedule the hearing. Except in cases of grave or unforeseen circumstances, if either party fails to appear, the hearing will proceed as scheduled.

**7. Consolidation**

If a report of a violation of the Code involves more than one respondent, the Hearing Panel will conduct a joint hearing with all respondents. However, the panel chair may permit the hearing pertinent to each respondent to be conducted separately. In joint hearings, separate decisions of responsibility will be made for each respondent.



**8. Composition of the Hearing or Response Review Panel**

- a. The chair of the SCB will appoint three to five members of the SCB to serve as a Hearing Panel to review each matter.
- b. The chair of the SCB will appoint one of the Hearing Panel members to serve as chair of the panel. If procedures call for the appointment of three or more members to serve on a Hearing Panel or Response Review Panel, the chair of the SCB should endeavor to appoint at least one student to the Hearing Panel or Response Review Panel. A student may not serve as chair of the Hearing Panel or Response Review Panel.
- c. The Administrator (or designee) will serve as a non-voting, ex-officio member of every Hearing Panel and may be present and available as a resource during all deliberations.

**9. Pre-hearing procedures.** In every case submitted to a Hearing Panel, the parties may submit written materials for the panel to review as part of its decision. To be considered by the Hearing Panel, all written materials must be submitted to the Administrator prior to the deadline set forth in the notice. The Administrator will ensure that any materials timely submitted are distributed to the parties and the Hearing Panel prior to the hearing. The written materials may only consist of the following:

- a. Suggested questions for the panel to ask the respondent or the complainant.
- b. Written discussion or argument addressing the information contained in the final report.
- c. Information (as opposed to a discussion of the information contained in the report) that was not considered by the investigators in the final report only if the information was not available prior to the completion of the final report or if the information was provided to the investigator prior to the completion of the investigation but the information was not included in the final report.

**10. Hearing logistics**

- a. The hearing will be held at the time and place listed in the notice.
- b. All hearings are closed to the public. The only people allowed to be present during the hearing are the parties, each individual party's Advisor, the investigator(s), the Administrator, members of the Hearing Panel, and others only if requested by DOS.
- c. Hearings may be held in person or using secure video conferencing software supported by the University. The University will make a single record

of all hearings. Hearing Panel deliberations are not recorded. Failure to record the hearing for any reason is not to be considered a procedural error that substantially impacts the decision and will not be grounds for response review or reversal of the Hearing Panel's decision. All parties will work with the Administrator for access to the software and a private secure space to use the software.

- d. All parties are invited to fully participate in the hearing. The administrator may grant any party the ability to attend the hearing, answer questions, and make a statement from behind a partition, from another room, or through another alternative method.
- e. The complainant, if any, may only be present during the portion of the hearing where the Hearing Panel questions the complainant, unless the Administrator determines in appropriate cases that the complainant may remain for the entire hearing. In extraordinary circumstances, if the investigator is unable to be present at the hearing, the DOS may designate a representative to be there in the place of the investigator. Neither the complainant nor the respondent is required to speak at the hearing.
- f. The panel chair may give permission for others to attend the hearing in the panel chair's discretion, after consultation with the Administrator. Additional witnesses may be called by the chair after consultation with the Administrator if additional witnesses are necessary for the Hearing Panel to properly resolve the case. The intention of the Code is that the final report, in most cases, should provide a sufficient basis for the Hearing Panel's decision, recognizing that the parties may speak in person to the Hearing Panel and to respond to the final report.
- g. Only the chair of the Hearing Panel may ask questions during the hearing and doing so is at the sole discretion of the chair. However, the chair may seek input from panel members on areas for questioning. The parties may submit suggested questions in writing if the questions are received prior to the deadline for submitting written materials contained in the notice. Questions based on information that arises during the hearing may be submitted in writing during the hearing at the discretion of the panel chair.
- h. The hearing will generally be conducted as follows:
  - i. Introductions to those present
  - ii. Summary of the hearing process
  - iii. Explanation of the charges against the respondent

- iv Opening statement by the complainant (if applicable) addressing the final report and the allegations that the respondent violated the Code.
- v Opening statement by the respondent addressing the final report and the allegations that the respondent violated the Code.
- vi Questions, if any, by the Hearing Panel chair for the investigator(s) or the parties.
- vii Final statements by the parties.
- viii All parties dismissed, and the recording of the hearing is stopped.
- ix Hearing Panel deliberation.

- f. The Hearing Panel will issue a written decision within 10 days after completing deliberations. If the Hearing Panel needs additional time to issue the written decision, the Administrator will notify the parties. The panel chair will provide the written decision to the Administrator, who will then simultaneously provide the decision to the parties.
- g. The Hearing Panel may return the matter for additional investigation if the Hearing Panel determines that:
  - i The investigator failed to properly investigate the allegation and the failure was substantial and impacted the decision. or
  - ii There is new information that could substantially affect the decision and the new information could not have been discovered before the issuance of the final report.

**11. Hearing Panel decision.**

- a. All Hearing Panel decisions will be made by a majority vote.
- b. In making its decision, the Hearing Panel will consider all relevant information from the following sources:
  - i The final report.
  - ii Any written information provided by the parties as provided above.
  - iii The information received at the hearing.
- c. The Hearing Panel should adopt the findings of facts, credibility analysis, and recommended findings of responsibility of Code violations contained in the Final Report, unless the Hearing Panel finds that the information presented at the hearing warrants a different conclusion. Any findings of responsibility of Code violation issued by the Hearing Panel must be based on a more likely than not standard.
- d. The Administrator will also serve as a resource to the Hearing Panel, including to help ensure that outcomes are reasonably consistent among similar cases. If the Hearing Panel determines that a respondent is responsible for a violation of the Code, the Administrator will inform the panel of any previous conduct violations or other relevant disciplinary actions involving the respondent.
- e. The Hearing Panel will not consider previous legal or campus proceedings when determining responsibility for violation of the Code. The Hearing Panel may consider such previous proceedings solely when determining outcomes after a finding of responsibility is made.

**F-8. Response to the Formal Resolution Process Decision**

- a. Any party may respond to the Formal Resolution Process decision, whether it was made by the Administrator or the SCB.
- b. Responses are not limited to arguments that the Hearing Panel decision should be overturned or modified but can be statements in support of the findings of responsibility of Code violations using the factors for response established below. That is to say, the Response is an opportunity to argue in favor of, or against, the decision based on the specific listed factors.
- c. Outcomes imposed by the Hearing Panel will not go into effect until either the deadline for a response has expired and no response has been filed or until the decision is upheld after response. However, the Administrator may impose any outcome issued by the Hearing Panel as an interim action pending the response review.
- d. Any party may submit a response to the Administrator's, Hearing Officer's, or Hearing Panel's final decision. Responses must be submitted in writing to the Administrator and must set forth the grounds for the response. The response must be filed no later than five days after the decision is delivered to the parties. Responses are to be directed to the University and will not be provided to other parties in the case, if any. There is no expectation that the response be of a certain level of formality or read like a legal filing.
- e. Responses are limited to the following grounds:
  - 1. A conflict of interest by a decision maker that significantly impacted the outcome of the hearing or a procedural error in the investigation process that significantly impacted the outcome of the hearing.
  - 2. New information, unavailable during the investigation or hearing, or information that was technically available but for which no reasonable person

would have sought that information in advance of the hearing, as the need for the information or its evidentiary value did not reasonably arise until during the hearing, and that would likely have substantially impacted the original findings of responsibility of Code violation or outcome if known.

3. The outcomes imposed are substantially disproportionate to the severity of the violation. Note that the imposition of an administrative fee is not a outcome, and therefore cannot be reversed or modified.

f. A response review will be limited to a review of the decision, the final report, any written material considered in the decision, the recording of the hearing held before the Hearing Panel, and- any written materials submitted with the response. Where a response is based on the discovery of new information, the new information may be considered only to determine whether the information was unavailable at the time of the decision and whether the new information would likely have substantially impacted the original findings of responsibility of Code violation or outcome if known.

g. Response review procedure

1. The chair of the SCB will appoint three to five members of the SCB to serve on the Response Review Panel and will designate one member to serve as chair of the Response Review Panel. Any member who served on the Hearing Panel will not serve on the Response Review Panel on the same case. A student may not serve as chair of a Response Review Panel.
2. The Response Review Panel will issue a written decision. The decision should be issued within 15 days of receiving the response or responses. The chair of the Response Review Panel will provide the written decision to the Administrator, who will then simultaneously provide the decision to the parties.
3. The Response Review Panel may:
  - i Uphold the Administrator's, Hearing Officer's, or Hearing Panel's decision.
  - ii Uphold the finding that the respondent violated the code but revise the outcome(s).
  - iii Return the matter for reconsideration. or
  - iv Return the matter for additional investigation.

h. Unless the case is returned for reconsideration or to the investigator for additional investigation, the decision of the Response Review Panel is the final institutional decision. If the decision upholds the finding that the respondent violated the Code, the outcomes imposed will go into effect immediately.

**F-9. Supplemental process and standards applying to allegations of academic dishonesty**

a. Academic dishonesty allegations are processed following the Conduct Resolution Processes in the Code. Following a report to DOS of instances or concerns of academic dishonesty, DOS will investigate the incident and will determine if there is a code violation, resulting in potential outcomes intended to address acts of academic dishonesty. Instructors may issue an academic outcome separate from any outcome that the DOS may impose if under the Code there is a finding of responsibility for academic dishonesty/misconduct.

b. The following information supplements the resolution processes in cases of academic dishonesty:

1. When the alleged academic dishonesty is discovered by the instructor, the instructor will notify the student of the allegation of academic dishonesty and will notify DOS.
2. DOS receives the report and communicates with the instructor on the process of resolving the complaint.
3. The instructor will have an opportunity to provide additional information regarding the allegation.
4. DOS will meet with the student and may seek additional information from the instructor.
5. The instructor is included in the following communication with the student: the notice of allegation and decision letter.
6. If the student chooses an informal process, DOS will meet with the student and provide an informal decision, consistent with policies, progressive discipline, and other previous and similar examples of academic dishonesty. The outcome of an informal process is not eligible for Response Review.
7. If the student chooses a formal process, the hearing officer will conduct a formal investigation and will interview the instructor and other witnesses as part of the investigation.
8. In disciplinary cases involving allegations of academic dishonesty, a majority of the Hearing Panel or Response Review Panel should be faculty members.
9. The resolution decision of DOS, subject to the Response Review process outlined in the Code, is final.
10. The instructor will not issue an academic outcome until after the conclusion of the resolution process, including any responses, and after the decision is communicated to the student.
11. In situations where grades need to be submitted and the process is not yet complete, the instructor will enter a grade of "incomplete" until the process is complete.



12. In situations where the instructor is no longer in their position prior to the completion of the conduct process, the instructor of record or the chair of the department may be asked to step in to finish the conduct process and the instructor may coordinate the final grade based on the totality of the academic performance.

**F-10. Outcomes.**

a. Outcomes may be imposed for any student determined to have violated the Code. Possible outcomes include, but are not limited to:

- **Warning:** Written notice to the student.
- **Probation:** Written reprimand accompanied by a probationary period during which the student must not violate the Code to avoid more severe disciplinary outcomes.
- **Loss of privileges:** Denial of specified privileges for a designated period of time.
- **Restitution:** Compensation for loss, damage, or injury. This may take the form of appropriate service or monetary or material replacement.
- **Educational outcomes:** Completion of work assignments, essays, service to the University, community service, workshops, or other related educational assignments.
- **Deferred suspension:** The last opportunity before being suspended, which remains in place until the natural end of the academic relationship with the University.
- **Housing suspension:** Separation of the student from University Housing for a definite period of time, after which the student is eligible to return. Conditions for return may be specified.
- **Housing expulsion:** Permanent separation of the student from University Housing.
- **University suspension:** Separation of the student from the University for a definite period, after which the student is eligible to return. Conditions for return may be specified.
- **University expulsion:** Permanent separation of the student from the University.
- **Revocation of admission:** Admission to the University may be revoked.
- **Revocation of degree:** A degree awarded from the University may be revoked.
- **Withholding of degree:** The University may withhold awarding a degree otherwise earned until the completion of all outcomes imposed.

b. More than one of the outcomes listed above may be imposed for any single violation.

c. A student who fails to comply with the outcome(s) imposed will have a disciplinary hold placed on their record until the student complies with all outcome(s) imposed.

d. Disciplinary outcomes other than suspension, expulsion or revocation or withholding of a degree will not be made part of the student's permanent academic record but will become part of the student's disciplinary record. Such outcomes will be expunged from the student's disciplinary record seven years after final disposition of the case unless the University is legally required to maintain them for a further time.

**G. MISCELLANEOUS**

**G-1. Role of an advisor.** In accordance with the educational purpose of the Code, all students, including respondents and complainants, are expected to speak for themselves at all stages of proceedings under the Code, including, but not limited to, during the investigation, hearing, and any response. Any student may have an Advisor present at any time during any interview, meeting, or proceeding under the Code, but the Advisor's role is to advise the student, not to speak for the student or make any presentation on behalf of the student. The student may, at any time and for a reasonable period of time, confer with the Advisor. If the University official conducting the proceeding determines at any time that the Advisor is acting outside of these parameters, the Advisor may be required to leave the proceeding at the official's discretion. In appropriate circumstances, at the sole discretion of the University official conducting the proceeding, the University official may allow the Advisor to speak on behalf of the student or make a presentation on behalf of the student.

**G-2. Administrative fee.** Any time a student is found to have violated the Code, except in situations where the hearing officer issues only a warning, the hearing officer may impose an administrative fee of \$150. This is not considered an outcome and will not be a subject of a response review.

**G-3. Parent notification.** The University may notify parents of students under the age of 21 when a student has been found to have committed a drug- or alcohol-related violation. This is not considered an outcome and may not be a subject of a response review. The decision as to whether to notify the parents or not rests entirely within the discretion of DOS.

**G-4. Training.** All members of the SCB, the Administrator, and the investigators will receive annual training in accordance with the requirements of the policies of the Board of Regents of the University of Idaho and the Idaho State Board of Education, as well as all applicable federal and state laws.

**G-5. Timeframe.** With the exception of deadlines for requesting a hearing before the SCB (see section F.7) or for filing a response (see section F.8), all other timeframes contained in the Code are suggested timeframes. While the timeframes should be followed absent exceptional circumstances, the failure to conduct any

action within a designated timeframe is not grounds for response review or reversal of any decision.

**G-6. Interpretation.** Any question of interpretation regarding the Code or these procedures will be referred to the Administrator or their designee for final decision.

**G-7. Disclosure.** The University will, upon written request, disclose to the alleged victim of any crime of violence (as that term is defined in section 16 of Title 18, United States Code), incest, or statutory rape, the report on the results of any disciplinary proceeding conducted by the University against a student who is the alleged perpetrator of such crime or offense with respect to such crime or offense. If the reporting victim of such crime or offense is deceased as a result of such crime or offense, the next of kin of such victim will be treated as the victim for purposes of this paragraph.

**G-8. Review by President:** Any decision or action taken under the Code may be reviewed by the President at the President's discretion.

**G-9. Review by Board of Regents:** Board of Regents review of a final institutional decision to the Board of Regents is governed by Idaho State Board of Education Governing Policies and Procedures Section III.P.17.

e. The decision is not based on substantial information. A decision is based on substantial information if there are facts in the case that, if believed by the decision-maker, are sufficient to establish that the decision is correct.

**I-3.** An appeal shall be limited to a review of the decision, the hearing packet (if any), any written material considered in the decision, the recording of the live hearing (if one was held), any written materials submitted with the appeal, and any response to the appeal submitted by the non-appealing party(ies). Where an appeal is based on new evidence, the new evidence may be considered only to determine whether the information was reasonably available at the time of the decision and whether the new evidence could affect the outcome of the matter.

**I-4. Appeal Panel Procedures**

a. The chair of the Title IX Hearing Board shall appoint three or five members of the Board to serve on the appeal panel, and shall designate one member to serve as chair of the appeal panel. Any member who served on a hearing panel shall not serve on the appeal panel on the same case. A student may not serve as chair of an appeal panel, and may not serve on an appeal panel unless all parties are students.

b. Any non-appealing party may file a response to the appeal in support of, or challenging, the outcome. The written response must be provided to the hearing administrator within five days after notice of the appeal is provided to the party.

c. The appeal panel shall issue a written decision. The decision should be issued within ten days of receiving all appeal materials. The written decision shall describe the result of the appeal and the rationale for the result. The chair of the appeal panel shall provide the written decision to the hearing administrator, who will then simultaneously provide the decision to the parties.

**I-5. Results of the Appeal Panel.** The appeal panel may:

- a. Uphold the decision;
- b. Uphold the finding that the respondent violated this policy, but revise the sanction(s);
- c. Return the matter for reconsideration; or
- d. Return the matter for additional investigation.

**I-6.** Unless the case is returned for reconsideration or to the investigator for additional investigation, the decision of the appeal panel is the final institutional decision. If the decision upholds the findings that the respondent is responsible for violating this policy, the sanctions imposed shall go into effect immediately. Provided, however, that if the sanction for an employee respondent includes termination of employment, the sanction shall not go into effect until reviewed and approved by the President.

For more information on disciplinary processes, please click: <https://www.uidaho.edu/governance/policy/policies/fsh/6/6100>

## APPEAL PROCESS

### FSH 6100:

#### I. APPEALS

**I-1.** Any party may appeal a decision to dismiss the formal complaint and the hearing panel's decision. Appeals must be submitted in writing to the hearing administrator and must set forth the grounds for the appeal. The appeal must be filed no later than five days after the decision is delivered to the parties. The hearing administrator shall ensure that all parties and their advisors receive a copy of the appeal and any response to the appeal submitted by the non-appealing party(ies).

**I-2.** Appeals are limited to the following grounds:

- a. Procedural irregularity that affected the outcome of the matter;
- b. New evidence that was not reasonably available at the time the determination regarding responsibility or dismissal was made that could affect the outcome of the matter;
- c. The Title IX Coordinator, investigator(s), or decision-maker(s) had a conflict of interest or bias for or against complainants or respondents generally, or the individual complainant or respondent that affected the outcome of the matter;
- d. The sanctions imposed are substantially disproportionate to the severity of the violation (the imposition of an administrative fee is not a sanction, and therefore cannot be appealed); or

## APM 95.31 ALCOHOL

### APM 95.31- ALCOHOL

**A. General.** This section outlines state, municipal, and university provisions regarding the consumption of alcoholic beverages.

**B. Legal Provisions.** Under Idaho law it is illegal for any person under 21 years of age to purchase or attempt to purchase, or otherwise procure, possess, or consume beer, wine, or other alcoholic or intoxicating liquor. It is also illegal to sell, serve, give, or furnish beer, wine, or other alcoholic or intoxicating liquor to a person under the age of 21. Because the main university campus is within Moscow city limits, city beverage ordinances, which conform closely to state law, also apply on the campus and are enforced by the city police. *[ed. 9-10]*

**C. Regents Policy.** It is a violation of regents' policy for any member of the faculty, staff, or student body to jeopardize the academic operation or interests of the university through the use of alcohol or drugs. Sale or illegal possession or consumption of alcoholic beverages is prohibited on campus and in facilities owned, leased, or operated by the university. Alcoholic beverages may not be possessed or consumed under any circumstances in areas open to and most commonly used by the general public. These areas include, but are not limited to, lounges, student union buildings, recreation rooms, conference rooms, athletic facilities, and other public areas of university-owned buildings or grounds. Students who violate this policy are subject to sanctions established by the Student Code of Conduct [see [FSH 2300](#) VIII]. Guests and visitors must observe these regulations while on campus or other the university property. Noncompliance may subject a person to sanctions imposed by the university as well as to the provisions of local and state law. *[ed. 9-10]*

**C-1. University Entertainment Guidelines.** The university recognizes the need for official entertainment. Expenses for official entertainment, community relations, or public relations may be reimbursed by the university only when such activities are directly related to the objectives and mission of the university. With proper approval, consumption of alcoholic beverages may be permitted in certain situations. Please see [APM 70.21](#) for proper procedures to follow for university entertainment reimbursement.

**D. University's Role.** The university does not condone or remain indifferent to any act or conduct that impairs the pursuit or dissemination of knowledge or that may be judged to have a deleterious effect upon the academic community. The university's primary role in dealing with matters involving the use or potential use of drugs or alcohol by its students is that of counseling. The investigatory, prosecuting, and disciplinary roles relating to illegal drug and alcohol use are the responsibility of law-enforcement authorities. *[ed. 9-10]*

**E. Kibbie-ASUI Activity Center.** The university seeks the cooperation of the faculty, staff, students, and the general public in observing the policy that disposable bottles, cans, and other hard containers are not to be brought into the Kibbie-ASUI Activity Center. Patrons carrying nondisposable or soft containers may expect that gatekeepers will ensure that alcohol rules are not violated. *[ed. 9-10]*

**F. Information.** For further information contact General Counsel (208) 885-6125 or Risk Management Office (208) 885-7177. *[ed. 9-10]*

## APM 95.32 DRUG FREE WORKPLACE

**A. General.** Freedom to inquire and the respect that members of the university community afford each other as colleagues define the quality of life at the university. Maintaining this freedom and respect demands clarity of thought, a focus on excellence, and a commitment that instruction and research will not be threatened by the presence or use of controlled substances. To recognize this commitment and to enunciate a policy that delineates the process by which this community disciplines itself, the university's policy and program to maintain a drug-free workplace are set forth below. *[ed. 9-10]*

**B. Policy.** This section describes the university's policy with regard to the use of controlled substances at the university. *[ed. 9-10]*

**B-1. Drug Free Environment.** The university strives to maintain an environment conducive to inquiry and learning and free of controlled substances. *[ed. 9-10]*

**B-2. Federal and State Statutes.** The unlawful manufacture, distribution, dispensing, possession, or use of any controlled substance (as defined in the federal Controlled Substances Act and 21 CFR 1300.11 through 1300.15 and in Title 37, Chapter 27, Idaho Code) is prohibited in or on all property owned or controlled by the university or at any location where the university's work is performed. *[ed. 9-10]*

**B-3. Campus Community.** This policy applies equally to administrators, faculty, staff, and students.

**B-4. Employee Disciplinary Sanctions.** Any university employee determined to have violated this policy will be subject to sanctions, up to and including termination of employment under procedures defined in FSH sections [3190](#), [3840](#), [3860](#), [3880](#), [3910](#), [3920](#) and [3930](#). These sections outline procedures for disciplinary actions and appeals for employees. *[ed. 9-10]*

**B-5. Work Environment.** No employee is to perform his or her work while under the influence of a controlled substance. An employee who violates this rule may be subject to mandatory evaluation and treatment for substance abuse as a condition of continuing employment as well as to disciplinary action described above. *[ed. 9-10]*

**B-6. Condition of Employment.** Compliance with university's drug-free workplace policy is a condition of employment for all employees. In addition, any employee working on a federal grant or contract who is convicted of a workplace violation of a criminal drug statute must notify the university through his or her supervisor or through Human Resource Services no later than five days after such conviction. The university, acting through the Office of Sponsored Programs, must subsequently notify the appropriate federal agency within 10 days of having received notice that any employee who is engaged in the performance of a grant or contract sponsored by that agency has been so convicted. *[ed. 9-10]*



**B-7. Applicable Drug Testing.** The university requires employees to undergo drug and alcohol testing where required, and to the extent required, by law. Information on testing requirements, procedures and positions affected may be obtained from the Employment Services unit of Human Resources, 885-3612, or email.*[ed. 9-10]*

**B-8. Student Sanctions.** Prohibitions regarding use of controlled substances by students are addressed by the Student Code of Conduct [\[FSH 2300\]](#). *[rev. 9-10]*

**C. Additional Information.** Information on the health hazards associated with use of controlled substances, as well as assistance in recognizing and dealing with substance abuse problems generally--including abuse of alcohol--is available through services such as the Employee Assistance Program, the Counseling & Testing Center, the Student Health Service, the Latah County Office of the Idaho Department of Health and Welfare, and through private physicians. In addition, information on health effects of controlled substances will be published in the Annual Security and Fire Safety Report. *[rev. 9-10]*

## SEXUAL HARASSMENT

### FSH 3220 SEXUAL HARASSMENT

#### A. POLICY.

**A-1.** The university must maintain a learning and work environment for students and employees that is fair, humane, and responsible. Sexual discrimination, including sexual harassment, interferes with the educational process and with the productivity of the faculty and staff; thus, it is inimical to the university.

**A-2.** Like discrimination on the basis of race, color, national origin, religion, sex, age, disability, or status as a Vietnam-era veteran, sexual harassment violates federal and state laws and the policies of the Board of Regents of the University of Idaho. It is, therefore, the policy of the University of Idaho to condemn sexual harassment.

#### B. DEFINITION.

**B-1.** Sexual harassment of a student is defined as unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when: (a) submission to such conduct is made either explicitly or implicitly a term or condition of the student's grade, receipt of a grade, or status as a student; (b) the student's submission to or rejection of such conduct is used as a basis for a decision affecting that student; or (c) such conduct has the purpose or effect of substantially interfering with the student's learning or learning performance, or creating an intimidating, hostile, or offensive learning environment. In addition, it includes behavior that overtly or covertly uses the power inherent in the status of a professor, teacher, or other officer to affect a student's educational experience or career opportunities by intimidating, threatening, or coercing the student to accept sexual advances or risk reprisal in terms of a grade, a recommendation, an opportunity for professional growth, or a job. Moreover, a student is deemed to be a victim

of sexual harassment if he or she is denied educational benefit because someone else has received preferential treatment in return for sexual favors.

**B-2.** Sexual harassment of an employee or applicant for employment is defined as unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature when: (a) submission to such conduct is made either explicitly or implicitly a term or condition of the person's employment, promotion, or status as an employee; (b) the person's submission to or rejection of such conduct is used as a basis for a decision affecting that person; or (c) such conduct has the purpose or effect of substantially interfering with the person's work or work performance, or creating an intimidating, hostile, or offensive environment. Moreover, an employee or applicant for employment is deemed to be a victim of sexual harassment if he or she is denied employment, promotion, or other employee benefit, for which he or she is fully qualified, because someone else received preferential treatment in return for sexual favors.

**B-3.** Sexual harassment of a recipient of UI services is defined as unwelcome sexual advances, requests for sexual favors, or other verbal or physical conduct of a sexual nature toward a recipient that prevents or impairs the recipient's full use of university services.

#### C. INVESTIGATION OF COMPLAINTS.

**C-1.** Pursuant to RGP I.T.G, all employees who learn of an allegation of sexual harassment, including sexual violence and gender-based harassment, (and are not required by law to maintain the confidentiality of the disclosure, such as licensed medical professionals or counselors) are required to report the matter to the UI's Title IX coordinator within 24 hours.

**C-2.** Because damage could result to the career and reputation of any person who is accused of sexual harassment falsely or not in good faith, all investigations of and hearings on such matters will be conducted insofar as possible to protect the privacy of, and minimize suspicion toward, the accused as well as the complainant, until the matter is impartially resolved. Only those persons responsible for investigating and enforcing civil rights matters will have access to confidential communications.

#### D. RESOLUTION OF COMPLAINTS.

**D-1.** In determining whether the alleged conduct constitutes sexual harassment, the designated investigative authority (initially the Title IX Coordinator or their designee) will consider the record as a whole and all relevant circumstances. Determination of the legality of a particular action will be made on a case-by-case basis.

**D-2.** If the investigative authority determines that sexual harassment did occur, UI will take immediate and appropriate corrective measures, including disciplinary action commensurate with the scope and severity of the occurrence. Such disciplinary action includes: warning, reprimand, demotion, suspension, or dismissal with notation in the personnel file. In addition, UI will make every effort to provide appropriate relief for the victim. A reiteration of the policy against sexual harassment may be an appropriate response in certain situations.



**D-3.** If there appears to be no foundation for the allegation other than the complaint:

- a. No record is made of the allegation in the personnel records either of the accused or of the accuser.
- b. Malicious or dishonest allegations may result in disciplinary action against the accuser.

**1. OTHER**

**P-1.** Amnesty. The provisions of FSH 2310 shall apply to reports and formal complaints of sexual harassment under this policy and shall be extended to all parties regardless of their status or affiliation with the University.

**P-2.** All documents required under this policy shall be delivered either in person or by email to the person's official University email account, if possible; otherwise, the document shall be delivered by any means reasonably likely to reach the person. If the document is sent by email to the person's official University of Idaho email address, the document is deemed received upon delivery to the person's email inbox.

**P-3.** Any reference to a University official by title shall include any equivalent University official should that title no longer exist and includes that official's designee.





## Prevention and Awareness Programs

The Dean of Students, Office of Civil Rights and Investigations, and the Office of Equity and Diversity oversee these programs.

### AWARENESS AND BYSTANDER INTERVENTION

#### I GOT YOUR BACK



“I got your back” is a campus-wide campaign that promotes Vandals taking care of each other to maintain a safe and inclusive community. The program offers a variety of trainings, events and interventions to educate students, faculty and staff on how to safely and effectively care for each other, step in when something isn’t right, and offer appropriate resources. The website provides more comprehensive list of programs under the “I Got Your Back” initiative.

#### GREEN DOT



In contrast to historical approaches to violence prevention that have focused on victims and perpetrators, the Green Dot strategy is predicated on the belief that individual safety is a community responsibility and shifts the lens away from victims/perpetrators and onto bystanders. The overarching goal is to mobilize a force of engaged and proactive bystanders that can step in and speak up when they witness potentially harmful situations.

#### SAFE ZONE



SafeZone is a program at the University of Idaho which identifies faculty, staff, and students who can provide support and resources for lesbian, gay, bisexual, transgender, questioning, and asexual (LGBTQA) students, faculty, and staff. A Safe Zone sign indicates that the person who posted it is a person who will be understanding, non-judgmental, and trustworthy. Individuals will know that they can come to this person for help, advice, or just talk with someone who is supportive of their sexual orientation or gender identity. Safe Zone training is offered twice a semester to campus faculty, staff, and students who wish to establish a Safe Zone in their area. Also, Safe Zone training can be provided for any department and location.

Safe Zone training is offered twice a semester to campus faculty, staff, and students who wish to establish a Safe Zone in their area. Also, Safe Zone training can be provided for any department and location.

### PRESENTATIONS

The Violence Prevention Programs Office also offers a variety of presentations relating to interpersonal violence, often presented in partnership with Alternatives to Violence of the Palouse, our local community non-profit victim advocacy organization. Presentations on a variety of topics can be customized for classrooms, living groups, organizations, and events.



Violence Prevention Programs partners closely with the ASUI Executive Branch Director of Safety & Wellness. This student position helps inform and take leadership in various prevention efforts.

**Prevent Support Respond**

**What will you do to make a safer campus?**



The required online safety program for first year undergraduates helps new students examine the interconnected issues of substance abuse, sexual violence, and hazing, as well as the power of inclusivity. Provided through Get Inclusive’s online platform, Voices for Change covers topics such as alcohol and other drugs, preventing sexual violence, building a community where all people belong, and bystander intervention. The covered topics combine to take an advanced harm-reduction approach that resonates with students and empowers them to make healthy choices. All first year and transfer undergraduate students at the University of Idaho under the age of 24 are required to complete the online safety program by the second week of classes.



The required online safety program for first year undergraduates helps new students examine the interconnected issues of substance misuse and

sexual violence. Provided through Vector Solution’s online platform, two courses are utilized to educate our students. AlcoholEdu uses science-based research and evidence-based interactive strategies, including personalized feedback, to educate students about alcohol and its effects. Sexual Assault Prevention for Undergraduates (SAP-U) provides important prevention skills and strategies around issues associated with sexual misconduct, relationship violence, and stalking. The covered topics combine to take an advanced harm-reduction approach that resonates with students and empowers them to make healthy choices. All first year and transfer undergraduate students at the University of Idaho under the age of 24 are required to complete the online safety program by the second week of classes.





## MOBILIZING MEN

An outgrowth of the University of Idaho's DOJ Campus Grant is the Mobilizing Men Committee. Violence Prevention Programs and the Women's Center collaborate across campus with male identified faculty & staff to develop and conduct discussions on masculinity with male and masculine-identified students in an effort to shift norms that can lead to constructions of masculinity that contribute to gender-based violence.

## OFFICE OF EQUITY AND DIVERSITY

The Equity and Diversity Unit offers many workshops, trainings, and events which promote access and inclusion for all people and cultures. Trainings available to departments and units include:

<p><b>Creating Inclusive Classrooms/Campus Environments</b> is designed for faculty members who wish to improve their cultural competence and learning strategies for effective intercultural communication.</p>	<p><b>Many Nations, One Family</b> aims to increase knowledge and understanding of the complex and rich backgrounds of the vast American Indian Nations.</p>	<p><b>More than Tequila &amp; Tacos</b> examines the history behind Cinco de Mayo and will address stereotypes created by the misconceptions of Mexican Culture.</p>
<p><b>Respectful Communication</b> provides advice about how to engage in controversy with civility. This training will address how to express different points of views without becoming polarized.</p>	<p><b>Safe Zone</b> promotes the understanding and inclusion of lesbian, gay, bisexual, transgender, queer, questioning, asexual, and ally people on campuses nationwide.</p>	
<p><b>Transgender 101</b> provides an introduction to transgender identities and best tips and practices for creating an inclusive campus environment for transgender and gender non-conforming students, staff, and faculty.</p>	<p><b>Stop the Hate</b> aims to develop and implement campus-wide strategies to reduce hate crimes and acts of bias.</p>	

An annual events calendar is available on the Office of Equity and Diversity web page: <https://www.uidaho.edu/diversity/edu>.



## Training for Faculty and Staff

### CAMPUS SECURITY AUTHORITY TRAINING

APM 95.14

A-2. Arrests: for Clery Act purposes are persons processed by arrest, citation, or summons.

A-3. Campus Security Authority (CSA): an Official of the University who has significant responsibility for student and campus activities, including, but not limited to, student housing, student discipline, and campus judicial proceedings, and to whom crimes are most likely to be reported. Campus security authorities for the University of Idaho include the following:

- (i) faculty advisers to student organizations,
- (ii) athletic team coaches,
- (iii) the Director of Athletics,
- (iv) the Senior Associate Athletics Director – Administration,
- (v) the Chair of the Department of Movement Sciences,
- (vi) the Assistant Vice President for Student Affairs,
- (vii) the Dean of Students, (viii) the Director of Greek Life,
- (viii) Campus Recreation Operations Supervisor,
- (ix) Campus Security Department,
- (x) the Executive Director of Public Safety and Security,
- (xi) the Director of Emergency Management and Security Services,
- (xii) the Risk Management Officer,
- (xiii) the Director of Housing,
- (xiv) resident advisors, and

(xv) the Associate Vice Presidents of the Coeur d'Alene, Boise, and Idaho Falls Higher Education Centers.

Campus Security Authorities are obligated by federal law to report Clery Act Crimes. UI's online training program for Campus Security Authorities (CSA's) is updated annually. The updated training is available to anyone who has an active UI account and completions are recorded through Professional Development and Learning's training management system, as well as through the Clery Compliance Coordinator. (Link to training: <https://www.webpages.uidaho.edu/pdl/CSAT/Output/story.html>)

The Clery Compliance Coordinator works with College Deans, Associated Students and various stakeholders of the University of Idaho to identify CSA's who are advisors to student groups or organizations. Annually, the Clery Compliance Coordinator will notify all CSAs by email of their duties and the requirements to take CSA computer-based training course.

C. Clery Crime Reporting Process. CSA's will immediately report all Clery Crimes that they either have first-hand knowledge of or that have been reported to them by following the process outlined below in C-1, C-2, and C-3. CSA's should not wait to report such Clery Crimes for any reason. A CSA's only duty is to report what they observe or what has been reported to them. CSA's do not investigate the reported Clery Crime or assess the validity of the reported Clery Crime. A CSA must provide as much information about the incident as possible. If a CSA is in doubt on whether to report an incident or not, they should err on the side of caution and report the incident. Where appropriate, OPSS will issue a Timely Warning or Emergency Notification to the campus community – students, staff, faculty, and possibly visitors.

C-1. A Resident Advisor shall:

- a. In an Emergency:
  - (i) call 911.
  - (ii) immediately call to notify the resident supervisor on staff at (208) 669-1156.
  - (iii) the resident advisor will then enter the information into the PAVE system for reporting incidents and crimes.
- b. In Non-Emergencies:
  - (i) immediately call to notify the resident supervisor on staff at (208) 669-1156.
  - (ii) the resident advisor will then enter the information into the PAVE system for reporting incidents and crimes.

C-2. The Resident Supervisor shall immediately notify OPSS of all Clery Crimes reported to them by calling Campus Security's 24/7 number: (208) 885-SAFE (7233). [rev. 2-15]

C-3. All other CSAs shall:

- a. In an Emergency:



- (i) call 911.
  - (ii) immediately notify OPSS by calling Campus Security's 24/7 number: (208) 885-SAFE (7233).
  - (iii) complete an online Report a Crime form accessible from the OPSS website: <http://www.uidaho.edu/public-safety-and-security/emergency-management>, or call Campus Security's 24/7 number at (208) 885-SAFE (7233). [rev. 2-15]
- b. In Non-Emergencies:
- (i) immediately complete an online Report a Crime form, found at <http://www.uidaho.edu/public-safety-and-security/emergency-management> or call Campus Security's 24/7 number at (208) 885-SAFE (7233). [rev. 2-15]

Police Department, Vandal Security and other University staff and faculty as needed.

## THREAT ASSESSMENT AND MANAGEMENT TEAM

The University of Idaho is committed to a safe and nonviolent workplace for students, faculty, staff and community members. The University of Idaho has developed a comprehensive Violence Prevention Policy that charges the Threat Assessment Team with evaluating potential threats to the campus community and developing a progressive engagement plan to mitigate the risk of violence. The Threat Assessment Team evaluates information provided to it and utilizes specific criteria in assessing risk. These criteria reflect best practices within the threat assessment field and sources include the research literatures on violence risk assessment as well as reports issued by the U. S Secret Service, Federal Bureau of Investigation and Department of Homeland Security.

The Threat Assessment Team activates a case based on a review of all the available information at the time of the evaluation. This evaluation includes analysis of the activation criteria as well as a determination of the legitimacy and imminence and evaluation of the risk posed to an individual and/or the campus community. The criteria outlined below are factors that elevate risk and the presence of any one criterion by itself does not necessarily result in activation of a case. Once an individual has been activated based upon an assessment of the behavioral information available to the Team then a standardized procedure is followed as outlined in the Violence Prevention Policy.

## CRIME PREVENTION PROGRAMS

### PUBLIC PROGRAMS – MPD

In 2023, the Moscow Police Department partnered with the University of Idaho to provide 72 public programs aimed at crime prevention to various groups on campus including fraternities and sororities. These programs include alcohol awareness training, active shooter training, and general safety training.

Deterrence – The Campus Security Team is on patrol 24 hours a day, 7 days a week, including holidays and academic breaks. The Campus Security Team:

- a. Provides crime deterrence through random patrols and watching for potentially hazardous situations and criminal activity.
- b. Works in collaboration with Moscow Police Department, Moscow Fire Department, and EMS Paramedics.
- c. Partners with the University's Facilities Department and Building Services: reporting maintenance issues, property damage and physical security concerns.

The Team provides complimentary services like:

- 1. Campus Information
- 2. Campus SAFEWALKS
- 3. Jump Starts
- 4. Assistance with after-hour building and office lockouts.

## VANDAL CARE TEAM

The CARE team is an interdisciplinary group of trained professionals who collaborate with campus departments, faculty, and staff to help distressed individuals.

The Vandal CARE Team functions as part of the Division of Student Affairs.

Task of the CARE Team:

1. Educate the Campus Community about the function of the CARE Team and provide venues to communicate with the CARE team about students, faculty, and staff of concern.
2. Assess individuals of concern.
  - a) Gather information to assess the situation.
  - b) Centralize the collection and assessment of concerning behavior.
3. Coordinate the Response to distressed students, faculty, and staff. Ensure that services, support, and resources are deployed effectively. Possible responses might include:
  - a) Consultation with University personnel about how to intervene with the person of concern.
  - b) Care and concern outreach by the CARE Team or other designated faculty or staff.
  - c) Refer and connect students, faculty and staff with appropriate campus and community resources.
  - d) Completion of suicide behavior reporting form.
  - e) Referral to campus Threat Assessment Team
4. Continue to Evaluate, Monitor and follow-up with the person of concern.

Membership on the Vandal CARE team includes the Dean of Students, Director of the Counseling & Testing Center, Associate Dean of Students, Office of Civil Rights & Investigations, representatives from University Housing & Residence Life and Fraternity & Sorority Life, and partners such as the Moscow



## ALCOHOL AND OTHER DRUGS PROGRAM

The University of Idaho added an Alcohol and Other Drugs (AOD) Program Coordinator in 2014, and the AOD Program is currently managed by Vandal Health Education (VHE). The position's main objectives are to reduce higher-risk substance use and reduce substance-use related harms.

### EDUCATIONAL WORKSHOPS

Using a peer education model, outreach and workshops are offered to living groups, classes, and student clubs and organizations. Workshops include relevant U of I National College Health Assessment data used for normative re-education and incorporate components of motivational interviewing to support the harm reduction approach implemented on the U of I campus. Workshops included Alcohol 101, I Got Your Back: Alcohol Bystander Intervention, Recovery Ally training, and other presentations upon request. During the 2023-2024 school year, 996 students attended these programs.

### CHOICES ALCOHOL EDUCATION PROGRAM

The AOD program facilitates the CHOICES program for students who receive an alcohol-related sanction through the Dean of Students Office. This group program is a two-session, evidence-based Alcohol Skills Training Program coordinated by Vandal Health Education and co-facilitated by Counseling & Mental Health Center staff. The program engages students in self-reflection and discussion about the effects of alcohol, risks, and norms associated with alcohol while equipping them with the information, strategies, and skills to make informed decisions.

### REQUIRED SAFETY PROGRAM

The first semester on any college campus is traditionally a high-risk time and presents risks for new students when it comes to substance abuse and sexual assault. To help mitigate this risk, all first-year, undergraduate U of I students under the age of 24 as of the first day of classes, are required to complete the Required Safety Program (RSP), at the start of the semester. During the 2023-2024 academic year, the RSP was Voices for Change offered by Get Inclusive. Voices for Change addresses substance use, sexual assault, and hazing

prevention as well as a module on identities. In 2023-2024, 2342 students completed Voices for Change.

### SCREENINGS AND OUTREACH

The AOD Program consistently partners with the Counseling & Mental Health Center to offer alcohol and cannabis screenings with brief interventions throughout the year, reaching 351 students in 2023-2024. The AOD Program promotes additional harm reduction efforts such as Prescription Drug Take-Back Days, in which the AOD Program, in partnership with the Moscow Police Department, collects any leftover or unused prescription drugs for safe disposal. The AOD Program also hosts and promotes e-CHECKUP TO GO, a brief, anonymous, web-based alcohol and/or cannabis screening that provides personalized feedback. The AOD Program also helps promote a nicotine and Tobacco-Free Campus and contributes to offering more late-night programming, which serve awarded to student groups to host substance-free After Dark events supported include: Catan Night, a Mystery Gaming Competition, the Tutxinmepu Powwow, and an evening at the Flying Squirrel Trampoline Park.

### COMMITTEES AND COALITIONS

The Alcohol and Other Drugs Advisory Committee is a network of campus and community partners that ensures the campus maintains compliance with the Drug Free Schools & Communities Act as well as sets strategic goals for the campus to address high-risk substance use. The University of Idaho is also a member of the Idaho College of Health Coalition (IHC) which works to improve prevention efforts regarding alcohol and prescription drug misuse across the state of Idaho. In 2023-2024, IHC funding supported two professional development sessions.

### 21<sup>ST</sup> BIRTHDAY PROGRAM

Around their 21st birthday, a traditionally high-risk time for alcohol-related harm, students are emailed an invitation to receive personalized feedback regarding their alcohol or cannabis use through the online, evidence-based eCheckUpToGo tool. After completing the screening, students receive a signature "UI 21" water bottle; in 2023-2024, 95 students completed the program.



**VANDALS FOR RECOVERY**

Vandal Health Education, Counseling & Mental Health Center, and Latah Recovery Center partner to offer events, resources, and programs for students in or seeking recovery. Exact opportunities, support groups, and roles can be found online at [www.uidaho.edu/recovery](http://www.uidaho.edu/recovery). Additionally, VHE offers training to campus community members regarding how to support someone who is in or seeking recovery through the Recovery Ally training program.

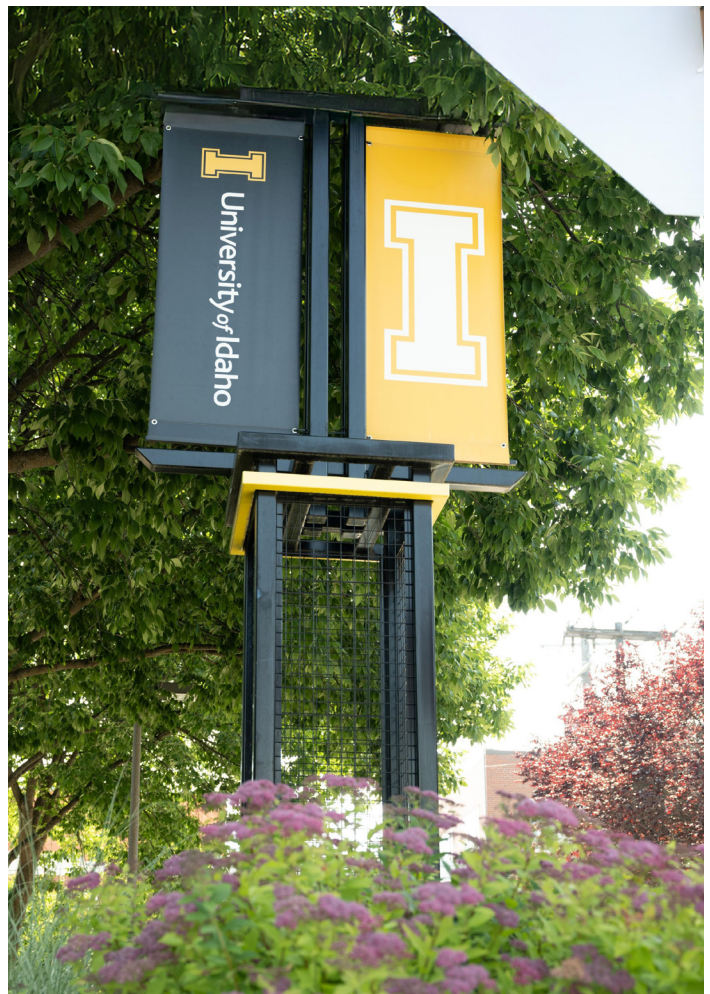
**NEW STUDENT ORIENTATION**

“Vandals In The Know” is an orientation session for new students, which includes discussion about reducing risks related to substance use and other wellbeing issues. All new students who attend orientation participate in this safety programming. Additionally, printed informational materials and drop-in information sessions that address having conversations with their student about alcohol safety were provided to parents and family members of incoming students.

For more information, read the Alcohol & Other Drugs Policy, available on the Dean of Students website, or learn about the Alcohol & Other Drugs Program at [uidaho.edu/aod](http://uidaho.edu/aod).

**POLICIES & CONDUCT**

The University of Idaho conduct process works to balance the safety and security of the members of the University of Idaho and the Moscow community through personal accountability, reflection and growth. The Student Code of Conduct outlines expectations and procedures for students and includes the Alcohol & Other Drugs Policy. Read the Alcohol & Other Drugs and Tailgating Policies, available on the Dean of Students website, or learn about the Alcohol & Other Drugs Program and Biennial Review at [uidaho.edu/aod](http://uidaho.edu/aod).



## Crime Statistics – Moscow

As part of UI's ongoing commitment to accuracy and transparency, we would like to make you aware that the University is restating its crime-related statistics from previous years as found in this annual report. The revisions follow an in-depth analysis of our campus crime statistics conducted by national campus safety experts, and are indicative of the University's continued efforts to assure the most accurate information is available in adherence to the law and spirit of the Clery Act.

CRIME STATISTICS – MOSCOW							
CRIME CATEGORY	CRIME	YEAR	ON CAMPUS	ON CAMPUS STUDENT HOUSING	NONCAMPUS	PUBLIC PROPERTY	UNFOUNDED
Primary Crimes	Murder/ Non- Negligent Manslaughter	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Negligent Manslaughter	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Robbery	2021	4	4	0	0	0
		2022	3	1	0	0	0
		2023	0	0	0	0	0
	Aggravated Assault	2021	0	0	2	0	0
		2022	0	0	3	1	0
		2023	1	1	2	1	0
	Burglary	2021	6	3	2	0	0
		2022	0	0	1	0	0
		2023	3	2	2	0	0
	Motor Vehicle Theft	2021	4	0	0	0	0
		2022	1	0	1	0	0
		2023	6	0	1	0	0
	Arson	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0

CRIME STATISTICS – MOSCOW							
CRIME CATEGORY	CRIME	YEAR	ON CAMPUS	ON CAMPUS STUDENT HOUSING	NONCAMPUS	PUBLIC PROPERTY	UNFOUNDED
Sex Offenses	Rape	2021	3	3	10	0	0
		2022	0	0	3	0	0
		2023	7	6	2	0	0
	Fondling	2021	0	0	1	0	0
		2022	0	0	4	1	0
		2023	2	1	2	0	0
	Incest	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Statutory Rape	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
VAWA Offenses	Dating Violence	2021	4	4	1	0	0
		2022	1	1	0	0	0
		2023	1	1	0	0	0
	Domestic Violence	2021	0	0	0	0	0
		2022	6	5	1	0	0
		2023	4	4	0	0	0
	Stalking	2021	6	4	0	0	0
		2022	6	2	0	0	0
		2023	4	4	1	0	0
Arrests	Liquor Law Violations	2021	31	8	1	34	0
		2022	35	0	3	15	0
		2023	17	1	10	26	0
	Drug Abuse Violations	2021	12	6	5	2	0
		2022	20	6	16	4	0
		2023	16	5	28	7	0
	Illegal Weapons Possession	2021	0	0	2	0	0
		2022	1	0	1	0	0
		2023	0	0	2	1	0
Disciplinary Referrals	Liquor Law Violations	2021	21	15	6	4	0
		2022	44	30	5	7	0
		2023	80	78	82	6	0
	Drug Abuse Violations	2021	18	16	0	0	0
		2022	10	10	1	0	0
		2023	8	6	1	0	0
	Illegal Weapons Possession	2021	0	0	0	0	0
		2022	1	1	0	0	0
		2023	0	0	0	1	0

NOTES:

No hate crimes reported for 2021. One hate crime was reported in 2022 (intimidation based on national origin, occurred on public property). One hate crime was reported in 2023 (intimidation based on race, occurred on on-campus property).

\*The Dean of Students Office conducted two large-scale liquor law violation cases involving a large number of students which accounts for the elevated liquor law violation disciplinary referrals for 2023.



## Boise Campus

### UI CENTERS FOR HIGHER EDUCATION

*The University of Idaho's Boise Center for Higher Education is located at the Idaho Water Center, 322 East Front Street, Boise, Idaho. The Boise Center does not have campus residences.*

There is private security on site and all crimes are to be reported to the Boise Police Department. Access is monitored electronically.

### BOISE CAMPUS REPORTING PROCEDURES

#### REPORTING EMERGENCIES AND CRIMES

##### STEP 1: DIAL 911.

In most cases, such as fire, hazardous materials release, terrorist/criminal activity, or earthquake, the appropriate number to call is 911.

OR, if it is a utility failure or utility problem, call University of Idaho Boise Facilities and Operations Manager at 208-364-6137 or 208-364-6157 or the property manager, Cody Barlow with Oppenheimer Development Corporations 208-514-9367.

Boise Center – CEO 322 E. Front St., STE. 350	208-364-4041
Facilities & Operations Manager 322 E. Front St., STE 324	208-364-6137



#### STEP 2: NOTIFY BOISE'S CEO AND OPERATIONS MANAGER AT THE NUMBERS BELOW.

### BOISE CENTER LAW ENFORCEMENT

The agency providing law enforcement services to the Boise Center is the Boise Police Department. The Boise Police Department has full police authority to investigate, apprehend and arrest, and to enforce applicable laws and ordinances at the center. The university does not have a contract with the Boise Police Department for law enforcement services.

If minor offenses involving university rules and regulations are committed by a university student, the police may also refer the individual to the disciplinary division of Student Affairs.

**Also available to the University of Idaho community in Boise:** Two online forms are available under Security Services on the Public Safety and Security website.

- **Silent Witness:** Anyone can submit a report through the Silent Witness form. The submitter has the option to remain anonymous.
- **Clery Incident Report:** This form is designed for Campus Security Authorities (CSAs). The CSA reporting tool also has required fields so that the Office of Public Safety and Security, Dean of Students Office, Title IX Coordinator, Law Enforcement and/or other applicable parties may obtain further information to properly report, investigate, and provide necessary services if needed.





## IMPORTANT PHONE NUMBERS - BOISE CAMPUS

Emergency Help	911	
Chemical Spills		
Fire/Ambulance		
REPORTING CRIMES		
Boise City Police Department	333 N. Mark Stall Place, Boise, ID	208-377-6790
Idaho State Police **ISP has authority over the Idaho Law and Justice Center	700 S. Stratford Dr., Meridian, ID	208-884-700
BOISE CENTER		
CEO Boise	322 E. Front St., Ste. 350, Boise, ID	208-364-4002
Facilities & Operations Manager	322 E. Front St., Ste. 324 Boise, ID	208-364-6137
FOR MEDICAL TREATMENT		
St. Alphonsus Regional Medical Center	1055 N. Curtis Rd. Boise, ID	208-367-3221
St. Luke's Boise Medical Center	190 E. Bannock St. Boise, ID	208-381-2222
Treasure Valley Hospital	8800 W. Emerald St. Boise, ID	208-373-5000
REPORTING ASSISTANCE		
Women's & Children's Alliance, 720 W. Washington St., Boise, ID	24-hour Rape Crisis Hotline	208-345-7273
	24-hour Domestic Abuse Crisis Hotline	208-343-7025
EMPLOYEE ASSISTANCE PROGRAM		
Crisis Services 24-hour Line	800-833-3031	
Monday-Friday 8:00 a.m. – 5:00 p.m.	800-999-1077	
OTHER UNIVERSITY OF IDAHO, MOSCOW PHONE NUMBERS		
University of Idaho Emergency Updates (Active in Emergencies)	208-885-1010	
Environmental Health & Safety Hazardous Materials/Lab Safety/ Building Safety/Occupational Safety	208-885-6524	
Office of Public Safety & Security	208-885-2254	
Office of Civil Rights & Investigations	208-885-4285	

Office of Equity and Diversity The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response.	208-885-2468
Ombuds Office Confidential, impartial and informal conflict resolution assistance	208-885-7668
Violence Prevention Programs	208-885-6757
Counseling and Testing Center Free and confidential counseling services for students	208-885-6716
University of Idaho Boise Students have access to Boise State Student Services through an MOU with BSU. Information can be found following this link: <a href="http://www.uidaho.edu/boise/boise-academics/student-services/health-wellness">http://www.uidaho.edu/boise/boise-academics/student-services/health-wellness</a>	
Dean of Students/Student Affairs	208-885-6757
Human Resources	208-885-3638
Confidential Hotline – Unethical, illegal or unsafe conduct in workplace	800-775-1056
Behavior of Concern If you see something, say something! If you notice behavior of concern in students, staff, faculty, or visitors, please seek advice from Public Safety & Security and/or Campus Security	208-885-2254
Behavior of Concern – Call Boise Police Department	208-377-6790







## Boise Water Center Emergency Response Plan

### IDAHO WATER CENTER EMERGENCY HANDBOOK – SEPTEMBER 2016

The sections of this manual describe the procedure of handling emergency situations. Most emergencies can be avoided, and it is the responsibility of every occupant of the building to help reduce the likelihood of an emergency from ever occurring.

Procedures are listed in the handbook for the following emergency situations:

- Fire and Other Incidents
- Bomb Threat
- Civil Disorder
- Crime and Security
- Earthquake
- Elevator Failure

The Idaho Water Center is equipped with certain systems which operate only in the event of an emergency. They are tested on a continuing basis to ensure the systems will function properly in an emergency. Emergency systems include automatic reporting of fire alarms, training on emergency equipment, emergency power generator, emergency lighting, elevator recall, emergency exit hardware, fire alarm pull boxes, fire extinguishers, HVAC and fire alarms, smoke and heat detectors and fire sprinkler systems.



## Crime Statistics – Boise

CRIME STATISTICS – BOISE						
Crime Category	Crime	Year	On Campus	Noncampus	Public Property	Unfounded
Primary Crimes	Murder/ Non- Negligent Manslaughter	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Negligent Manslaughter	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Robbery	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Aggravated Assault	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Burglary	2021	0	0	0	0
		2022	0	0	0	0
		2023	1	0	0	0
Motor Vehicle Theft	2021	0	0	0	0	
	2022	0	0	0	0	
	2023	0	0	0	0	
Arson	2021	0	0	0	0	
	2022	0	0	0	0	
	2023	0	0	0	0	
Sex Offenses	Rape	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Fondling	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Incest	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Statutory Rape	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0



CRIME STATISTICS – BOISE						
CRIME CATEGORY	CRIME	YEAR	ON CAMPUS	NONCAMPUS	PUBLIC PROPERTY	UNFOUNDED
VAWA Offenses	Dating Violence	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Domestic Violence	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Stalking	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
Arrests	Liquor Law Violations	2021	1	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Drug Abuse Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Illegal Weapons Possession	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
Disciplinary Referrals	Liquor Law Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Drug Abuse Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Illegal Weapons Possession	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
NOTES: 1. No Residential facilities on property. 2. No hate crimes reported for 2021, 2022, or 2023.						

## Coeur d'Alene Campus

*The University of Idaho's Coeur d'Alene Center for Higher Education is located at 1031 North Academic Way, Coeur d'Alene, Idaho. The Coeur d'Alene Center does not have any campus residences.*

The Coeur d'Alene Center is located on property that is controlled by North Idaho College. All private security and access control is maintained by NIC.

### COEUR D'ALENE CENTER LAW ENFORCEMENT

The agency providing law enforcement services to the Coeur d'Alene Center is the Coeur d'Alene Police Department. The Coeur d'Alene Police Department has full police authority to investigate, apprehend and arrest and to enforce applicable laws and ordinances on the campus. The university does not have a contract with the Coeur d'Alene Police Department for law enforcement services.

If minor offenses involving university rules and regulations are committed by a university student, the police may also refer the individual to the disciplinary division of Student Affairs.

### COEUR D'ALENE REPORTING PROCEDURES

In the event of an Emergency or Life-Threatening Incident dial 911 at any time during the day or night for immediate assistance. After reporting the incident to the police, the incident should be reported to the appropriate university officials. For Coeur d'Alene Center contact AVP/CEO of Northern Idaho at 208-667-2588 or 1031 N. Academic Way, Ste. 242, Coeur d'Alene, ID.

Also available to the University of Idaho community in Coeur d'Alene: Two online forms are available under Security Services on the Public Safety and Security website.

- **Silent Witness:** Anyone can submit a report through the Silent Witness form. The submitter has the option to remain anonymous.
- **Clery Incident Report:** This form is designed for Campus Security Authorities (CSAs). The CSA reporting tool also has required fields so that the Office of Public Safety and Security, Dean of Students Office, Title IX Coordinator, Law Enforcement and/or other applicable parties may obtain further information to properly report, investigate, and provide necessary services if needed.



## COEUR D'ALENE CENTER EMERGENCY RESPONSE PLAN

### UI COEUR D'ALENE HARBOR CENTER EMERGENCY RESPONSE PLAN – JULY 2008

The University of Idaho Coeur d'Alene Emergency Response Plan is an adjunct to the University of Idaho (Comprehensive) Emergency Management Plan, as are the other unit plans. Together they provide the overall emergency plan for the entire campus. The University of Idaho (Comprehensive) Emergency Management Plan establishes an emergency leadership and organizational structure.



Follow these important steps when there is an emergency:

- Confirm and evaluate conditions.
- Report the incident immediately.
- Follow instructions from emergency staff precisely.
- Follow this emergency response plan.
- Issue clear and consistent emergency notifications. Use all available communication tools.

If there is no power and/or telephone systems are not functioning, emergency communications will be profoundly restricted, and the University of Idaho will use messengers, radios, and cellular phones.



**IMPORTANT PHONE NUMBERS – COEUR D'ALENE CAMPUS**

Emergency Help	911	
Chemical Spills		
Fire/Ambulance		
REPORTING CRIMES		
Coeur d'Alene City Police	3818 Schreiber Way, Coeur d'Alene, ID	208-769-2320
Coeur d'Alene Center		
AVP/CEO of Northern Idaho	1031 N. Academic Way, Ste. 242 Coeur 'Alene	208-667-2588
For Medical Treatment		
Kootenai Medical Center	2003 Kootenai Health Way Coeur d'Alene, ID	208-625-4000
REPORTING ASSISTANCE		
Safe Passage Violence Prevention Center 850 N. 4th St. Coeur d'Alene, ID	24-hour Rape Crisis Hotline	208-664-9303
EMPLOYEE ASSISTANCE PROGRAM		
Crisis Services 24-hour Line		800-833-3031
Monday-Friday 8:00 a.m. – 5:00 p.m.		800-999-1077

**OTHER UNIVERSITY OF IDAHO, MOSCOW PHONE NUMBERS**

University of Idaho Emergency Updates (Active in Emergencies)	208-885-1010
Environmental Health & Safety Hazardous Materials/Lab Safety/ Building Safety/Occupational Safety	208-885-6524
Office of Public Safety & Security	208-885-7233
Office of Civil Rights & Investigations	208-885-4285
Office of Equity and Diversity The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response.	208-885-2468
Ombuds Office Confidential, impartial and informal conflict resolution assistance	208-885-7668
Violence Prevention Programs	208-885-6757
Counseling and Testing Center <i>Free and confidential counseling services for students</i>	208-885-6716
Dean of Students/Student Affairs	208-885-6757
Human Resources	208-885-3638
Confidential Hotline – Unethical, illegal or unsafe conduct in workplace	800-775-1056
Behavior of Concern <i>If you see something, say something! If you notice behavior of concern in students, staff, faculty or visitors, please seek advice from Public Safety &amp; Security and/or Campus Security.</i>	208-885-2254





## Crime Statistics – Coeur d’Alene

CRIME STATISTICS – COEUR D'ALENE						
CRIME CATEGORY	CRIME	YEAR	ON CAMPUS	NONCAMPUS	PUBLIC PROPERTY	UNFOUNDED
Primary Crimes	Murder/ Non- Negligent Manslaughter	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Negligent Manslaughter	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Robbery	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Aggravated Assault	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Burglary	2021	2	0	0	0
		2022	1	0	0	0
		2023	0	1	0	0
Motor Vehicle Theft	2021	0	0	0	0	
	2022	0	0	0	0	
	2023	0	0	0	0	
Arson	2021	0	0	0	0	
	2022	0	0	0	0	
	2023	0	0	0	0	
Sex Offenses	Rape	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Fondling	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Incest	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
Statutory Rape	2021	0	0	0	0	
	2022	0	0	0	0	
	2023	0	0	0	0	

CRIME STATISTICS – COEUR D'ALENE						
CRIME CATEGORY	CRIME	YEAR	ON CAMPUS	NONCAMPUS	PUBLIC PROPERTY	UNFOUNDED
VAWA Offenses	Dating Violence	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Domestic Violence	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Stalking	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
Arrests	Liquor Law Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Drug Abuse Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Illegal Weapons Possession	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
Disciplinary Referrals	Liquor Law Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Drug Abuse Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Illegal Weapons Possession	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
NOTES: No Residential facilities on property. No hate crimes reported for 2021, 2022, or 2023.						

## Idaho Falls Campus

*The Idaho Falls Center for Higher Education is located at 1776 Science Center Drive, Suite 306, Idaho Falls, and is part of the Idaho State University/University of Idaho Center for Higher Education at University Place. The Idaho Falls Center does not have campus residences for University of Idaho students.*

Idaho State University has armed security on campus and all access control for University of Idaho affiliates is maintained through Idaho State University.

Idaho Falls Center – AVP/CEO 1776 Science Center Dr., Idaho Falls, ID	208-757-5402
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### IDAHO FALLS CENTER LAW ENFORCEMENT

The agency providing law enforcement services to the Idaho Falls Center is the Idaho Falls Police Department. The Idaho Falls Police Department has full police authority to investigate, apprehend and arrest, and to enforce applicable laws and ordinances on the campus. The university does not have a contract with the Idaho Falls Police Department for law enforcement services.

If minor offenses involving university rules and regulations are committed by a university student, the police may refer the individual to the disciplinary division of Student Affairs.

Unique to Idaho Falls, on-site non-police or emergency security is also provided by Idaho State University Public Safety. Idaho State University's Public Safety employees do not possess the arrest authority of a police officer.



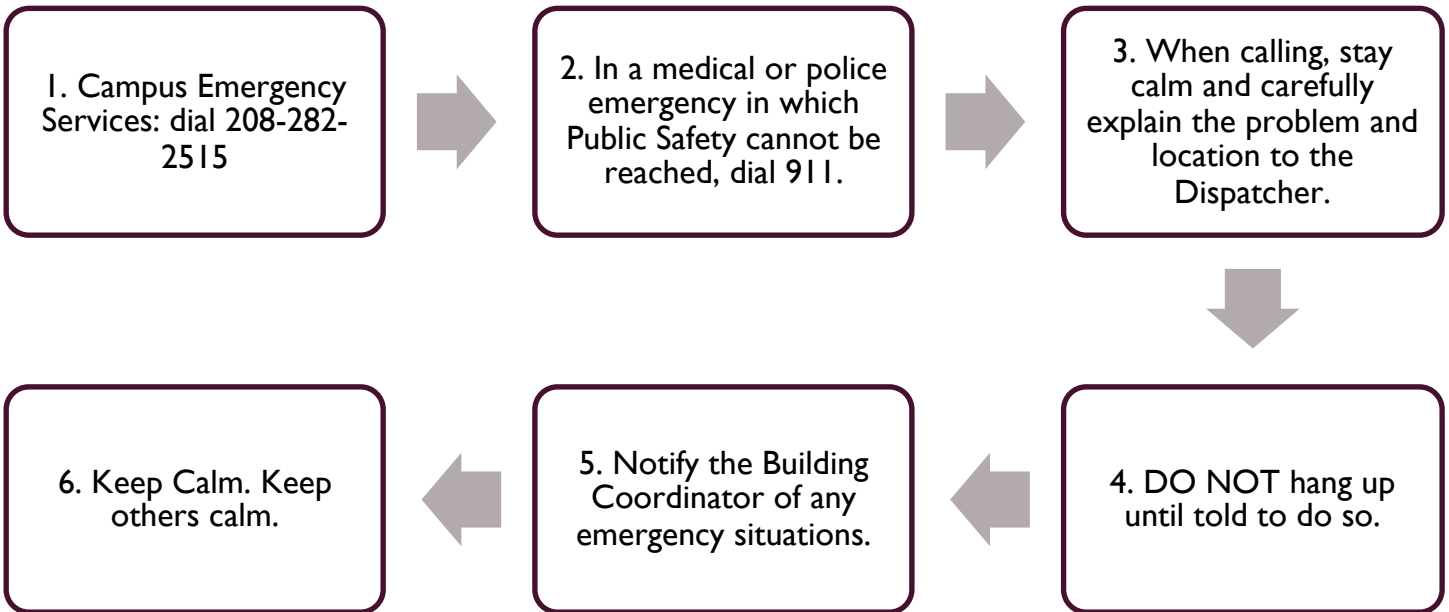
# University of Idaho Idaho Falls

### IDAHO FALLS REPORTING PROCEDURES

Procedures at the Idaho Falls Center for Higher Education are official procedures of Idaho State University (ISU). Per an agreement with ISU and UI, UI employees report crimes to ISU's Public Safety Office.

Also available to the University of Idaho community in Idaho Falls: Two online forms are available under Security Services on the Public Safety and Security website. University of Idaho, Idaho Falls location also reports crimes to the Idaho State University Public Safety through an agreement with ISU/UI.

- **Silent Witness:** Anyone can submit a report through the Silent Witness form. The submitter has the option to remain anonymous.
- **Clery Incident Report:** This form is designed for Campus Security Authorities (CSAs). The CSA reporting tool also has required fields so that the Office of Public Safety and Security, Dean of Students Office, Title IX Coordinator, Law Enforcement and/or other applicable parties may obtain further information to properly report, investigate, and provide necessary services if needed.





### IMPORTANT PHONE NUMBERS – IDAHO FALLS

Emergency Help	911	
Chemical Spills		
Fire/Ambulance		
REPORTING CRIMES		
Idaho Falls Police Department	605 North Capital Avenue Idaho Falls, ID	208-529-1200
IDAHO FALLS CENTER		
AVP/CEO of Idaho Falls	1776 Science Center Dr., Suite 306 Idaho Falls, ID	208-757-5402
Public Safety for Idaho Falls Center		208-282-2515
FOR MEDICAL TREATMENT		
Eastern Idaho Regional Medical Center	3100 Channing Way Idaho Falls, ID	208-529-6111
EMPLOYEE ASSISTANCE PROGRAM		
Crisis Services 24-hour Line		800-833-3031
Monday-Friday 8:00 a.m. – 5:00 p.m.		800-999-1077
REPORTING ASSISTANCE		
Family Services Alliance	24-hour Crisis Hotline	208-251-4357

### OTHER UNIVERSITY OF IDAHO, MOSCOW PHONE NUMBERS

University of Idaho Emergency Updates (Active in Emergencies)	208-885-1010
Environmental Health & Safety Hazardous Materials/Lab Safety/ Building Safety/Occupational Safety	208-885-6524
Office of Public Safety & Security: Moscow	208-885-2254
ISU's Office of Public Safety	208-282-2515
Office of Civil Rights & Investigations	208-885-4285
Office of Equity and Diversity The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response.	208-885-2468
Ombuds Office Confidential, impartial and informal conflict resolution assistance	208-885-7668
Violence Prevention Programs	208-885-6757
Counseling and Testing Center Free and confidential counseling services for students	208-885-6716
Dean of Students/Student Affairs	208-885-6757
Human Resources	208-885-3638
Confidential Hotline – Unethical, illegal or unsafe conduct in workplace	800-775-1056
Behavior of Concern If you see something, say something! If you notice behavior of concern in students, staff, faculty or visitors, please seek advice from Public Safety & Security and/or Campus Security.	208-885-2254 (UI) 208-282-2515 (ISU)







## EMERGENCY RESPONSE POLICIES AND PROCEDURES

Policies and procedures for emergency response at University Place in Idaho Falls (which includes both UI and ISU) is under ISU's Department of Public Safety as provided for in the ISU/UI Agreement. This comprehensive Emergency Response Plan is available on the ISU website.

The purpose of University Place's Emergency Response Plan (coordinated by ISU with collaboration from the Idaho Falls Emergency Management team) is to develop a simple emergency management capability that can take immediate steps to respond to the effects of an emergency, preserve life, protect property, provide assistance, and coordinate the university's continuity of academic and business operations.

The overall objective is to ensure the effective management of emergency efforts involved in preparing for and responding to situations associated with emergencies. Specifically this will include:

- Overall managing and coordinating of emergency operations includes on-scene Incident management;
- Coordinating or maintaining liaisons with appropriate federal, state, and other local governmental agencies and appropriate private sector organizations;
- Requesting and allocating resources and other related support;
- Establishing priorities, and adjudicating conflicting demands for support;
- Coordinating inter-jurisdictional mutual aid;
- Activating and using communication systems;
- Preparing and disseminating emergency public information;
- Disseminating community warnings and alerts;

- Managing the movement and reception of persons in the event an evacuation is ordered;
- Collecting, evaluating and disseminating damage information and other essential data;
- Responding to requests for resources and other support;
- Restoring essential services.

## EVACUATION DRILL POLICY

1. Evacuation drills shall be conducted at least once every year at unexpected times and under varying conditions to simulate the unusual conditions that occur should an evacuation be necessary. These drills may be obstructed, (having various means of exit made temporarily unavailable) in order to familiarize occupants with secondary routes of evacuation, or unobstructed.
2. The Building Coordinator and Public Safety will schedule evacuation drills at least one week prior to the drill.
3. Evacuation drills shall involve all occupants. Everyone shall leave the building when the fire alarm sounds. Exceptions are strongly discouraged. It may be advisable to notify anyone needing special assistance prior to the planned evacuation drills.
4. In the conduct of drills, emphasis shall be placed upon orderly evacuation under proper discipline rather than upon speed. The Building Coordinator and Floor Proctors are expected to perform their assigned duties as if in an actual emergency.
5. Provisions should be made for timing and evaluating the orderliness of each drill. The Public Safety Department will provide Evacuation Drill Report forms.

## Crime Statistics – Idaho Falls

CRIME STATISTICS - IDAHO FALLS						
CRIME CATEGORY	CRIME	YEAR	ON CAMPUS	NONCAMPUS	PUBLIC PROPERTY	UNFOUNDED
Primary Crimes	Murder/ Non- Negligent Manslaughter	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Negligent Manslaughter	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Robbery	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Aggravated Assault	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Burglary	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
Motor Vehicle Theft	2021	1	0	0	0	
	2022	0	0	0	0	
	2023	0	0	0	0	
Arson	2021	0	0	0	0	
	2022	0	0	0	0	
	2023	0	0	0	0	
Sex Offenses	Rape	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Fondling	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Incest	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Statutory Rape	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0



CRIME STATISTICS – IDAHO FALLS						
CRIME CATEGORY	CRIME	YEAR	ON CAMPUS	NONCAMPUS	PUBLIC PROPERTY	UNFOUNDED
VAWA Offenses	Dating Violence	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Domestic Violence	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Stalking	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
Arrests	Liquor Law Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Drug Abuse Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Illegal Weapons Possession	2021	1	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
Disciplinary Referrals	Liquor Law Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Drug Abuse Violations	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
	Illegal Weapons Possession	2021	0	0	0	0
		2022	0	0	0	0
		2023	0	0	0	0
NOTES: No Residential facilities on property. No hate crimes reported for 2021, 2022, or 2023.						

## McCall Field Campus

**The McCall Field Campus is located at 1800 University Lane, McCall, ID 83638. The McCall Center for Higher Education has seven (7) Residential facilities.**

The McCall Field Campus does not have electronic access control nor on site security.

### MCCALL FIELD CAMPUS LAW ENFORCEMENT

The agency providing law enforcement services to the McCall Field Campus and McCall Outdoor Science Center is McCall Police Department. McCall Police Department has full police authority to investigate, apprehend and arrest and to enforce applicable laws and ordinances on campus. The university does not have a contract with the McCall Police Department for law enforcement services.

If minor offenses involving university rules and regulations are committed by a university Student, the police may also refer the individual to the disciplinary division of Student Affairs.

### MCCALL FIELD CAMPUS REPORTING PROCEDURES

After the immediate threats have been addressed and 911 or another appropriate form of emergency medical dispatch has been reached, staff and students should follow this communication tree.

1. Get a clear understanding of the situation. When in doubt, call your supervisor, or team leader and pass it up the chain.
2. Contact a MOSS Program Coordinator: 208-885-1085
  - Beth Kochevar
  - Leslie Dorsey
3. A program coordinator will contact the MOSS Risk Manager
  - Gary Thompson
4. The Risk Manager will contact the next appropriate person in the MOSS/U of I Administration.
  - Greg Fizzell, MOSS Program Director
  - Karla Eitel, MOSS Executive Director



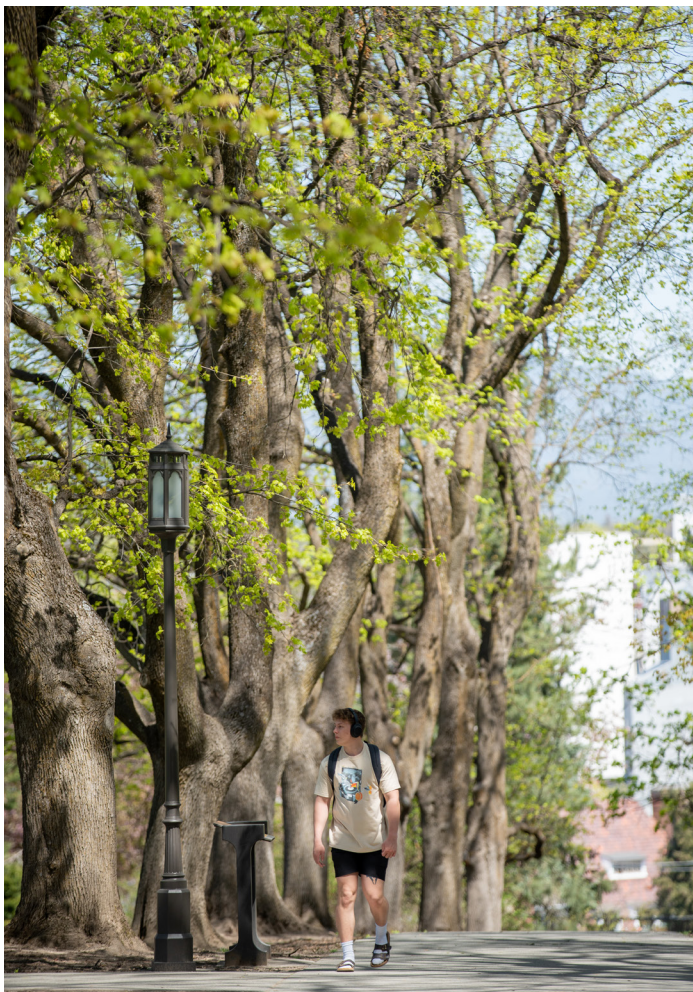
5. When in doubt you always have access to support from the University of Idaho Office of Public Safety and Security.
  - <http://www.uidaho.edu/infrastructure/pss>
  - Office: 208-885-7179
  - Active in Emergency Hotline: 208-885-1010
  - Email: [emergency@uidaho.edu](mailto:emergency@uidaho.edu)
6. Once the incident and its initial response is over, the Risk Manager or next available staff will coordinate with witnesses to make sure an accurate and timely incident report is filled out.

At no point should a MOSS faculty or staff member speak with the public or a parent regarding an incident without coordination with the Risk Manager, U of I Administration and/or the College of Natural Resources.





Emergency Help		
Chemical Spills	911	
Fire/Ambulance		
	<b>FOR MEDICAL TREATMENT</b>	
	St. Luke's McCall Medical Center	1000 State St. McCall, ID 83638  208-634-2221
<b>REPORTING CRIMES</b>		
McCall Police Department (Non-Emergency)	216 East Park Street McCall, ID 83638	208-634-7144
		208-382-5160 (After Hours)
<b>REPORTING ASSISTANCE</b>		
Counseling and Testing Center	1210 Blake Ave. Moscow, ID	208-885-6716
U of I Women's Center	UI Memorial Gym Suite 109	208-885-2777
<b>EMPLOYEE ASSISTANCE PROGRAM</b>		
Crisis Services 24-hour Line	800-833-3031	
Monday-Friday 8:00 a.m. – 5:00 p.m.	800-999-1077	



OTHER UNIVERSITY OF IDAHO, MOSCOW PHONE NUMBERS	
Poison Control	
University of Idaho Emergency Updates (Active in Emergencies)	208-885-1010
StateComm	208-846-7610
Environmental Health & Safety <i>Hazardous Materials/Lab Safety/ Building Safety/Occupational Safety</i>	208-885-6524
Office of Public Safety & Security; Moscow	208-885-2254
Poison Control	800-222-1222
Office of Civil Rights & Investigations	208-885-4285
Office of Equity and Diversity <i>The University of Idaho's non-discrimination policies, including bias or sexual harassment prevention and response.</i>	208-885-2468
Ombuds Office <i>Confidential, impartial and informal conflict resolution assistance</i>	208-885-7668
Violence Prevention Programs	208-885-6757
Counseling and Testing Center <i>Free and confidential counseling services for students</i>	208-885-6716
Dean of Students/Student Affairs	208-885-6757
Human Resources	208-885-3638
Risk Management	208-885-7177
Confidential Hotline – Unethical, illegal or unsafe conduct in workplace	800-775-1056
Behavior of Concern <i>If you see something, say something! If you notice behavior of concern in students, staff, faculty or visitors, please seek advice from Public Safety &amp; Security and/or Campus Security.</i>	208-885-2254 (UI)

## Emergent Situations

In general, if nothing else, you can use the Emergency Response Quick Guide (ERQP) to provide you with some options to address an emergent situation. The ERQP will be posted on the doors of residences and program buildings.

The air horn is the primary means of campus wide notification of an emergency situation. The air horns can be found in the front office, dining lodge and maintenance shop.

Many events may cause for a campus evacuation. In case of such an event the air horn will issue a series of three long blasts, each one lasting for five (5) seconds. This will signal the need to evacuate campus and relocate to predetermined location, either the MOSS parking lot or the parking lot at the Ponderosa State Park Visitors Center, where groups will be sorted by housing accommodations and counted.



## Crime Statistics – McCall Field Campus

CRIME STATISTICS - MCCALL FIELD CAMPUS							
CRIME CATEGORY	CRIME	YEAR	ON CAMPUS	ON CAMPUS STUDENT HOUSING	NONCAMPUS	PUBLIC PROPERTY	UNFOUNDED
Primary Crimes	Murder/ Non- Negligent Manslaughter	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Negligent Manslaughter	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Robbery	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Aggravated Assault	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Burglary	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
Motor Vehicle Theft	2021	0	0	0	0	0	
	2022	0	0	0	0	0	
	2023	0	0	0	0	0	
Arson	2021	0	0	0	0	0	
	2022	0	0	0	0	0	
	2023	0	0	0	0	0	
Sex Offenses	Rape	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Fondling	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Incest	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Statutory Rape	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0

CRIME STATISTICS - MCCALL FIELD CAMPUS							
CRIME CATEGORY	CRIME	YEAR	ON CAMPUS	ON CAMPUS STUDENT HOUSING	NONCAMPUS	PUBLIC PROPERTY	UNFOUNDED
VAWA Offenses	Dating Violence	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Domestic Violence	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Stalking	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
Arrests	Liquor Law Violations	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Drug Abuse Violations	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Illegal Weapons Possession	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
Disciplinary Referrals	Liquor Law Violations	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0
	Drug Abuse Violations	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	1	1	0	0	0
	Illegal Weapons Possession	2021	0	0	0	0	0
		2022	0	0	0	0	0
		2023	0	0	0	0	0

NOTES:

- 1) No hate crimes reported for 2021, 2022, or 2023.
- 2) No unfounded crimes reported for 2021, 2022, or 2023

# Fire Safety Report

## FIRE SAFETY – POLICIES AND PROCEDURES

### UNIVERSITY HOUSING FIRE SAFETY REGULATIONS

#### RESIDENT HANDBOOKS

All students signing a lease agreement with university housing receive a handbook for their residence hall or on-campus apartment.

#### ALARMS AND SMOKE DETECTORS

The Building Alarms alert the Fire Department. The Moscow Fire Department will respond automatically when an alarm sounds. Vandalism or tampering with alarms or any life-safety equipment is against the law. ALL violators will be prosecuted.

Smoke detectors are intended for room occupant notification only. The alarm will not alert the rest of the building of a fire situation. It should be kept in an operable condition and tested monthly by students. If it is found to be inoperable, notify maintenance immediately for repair or replacement by submitting a service request online through your Vandal Web account. McConnell Hall has battery-powered smoke detectors which must be kept in operable condition and tested monthly by students. Each residence hall is equipped with a building fire alarm system that sense fire and/or smoke. The system can also be activated manually when there is a fire. The alarm stations are located within the hallways at points of exit, such as doorways to stairwells, exterior exit doors, etc. Residents should familiarize themselves with the manual pull station locations within their residence.

#### REPORTING

All fires, or false alarms should be reported immediately to the Moscow Fire Department (Emergency: 911, Non-emergency: 208-882-2677) and University of Idaho Environmental Health and Safety office (208-885-6524 or [safety@uidaho.edu](mailto:safety@uidaho.edu))

#### PLANS FOR FUTURE IMPROVEMENTS IN FIRE SAFETY

Changing fire alarms in the residential facility, McConnell Hall.

### STUDENT RESPONSIBILITY

#### RESIDENCE HALLS

Students living in the Residence Halls agree to the following:

- Compliance with University officials and police on campus.
- Students who verbally abuse or fail to cooperate with the reasonable request of a university official (including all members of the Housing & Residence Life staff) acting in performance of their duties may face judicial action.
- Moscow Police Officers are members of the University community and are regularly in the residence halls for community-oriented policing, educational programming and to address community concerns as they arise.

## FIRE SAFETY

Protecting the university community against fire is a major concern. It is the intent of the university to provide a reasonably safe environment for students, faculty, and staff. To accomplish this, certain safeguards must be strictly adhered to, and a certain level of responsible conduct must be maintained. Fire safety regulations in force at the university are accepted standards for the State of Idaho and are not optional. Everyone within the university community is subject to the rules and regulations of the fire codes. To achieve compliance and thereby provide a reasonably safe, hazard-free living environment, the university requires each student to follow some basic safety rules. With your cooperation, the threat of fire can be greatly reduced.

- Students should read and understand the fire safety procedures posted on the back of room doors.
- Do not obstruct or damage these instructions in any way. Students will be billed to replace instructions that are defaced or removed.
- Students should locate all exits from their floor, memorize their locations, and become familiar with any "landmarks" that would aid evacuation if visibility were reduced by smoke.
- Students should locate all fire alarm pull stations on their floor and familiarize themselves with their correct operation. Students should become familiar with these regulations and the evacuation procedures.
- Fire exits, specifically marked, should not be used for any other reason except evacuation during a fire.
- At the first sound of a fire alarm, students are expected to leave the building immediately.





## EVACUATION PROCEDURES

Idaho Fire code (Adopted International fire code) requires fire drills within 10 days of the school year on a quarterly basis. Two drills are to be conducted during normal business hours and two drills are to be conducted during evening or very early morning hours per the code. Tests may be announced or unannounced and the Fire Safety Director for the university documents a description, date, and time of the exercise.

- In the event of an emergency, sound the alarm if it is not engaged.
- Prepare to exit. Turn off equipment, close doors, and take only necessary items as you leave the building. Remind others to exit swiftly.
- Evacuate the building. As you leave, check doors, hallways, and stairwells for heat and smoke. Do not open doors that are hot. Remain where you are and attempt to block smoke from entering. Call 911 and report your location.
- Use Stairs. Never use elevators when exiting due to a fire alarm. If you are unable to use the stairs, locate a safe area (or area of refuge) and call 911.
- Report to the assembly point outside the building.

For students living in a Living Learning Community (LLC), you must evacuate to a location off the LLC block. All sidewalks within the neighborhood as well as perimeter must be clear for emergency vehicles. All residents and visitors are required to evacuate the building immediately when a fire alarm sounds.

## ON CAMPUS APARTMENTS

Residents are expected to vacate their apartment when instructed by University, Police, or Fire personnel. Elmwood Apartment residents vacate their apartment and proceed to the opposite side of the street in event of a fire alarm.

## FIRE NOTIFICATION REPORTING PROCEDURES

- During a fire alarm the housing staff member must act as a liaison for the fire department.
- The housing staff liaison will then notify the on-call housing supervisor.
- The University Housing staff member assesses the situation and notifies the Director of University Housing.
- Any additional notifications are made by the Housing director.
- The staff member on call completes a fire report.
- The Assistant to the Director is responsible for getting fire reports to Security Services.

## FIRE SAFETY – TRAINING

The Department of Environmental Health and Safety trains University Housing’s resident directors at the beginning of the academic year. The resident directors are responsible for training their resident assistant staff.

Mandatory floor meetings are held in each residence hall at the beginning of the academic year. Fire safety information is included in the agenda for each of these meetings.





**RESIDENCE HALL POLICIES**

Residence Hall Handbook policies pertaining to portable electrical appliances, smoking and open flames:

5. Appliances

- a. Possessing items in student rooms/suites used to cook food or to create heat that do not have an automatic shut off is prohibited.
- b. The following items are strictly prohibited regardless of automatic shut off in all interior spaces and buildings, including, but not limited to: toaster, pressure cooker, deep fryer, hot plate/heating element, open flame or gas grill of any size or kind, etc.

18. Fire Safety

- a. Tampering with, altering, damaging, disabling, or inappropriately utilizing any fire safety equipment or creating such condition that could create a potential fire hazard, including false fire alarms and failure to evacuate during a fire alarm is prohibited.
- b. Unless approved by Housing & Residence Life staff, the following items are prohibited: Live trees, wreaths, or garlands in student spaces; Any live trees in community spaces must have approval from Professional Housing staff; Open flame items (even if not lit) including: candles, incense, punks, lanterns, etc.; Flammable liquids, gases, oil, etc.; motor vehicles of any type (including but not limited to Hoverboards, Segway, IO Hawks, Skywalkers, and similar devices), or associated parts for maintenance, repair, or storage; Student construction, made of wood, not coated with two coats of fire retardant paint.

- c. Cords placed under carpets or doors are prohibited.
- d. Students will not set a fire, pull or call in a false alarm, discharge or remove a fire extinguisher or hose, tamper with smoke detector, break the safety glass on the fire extinguisher case, prop fire doors, and/or leave an area through the locked fire door.

34. Smoking

- a. Smoking any product that produces smoke/vapor, including but not limited to cigarettes, cigars, pipes, or electronic cigarettes in any Housing & Residence Life facility or on the University of Idaho campus is strictly prohibited.

35. Weapons, Firearms, Fireworks and Explosives

- a. Possessing, using, or storing firearms, explosives, weapons, projectile, explosive devices, or explosive substances within Residence Hall premises is prohibited.

## Fire Safety – Systems and Equipment

RESIDENCE HALLS LOCATIONS	FIRE ALARM SYSTEM	IN ROOM SMOKE DETECTORS	CORRIDOR SMOKE DETECTION	FIRE ALARM MONITORED	FIRE SPRINKLER SYSTEM	EVACUATION DRILLS
Wallace Complex- (Sprinklers in basement, kitchen, and dining areas) 1080 W 6th ST	Yes	Yes	Yes	Yes	Partial*	3
Theophilus Tower- (Sprinklers in basement) 1001 Paradise Creek ST.	Yes	Yes	Yes	Yes	Partial*	3
McConnell Hall 1020 W. 6th St.	Yes	Yes	Yes	Yes	Full	3
Living & Learning Community 901 Paradise Creek Street Building 1-3	Yes	Yes	Yes	Yes	Full	3
Living & Learning Community 901 Paradise Creek Street Building 4	Yes	Yes	Yes	Yes	Full	3
Living & Learning Community 901 Paradise Creek Street Building 5	Yes	Yes	Yes	Yes	Full	3
Living & Learning Community 901 Paradise Creek Street Building 6	Yes	Yes	Yes	Yes	Full	3
Living & Learning Community 901 Paradise Creek Street Building 7	Yes	Yes	Yes	Yes	Full	3
Living & Learning Community 901 Paradise Creek Street Building 8	Yes	Yes	Yes	Yes	Full	3
North Campus Communities 101 Baker St.	Yes	Yes	No	No	No Sprinklers	1



ON CAMPUS FRATERNITIES/SORORITIES	FIRE ALARM SYSTEM	BEDROOM AREA SMOKE DETECTORS	CORRIDOR SMOKE DETECTION	FIRE ALARM MONITORED	FIRE SPRINKLER SYSTEM	MFD INSPECTIONS	EVACUATION DRILLS
Alpha Gamma Rho 745 Nez Perce Drive	Yes	Yes	Yes	Yes	Yes	2	4
Sigma Chi 735 Nez Perce Drive	Yes	Yes	Yes	Yes	Yes	2	4
Alpha Gamma Delta 727 Nez Perce Drive	Yes	Yes	Yes	Yes	Yes	2	4
Alpha Kappa Lambda 701 Nez Perce Drive	Yes	Yes	Yes	Yes	No	2	4
Farmhouse 1101 Blake Ave	Yes	Yes	Yes	Yes	Yes	2	4
Kappa Delta 514 Sweet Ave	Yes	Yes	Yes	Yes	Yes	2	4
Kappa Alpha Theta 630 Elm Street	Yes	Yes	Yes	Yes	Yes	2	4
Delta Zeta 706 Elm Street	Yes	Yes	Yes	Yes	Yes	2	4
Theta Chi 620 Elm Street	Yes	Yes	Yes	Yes	Yes	2	4

ON CAMPUS APARTMENTS & MARRIED STUDENT HOUSING	FIRE ALARM SYSTEM	BEDROOM AREA SMOKE DETECTORS	LIVING AREA SMOKE DETECTORS	FIRE EXTINGUISHER	FIRE ALARM MONITORED
Elmwood Apartments - 627 Elm Street	Yes	Yes	Yes	Yes	No
South Hill Apartments - 418 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 426 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 430 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 458 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 464 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 486 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 492 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 506 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 510 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 514 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 518 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 524 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 528 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 1011 Deakin Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 1012 Deakin Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 1016 Deakin Avenue	No	Yes	Yes	Yes	No
South Hill Apartments - 1020 Deakin Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 301 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 303 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 307 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 311 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 315 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 319 Sweet Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 334 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 342 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 350 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 354 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 374 Taylor Avenue	No	Yes	Yes	Yes	No
South Hill Vista Apts. - 380 Taylor Avenue	No	Yes	Yes	Yes	No

# Fire Safety – Statistics

## FIRE STATISTICS – RESIDENCE HALLS AND APARTMENTS

FIRE STATISTICS RESIDENCE HALLS LOCATIONS	NUMBER OF FIRES			CAUSE OF FIRE			INJURIES			DEATHS			VALUE OF PROPERTY DAMAGED		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Wallace Complex 1080 West 6th Street	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Theophilus Tower 1001 Paradise Creek St.	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
McConnell 1020 West 6th Street	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Living and Learning Community 901 Paradise Creek Street – Building 1-3	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Living and Learning Community 901 Paradise Creek Street – Building 4	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Living and Learning Community 901 Paradise Creek Street – Building 5	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Living and Learning Community 901 Paradise Creek Street – Building 6	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Living and Learning Community 901 Paradise Creek Street – Building 7	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Living and Learning Community 901 Paradise Creek Street – Building 8	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



FIRE STATISTICS APARTMENT LOCATIONS	NUMBER OF FIRES			CAUSE OF FIRE			INJURIES			DEATHS			VALUE OF PROPERTY DAMAGED			
	YEAR	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Elmwood Apartments 627 Elm Street	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 418 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 426 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 430 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 458 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 464 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 486 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 492 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 506 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 510 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 514 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 518 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 524 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 528 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 1011 Deakin Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 1012 Deakin Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 1016 Deakin Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Apartments 1020 Deakin Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 301 Sweet Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 303 Sweet Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 307 Sweet Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 334 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 342 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 311 Sweet Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

FIRE STATISTICS APARTMENT LOCATIONS	NUMBER OF FIRES			CAUSE OF FIRE			INJURIES			DEATHS			VALUE OF PROPERTY DAMAGED			
	YEAR	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
South Hill Vista Apts. 315 Sweet Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 319 Sweet Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 350 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 354 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 374 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
South Hill Vista Apts. 380 Taylor Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0

**FIRE STATISTICS – ON CAMPUS FRATERNITY AND SORORITIES**

FIRE STATISTICS ON CAMPUS FRATERNITY AND SORORITIES LOCATIONS	NUMBER OF FIRES			CAUSE OF FIRE			INJURIES			DEATHS			VALUE OF PROPERTY DAMAGED			
	YEAR	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Alpha Gamma Rho 745 Nez Perce Drive	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sigma Chi 735 Nez Perce Drive	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Alpha Gamma Delta 727 Nez Perce Drive	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Alpha Kappa Lambda 701 Nez Perce Drive	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Farm House 1101 Blake Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kappa Delta 514 Sweet Avenue	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Kappa Alpha Theta 630 Elm Street	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Delta Zeta 706 Elm Street	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Theta Chi 620 Elm Street	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



## Fire Safety Report – McCall Field Campus

### FIRE SAFETY MCCALL FIELD CAMPUS – POLICIES AND PROCEDURES

All Graduate Students at the McCall Field Campus are required to follow all University of Idaho Residence Hall Handbook policies pertaining to portable electrical appliances, smoking and open flames as stated above.

#### STUDENT RESPONSIBILITY

Graduate Students living on the McCall Field Campus are required to follow all University of Idaho Residence Hall Handbook policies pertaining to Student Responsibilities as well as special agreement to the following:

#### COMPLIANCE WITH UNIVERSITY OFFICIALS

Students who verbally abuse or fail to cooperate with the reasonable request of a university official (including all members of the Housing & Residence Life staff) acting in performance of their duties may face judicial action.

- Review risk management program and complete all trainings.
- Manage risk for K12 activities and programming in accordance with best practices of the organization.
- Maintain WFA/CPR certification while working in the field with K12 programs. If certification has expired, must have a plan to recertify.
- Disaster Procedures – Fire (On Campus)
- On the discovery of a fire, instructors and chaperones should first be sure all students and staff are out of the building; individuals should not stop to collect belongings. (If a chaperone or instructor was not present when the fire was discovered, he/she will make sure that the building is vacated, either through questioning of students/staff/etc., or by a visual check.)

- After ensuring that the building is vacated, staff/chaperones should report the fire to the program director.
- After (1) and (2) are done, staff may make efforts to fight the fire if this can be done without unreasonable risk of injury to self. Students may not be involved in firefighting. Fire extinguishers are located by the door in each building. If fighting the fire will endanger anyone it should be left alone.

The Program Coordinator or other designated person(s) will be in charge of notifying the McCall Fire Department if needed; Staff and chaperones will make sure students are clear of the fire and any access roads/points needed by the fire department.

#### FOREST FIRES

In the event of knowledge of a threatening forest fire the program director will make the decision as to whether or not campus should be evacuated.

- If an evacuation is chosen the horn will be blown as per normal emergency.
- Students and staff will assemble in the parking lot and be accounted for.
- The Program Coordinator will coordinate the use of vehicles to evacuate campus. He will be responsible for organizing the orderly assignment of student groups to vehicles.
- Once all persons on campus are loaded into assigned vehicle, they should proceed to the designated area of safety.
- If the campus is not to be evacuated, all students and staff should be organized under the program director's discretion until the emergency is passed.
- The Program Coordinator will be responsible for coordinating contact and gathering information from the appropriate response agencies.



## Fire Safety – Systems and Equipment

ON CAMPUS CABIN/YURT HOUSING	FIRE ALARM SYSTEM	BEDROOM / LIVING AREA SMOKE DETECTORS	FIRE EXTINGUISHER	FIRE ALARM MONITORED	FIRE SPRINKLER SYSTEM	EVACUATION DRILLS
Brundage 1800 University Lane; McCall, ID 83638	Yes	Yes	Yes	No	None	**
Goose 1800 University Lane; McCall, ID 83638	Yes	Yes	Yes	No	None	**
Hazard 1800 University Lane; McCall, ID 83638	Yes	Yes	Yes	No	None	**
Loon 1800 University Lane; McCall, ID 83638	Yes	Yes	Yes	No	None	**
Maki 1800 University Lane; McCall, ID 83638	Yes	Yes	Yes	No	None	**
Sargents 1800 University Lane; McCall, ID 83638	Yes	Yes	Yes	No	None	**
SnowSlide 1800 University Lane; McCall, ID 83638	Yes	Yes	Yes	No	None	**

\*\*McCall Field Campus reviews fire drill procedures once a week and talks through the fire drill procedures with all guests. Do not physically practice fire drills.

## Fire Safety – Statistics

FIRE STATISTICS MCCALL FIELD CAMPUS CABIN LOCATIONS	NUMBER OF FIRES			CAUSE OF FIRE			INJURIES			DEATHS			VALUE OF PROPERTY DAMAGED		
	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023	2021	2022	2023
Brundage 1800 University Lane McCall, ID 83638	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Goose 1800 University Lane McCall, ID 83638	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Hazard 1800 University Lane McCall, ID 83638	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Loon 1800 University Lane McCall, ID 83638	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Maki 1800 University Lane McCall, ID 83638	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Sargents 1800 University Lane McCall, ID 83638	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Snowslide 1800 University Lane McCall, ID 83638	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
Snowslide 1800 University Lane McCall, ID 83638	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0



University  
of Idaho