



QUICK SUMMARY: TIERED PROPOSAL SUPPORT

NEW PI ROLE OR SPONSOR OPPORTUNITY

Support Type	Basic summary of support	Timing requirements
<p style="text-align: center;">Level 4 –New PI Role or Sponsor Opportunity</p> <p><i>*note this is not a substitution for working with Research Faculty Development (RFD) team OR the departmental grant administrator (DGA). This is meant as a real-time training exercise for the faculty and departmental personnel.</i></p>	<ul style="list-style-type: none"> • All support from full review, plus: • Help with VERAS and agency portal entry as needed, • Provide suggestions for document revisions to strengthen proposal (compliance or competitiveness) based on FOA and prior experiences, • Assist with suggestions for budget items and help with correct rate (fringe, indirect, tuition, etc.) usage, • OSP may review the budget & justification more than once for compliance, consistency, and formatting), • OSP may flex to provide help to the Departmental Grant Administrator (DGA) to fill gaps in their knowledge, ability, skills (note this may be matching them with another DGA mentor or other personnel), • PI shadowing/training on proper proposal creation, policy, and compliance items is necessary during this service period. 	<ul style="list-style-type: none"> • PI must schedule and meet with the assigned pre-award team SPA at least 17 business days ahead of the proposal due date for planning purposes. • Draft documents must be available to OSP at least twelve business days ahead of deadline (and must still comply with four business day rule for final documents in their final form). • Project narrative and abstract may be edited up to the four business-day deadline. • Failure to meet the above timelines may result in proposal non-submission and may bar the faculty member from future services at this level. • <u>This service can only be offered to faculty/staff roles who have submitted less than five full proposals as PI through the University of Idaho previously OR who are submitting to a new sponsor or proposal type.</u>